

CONTRACT

210281

Ordinance Fact Sheet

A-E/Negotiated Form

Brief Title	Approval Deadline	Reason
Contract No 622103007 with KC Running Company	Routine	To authorize execution of a Special Events Agreement for outdoor facilities at Charles B. Wheeler Downton Airport.

Details

Reason for Contract
 Authorizing the Director of Aviation to enter into a Special Event Agreement #622103007 with KC Running Company at Charles B. Wheeler Downtown Airport.

Project Description
 The June 19th event will start/finish in the VML parking lot at Charles B. Wheeler Downtown Airport with an estimated 350-400 participants.

Sponsor will arrive on site at 6am to set up and should have everything torn down and be gone by 10:30am. Sponsor will arrange for porta potties in the NE corner of the VML lot for removal promptly after the event along with all trash from the event.

Sponsor will be running an out and back course, count-clockwise around the airport. The course will allow free access in and out of Executive Beechcraft from the south via the Broadway Bridge and Harlem Road as well as from the north along Richards Road. Sponsor will set up cones to keep the participants in the inner half lane of traffic of Richards Road and Lou Holland Drive so that there could still be two way traffic on those streets.

Sponsor will park everyone in the VML lot and exit the area via the traffic circle at Harlem Road, minimizing interaction with the race participants who won't be running in that area.

Sponsor will implement the same COVID 19 health safety protocols used successfully last June, including a socially distance start/finish area, sanitizing stations, contactless water stations and post race goodie pickup,

Roles and Responsibilities

Sponsor	Aviation Department
Department or Programs Affected	Aviation Department
Recommended Awardee	KC Running Company
Contract Compliance Certification Obtained?	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes
Opponents	Groups or Individuals Reason for Opposition
Responsibilities	Design Engineering: Inspections: Construction or Project Management: Service Monitoring:

Policy/Program Impact

Policy or Program Emphasis Change	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes
Operational Impact Assessment	

(Continued on reverse side)

