City of Kansas City, Missouri
Docket Memo
Ordinance/Resolution #: 240149
Submitted Department/Preparer: General Services
Revised 11/01/23

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in Administrative Regulation (AR) 4-1.

Executive Summary

General Services to renew an long existing lease agreement agreement with MWT Bulk Services, LLC, for the purpose of an office and truck scale in the West Bottoms

Discussion

Estimating revenue in the amount of $4,000.00 in the General Fund; and authorizing the Director of General Services to execute a three (3) year lease agreement with MWT Bulk Services, LLC, for the purpose of an office and truck scale generally located at 1518 Woodsweather Road, Kansas City, MO 64105.

Fiscal Impact

1. Is this legislation included in the adopted budget? ☐ Yes ☒ No

2. What is the funding source?
   General Fund
   24-1000-071600-457500 City Property and Acquisition $4,000

3. How does the legislation affect the current fiscal year?
   Estimates $4,000 in revenue

4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.
   Yes, $8,000 in fiscal year 2025 and additional $1,000 monthly if the options to renew are exercised for totals of: $12,000.00 FY 25, $12,000.00 FY 26, $12,000.00 FY 27

5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?
   Yes

Office of Management and Budget Review

(OMB Staff will complete this section.)

1. This legislation is supported by the general fund.   ☒ Yes   ☐ No

2. This fund has a structural imbalance.   ☒ Yes   ☐ No

3. Account string has been verified/confirmed.   ☒ Yes   ☐ No

Additional Discussion (if needed)
This ordinance authorizes the execution of a lease agreement and estimates $4,000 of revenue in the current fiscal year and will result in $12,000 annually in each of the next three fiscal years if options to renew are exercised.

Citywide Business Plan (CWBP) Impact

1. View the FY23 Citywide Business Plan

2. Which CWBP goal is most impacted by this legislation?
    Finance and Governance (Press tab after selecting.)

3. Which objectives are impacted by this legislation (select all that apply):

    ☒ Ensure the resiliency of a responsive, representative, engaged, and transparent City government.
    ☐ Engage in workforce planning including employee recruitment, development, retention, and engagement.
    ☐ Foster a solutions-oriented, welcoming culture for employees and City Partners.
    ☐
    ☐
    ☐

Prior Legislation

001060, 030654, 031086, 190163

Service Level Impacts

Rail and truck service facility providing access to intermodal rail terminals and highways.

Other Impacts

1. What will be the potential health impacts to any affected groups?
   This lease has not been evaluated against this topic.

2. How have those groups been engaged and involved in the development of this ordinance?
   N/A

3. How does this legislation contribute to a sustainable Kansas City?
   Providing intermodal assistance to the country via railway.

4. Does this legislation create or preserve new housing units?
   No (Press tab after selecting)

   Click or tap here to enter text.
   Click or tap here to enter text.

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

   Yes - I have submitted documents for CREO Review (Press tab after selecting)
   Please attach or copy and paste CREO's review.
   CREO review attached.

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

   No(Press tab after selecting)

   Click or tap here to enter text.

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?
   No(Press tab after selecting)