



City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: 230981

Submitted Department/Preparer: Aviation

Revised 10/23/23

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

Executive Summary

Appropriating \$675,801 from the Unappropriated Fund Balance of the Aviation Fund; and authorizing a \$2,086,293 First Amendment with US Engineering Service for the Parking Garage HVAC Systems and Operation and Maintenance of the Glycol Facility at the Kansas City International Airport.

Discussion

This 1st Amendment expands the Scope of Service to include garage HVAC and glycol facility operation and maintenance service to original Agreement #6222080037.

The original Contract began January 3, 2023 and shall end no later than February 28, 2026. The maximum amount that City shall pay Contractor shall now not exceed seven million one hundred twenty five thousand eight hundred twenty seven dollars (\$7,125,827) as follows:

Year 1+	January 3, 2023 – February 29, 2024	\$2,295,055
	3-year Performance & Maintenance Bond	\$37,063
Year 2	March 1, 2024 – February 28, 2025	\$2,360,577
Year 3	March 1, 2025 – February 28, 2026	\$2,433,132

Fiscal Impact

1. Is this legislation included in the adopted budget? ☒ Yes ☐ No
2. What is the funding source?
The funding source is the Unappropriated Fund Balance of the Aviation Fund.
3. How does the legislation affect the current fiscal year?
The current fiscal year will cost approximately \$2,195,920, based on a pro rata share of the Year 1+ and the Year 2 costs (10 months of Year 1+ and Year 2 of the contract plus the 3-year Performance & Maintenance Bond).
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.

Year 1+ January 3, 2023 – February 29, 2024	\$2,295,055
3-year Performance & Maintenance Bond	\$37,063
Year 2 March 1, 2024 – February 28, 2025	\$2,360,577
Year 3 March 1, 2025 – February 28, 2026	\$2,433,132

5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?

Legislation provides for routine and preventative maintenance of City owned equipment that contributes to investments previously made during construction of the single terminal facility.

Office of Management and Budget Review

(OMB Staff will complete this section.)

- This legislation is supported by the general fund. ☐ Yes ☒ No
- This fund has a structural imbalance. ☐ Yes ☒ No
- Account string has been verified/confirmed. ☒ Yes ☐ No

Additional Discussion (if needed)

Click or tap here to enter text.

Citywide Business Plan (CWBP) Impact

- View the [FY23 Citywide Business Plan](#)
- Which CWBP goal is most impacted by this legislation?
Infrastructure and Accessibility (Press tab after selecting.)
- Which objectives are impacted by this legislation (select all that apply):
 - ☐ Enhance the accessible, sustainable and better connected multi-modal transportation system
 - ☐ Develop environmentally sound and sustainable infrastructure strategies that improve quality of life and foster economic growth
 - ☐ Increase and support local workforce development and minority, women, and locally-owned businesses
 - ☒ Engage in efforts to strategically invest in the City's infrastructure and explore emerging technologies
 - ☐
 - ☐

Prior Legislation

Original Ordinance #230002 was passed on January 26, 2023.

Service Level Impacts

This Amendment supports the Aviation Department's goal to provide efficient and satisfactory services and facilities for passengers and visitors.

Other Impacts

1. What will be the potential health impacts to any affected groups?
There are no known potential health impacts to any affected group.
2. How have those groups been engaged and involved in the development of this ordinance?
N/A
3. How does this legislation contribute to a sustainable Kansas City?
This Amendment supports our goal to maintain and improve the Airport's infrastructure to assure that Kansas City International Airport operates in a safe and efficient manner.
4. Does this legislation create or preserve new housing units?
No (Press tab after selecting)

N/A
N/A
5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

Yes - I have submitted documents for CREO Review (Press tab after selecting)
Please attach or copy and paste CREO's review.
CREO Review approval will be attached in Legistar.
6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

N/A

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?
No(Press tab after selecting)