



REQUEST FOR MODIFICATION OR SUBSTITUTION

(This Form **must** be submitted to HRD to request substitutions for an MBE/WBE listed in the Contractor Utilization Plan or for modification of the amount of MBE/WBE participation listed in the Contractor Utilization Plan. This Form shall be an amendment to the Contractor Utilization Plan.)

BIDDER/PROPOSER/CONTRACTOR: HDR Engineering, Inc.
ADDRESS: 10450 Holmes Rd, Kansas City, MO 64131
PROJECT NUMBER OR TITLE: 9489 Secondary Switchgear Improvements at the WTP
AMENDMENT/CHANGE ORDER NO: (if applicable) _____

Project Goals: _____ 27 % MBE 6 % WBE
Contractor Utilization Plan: _____ 22.8 % MBE 6.1 % WBE

1. I am the duly authorized representative of the above Bidder/Contractor/Proposer and am authorized to request this substitution or modification on behalf of the Bidder/Contractor/Proposer.

2. I hereby request that the Director of HRD recommend or approve: (check appropriate space(s))

a. _____ A substitution of the certified MBE/WBE firm _____,
(Name of new firm)
to perform _____,
(Scope of work to be performed by new firm)
for the MBE/WBE firm _____ which is currently
(Name of old firm)
listed on the Bidder's/Contractor's/Proposer's Contractor Utilization Plan to
perform the following scope of work: _____.
(Scope of work of old firm)

b. A modification of the amount of MBE/WBE participation currently listed on the Bidder's/Contractor's/Proposer's Contractor Utilization Plan from
27 % MBE 6 % WBE (Fill in % of MBE/WBE Participation currently listed on Contractor Utilization Plan)

TO

22.8 % MBE 6.1 % WBE (Fill in New % of MBE/WBE Participation requested for Contractor Utilization Plan)

- c. Attach 00450.01 Letter of Intent to Subcontract letter for each new MBE/WBE to be added.
- d. Attach a copy of the most recent 00485.01 or on-line M/WBE Monthly Utilization Report

3. Bidder/Contractor/Proposer states that a substitution or modification is necessary because: (check applicable reason(s))

- The MBE/WBE listed on the Contractor Utilization Plan is non-responsive or cannot perform.
- The MBE/WBE listed on the Contractor Utilization Plan has increased its previously quoted price without a corresponding change in the scope of work.
- The MBE/WBE listed on the Contractor Utilization Plan has committed a material default or breach of its contract.
- Requirements of the scope of work of the contract have changed and make subcontracting not feasible or not feasible at the levels required by the goals established for the contract.
- The MBE/WBE listed on the Contractor Utilization Plan is unacceptable to the City contracting department.
- Bidder/Contractor/Proposer has not attempted intentionally to evade the requirements of the Act and it is in the best interests of the City to allow a modification or substitution.

4. The following is a narrative summary of the Bidder's/Contractor's/Proposer's good faith efforts exhausted in attempts to substitute the MBE/WBE firm named above which is currently listed on the Contractor Utilization Plan with other qualified, certified MBE/WBE firms for the listed scope of work or any other scope of work in the project:

The original HRD goals for this project were 10% MBE and 6% WBE. Just prior to executing the contract for Design and Bid Phase Services, Water Services requested the DP to include specialty high voltage wire tracing that only 1 or 2 firms in the area are qualified to complete. The DP added an additional MBE subcontractor (WITEC) for this specialty services which increased the DP's actual MBE participation to 28.2% rather than the original 10%. The DP was able to slightly exceed the original WBE goal of 6%. For this Construction Phase Services Amendment, the subconsultants skill sets do not align with the Scope of Services so we are requesting a net project goal of 22.8% MBE goal and 6.1% WBE goal.

5. Bidder/Proposer/Contractor will present documentation when requested by the City to evidence its good faith efforts.

Dated: 3/16/21

Joseph E. Drimmel, P.E.
Sr. Vice President
HDR Engineering, Inc.
 (Bidder/Proposer/Contractor)

By: 
 (Authorized Representative)