



# CONTRACTOR UTILIZATION PLAN/REQUEST FOR WAIVER

Project Number 80002274 / 9598

Project Title Grandview Rd ro Lees Summit Rd

WSD

WSD

(Department Project)

Department

Haines & Associates Const. Co., Inc.

(Bidder/Proposer)

STATE OF Missouri )

COUNTY OF Clay ) ss

I, Chad Haines, of lawful age and upon my oath state as follows:

1. This Affidavit is made for the purpose of complying with the provisions of the MBE/WBE submittal requirements on the above project and the MBE/WBE Program and is given on behalf of the Bidder/Proposer listed below. It sets out the Bidder/Proposer's plan to utilize MBE and/or WBE contractors on the project.

2. The project target goals are 11 % MBE and 11 % WBE.

3. Bidder/Proposer assures that it will utilize a minimum of the following percentages of MBE/WBE participation in the above project:

BIDDER/PROPOSER PARTICIPATION: 22 % MBE 10.2 % WBE

POST-BID/POST-RFP ESTIMATED BUDGET: \$ 1,872,542.51

4. The following are the M/WBE subcontractors whose utilization Bidder/Proposer warrants will meet or exceed the above-listed Bidder/Proposer Participation. Bidder/Proposer warrants that it will utilize the M/WBE subcontractors to provide the goods/services described in the applicable Letter(s) of Intent to Subcontract, copies of which shall collectively be deemed incorporated herein). (*All firms must currently be certified by Kansas City, Missouri*)

Name of M/WBE Firm Rising Construction

Address 1206 NW Baytree Dr Grainvalley MO 64029

Telephone No. 816-867-5252

I.R.S. No. \_\_\_\_\_



Name of M/WBE Firm Tenoch Construction  
 Address 912 Scott Ave KCKS 66109  
 Telephone No. 913-671-7706  
 I.R.S. No. \_\_\_\_\_

Name of M/WBE Firm Total Sodding and Seeding  
 Address P.O. Box 746 Belton MO 64012  
 Telephone No. 816-779-1102  
 I.R.S. No. \_\_\_\_\_

Name of M/WBE Firm Abbotts Trucking  
 Address P.O. Box 35541 Kansas City MO 64134  
 Telephone No. 816-490-1228  
 I.R.S. No. \_\_\_\_\_

Name of M/WBE Firm Abay Construction  
 Address 400 E Red Bridge Kansas City MO 64130  
 Telephone No. 816-291-0842  
 I.R.S. No. \_\_\_\_\_

Name of M/WBE Firm \_\_\_\_\_  
 Address \_\_\_\_\_  
 Telephone No. \_\_\_\_\_  
 I.R.S. No. \_\_\_\_\_

*(List additional M/WBEs, if any, on additional page and attach to this form)*

4. The following is a breakdown of the percentage of the total contract amount that Bidder/Proposer agrees to pay to each listed M/WBE:

**MBE/WBE BREAKDOWN SHEET**

**MBE FIRMS:**

Name of MBE Firm	Supplier/Broker/Contractor	Subcontract Amount*	Weighted Value**	% of Total Contract
Abay	Contractor	\$ 1,290,366.00		22.00
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____



<b>TOTAL MBE \$ / TOTAL MBE %:</b>	\$ <u>1,290,366.00</u>	<u>22.00</u> %
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**WBE FIRMS:**

Name of WBE Firm	Supplier/Broker/Contractor	Subcontract Amount*	Weighted Value**	% of Total Contract
Rising Constrcution	Contractor	\$ 130,200.00		2.30
Tenoch	"	\$ 228,169.00		4.00
Total Sodding and Seeding	"	\$ 61,958.00		1.10
Abbott	"	\$ 161,850.00		2.80
<b>TOTAL WBE \$ / TOTAL WBE %:</b>		\$ <u>582,177.00</u>		<u>10.20</u> %

\*"Subcontract Amount" refers to the dollar amount that Bidder/Proposer has agreed to pay each M/WBE subcontractor as of the date of contracting and is indicated here solely for the purpose of calculating the percentage that this sum represents in proportion to the total contract amount. Any contract amendments and/or change orders changing the total contract amount may alter the amount due an M/WBE under their subcontract for purposes of meeting or exceeding the Bidder/Proposer participation.

\*\*"Weighted Value" means the portion of the subcontract amount that will be credited towards meeting the Bidder/Proposer participation. See CREO KC Forms and Instructions for allowable credit and special instructions for suppliers.

- 5. Bidder/Proposer acknowledges that the monetary amount to be paid each listed M/WBE for their work, and which is approved herein, is an amount corresponding to the percentage of the total contract amount allocable to each listed M/WBE as calculated in the MBE/WBE Breakdown Sheet. Bidder/Proposer further acknowledges that this amount may be higher than the subcontract amount listed therein as change orders and/or amendments changing the total contract amount may correspondingly increase the amount of compensation due an M/WBE for purposes of meeting or exceeding the Bidder/Proposer participation

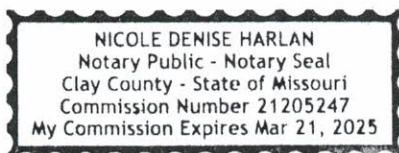
6. Bidder/Proposer acknowledges that it is responsible for considering the effect that any change orders and/or amendments changing the total contract amount may have on its ability to meet or exceed the Bidder/Proposer participation. Bidder/Proposer further acknowledges that it is responsible for submitting a Request for Modification or Substitution if it will be unable to meet or exceed the Bidder/Proposer participation set forth herein.
7. If Bidder/Proposer has not achieved both the M/WBE goal(s) set for this Project, Bidder/Proposer hereby requests a waiver of the MBE and/or WBE goal(s) that Bidder/Proposer has failed to achieve
8. Bidder/Proposer will present documentation of its good faith efforts, a narrative summary detailing its efforts and the reasons its efforts were unsuccessful when requested by the City.
9. I hereby certify that I am authorized to make this Affidavit on behalf of the Bidder/Proposer named below and who shall abide by the terms set forth herein:

Bidder/Proposer primary contact: Chad Haies  
 Address: 600 Haines Dr Suite A  
Liberty MO 64068  
 Phone Number: 816-792-3905  
 Facsimile number: 816-792-9935  
 E-mail Address: chad@hainesassoc.com

By: Chad Haines  
 Title: President  
 Date: 4/25/2024  
 (Attach corporate seal if applicable)

Subscribed and sworn to before me this 25 day of April, 2024.

My Commission Expires: 3/21/25 Nicole Denise Harlan  
 Notary Public





# LETTER OF INTENT TO SUBCONTRACT

Check one:

Original LOI:

Updated LOI:

Project Name/Title WMR Grandiew Rd to Lees Summit Rd

Project Location/Number 80002274/9598

**PART 1:** Prime Contractor Haines & Associates Const. Co., Inc agrees to enter into a contractual agreement with M/W/DBE Subcontractor Abbott Trucking who will provide the following goods/services in connection with the above-reference contract: [Insert a brief narrative describing goods/services to be provided. Broad Categorizations (e.g., "electrical," "plumbing," etc.) or the listing of NAICS Codes in which M/W/DBE Subcontractor is certified are insufficient and may result in denial of this Letter of Intent to Subcontract.]

Hauling

for an estimated amount of \$ 161850.00 (or 2.8 % of the total estimated contract value.)

- M/WBE Vendor type:
- Subcontractor/manufacturer (counts as 100% of contract value towards goals)
  - Supplier (counts as 60% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)
  - Broker (counts as 10% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)

M/W/DBE Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Civil Rights & Equal Opportunity Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.

**PART 2:** This section is to be completed by the M/W/DBE subcontractor listed above. Please attach additional sheets as needed for more than one intended sub-tier contract. **IMPORTANT: Falsification of this document will result in denial and other remedies available under City Code.**

- Select one:
- The M/W/DBE Subcontractor listed above **IS NOT** subcontracting any portions of the above-stated scope of work(s). (Continue to Part 3.)
  - The M/W/DBE Subcontractor listed above **IS** subcontracting certain portions of the above stated scope of work(s) to:

(1) Company name: \_\_\_\_\_

Full address: \_\_\_\_\_  
Street number and name City, State and Zip Code

Primary contact: \_\_\_\_\_  
Name Phone

a) This subcontractor is (select one):  MBE  WBE  DBE  N/A

i: If this subcontractor is an M/W/DBE certified with the City of Kansas City, Missouri, a separate Letter of Intent must be attached to this document.

ii. If this subcontractor is NOT a certified M/W/DBE certified with the City of Kansas City, Missouri, the firm must still be listed for reporting purposes but a Letter of Intent is not required.

b) Scope of work to be performed: \_\_\_\_\_

c) The dollar value of this agreement is: \_\_\_\_\_



**PART 3:**

**NOTE: SIGNATURES AND NOTARIZATIONS REQUIRED FOR NEW LETTERS OF INTENT (LOI);  
SIGNATURES ONLY FOR UPDATED LOI (ADDING VALUE TO EXISTING CONTRACT).**

PRIME CONTRACTOR BUSINESS NAME: HAINES & ASSOCIATES CONST. CONTR.

[Signature]  
Signature: Prime Contractor  
President  
Title

Chris Haines  
Print Name  
4/23/24  
Date

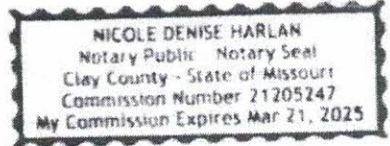
State of MO )  
County of Clay )

Nicole Denise Harlan state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 23rd day of April, 2024  
My Commission Expires: 3/21/25

Nicole Denise Harlan  
Notary Public

STAMP:



MWDBE SUBCONTRACTOR BUSINESS NAME: Abbott's Trucking LLC

[Signature]  
Signature: Subcontractor  
Owner  
Title

Felicia M Abbott  
Print Name  
04/24/2024  
Date

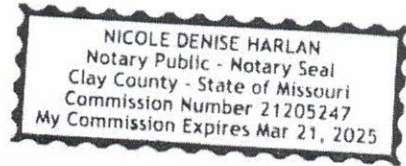
State of MO )  
County of Clay )

Nicole Denise Harlan state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 24th day of April, 2024  
My Commission Expires: 3/21/25

Nicole Denise Harlan  
Notary Public

STAMP:





# LETTER OF INTENT TO SUBCONTRACT

Check one:	
Original LOI:	<input checked="" type="checkbox"/>
Updated LOI:	<input type="checkbox"/>

Project Name/Title WMR Grandiew Rd to Lees Summit Rd

Project Location/Number 80002274/9598

**PART I:** Prime Contractor Haines & Associates Const. Co., Inc agrees to enter into a contractual agreement with M/W/DBE Subcontractor Total Sodding and Seeding who will provide the following goods/services in connection with the above-reference contract: [Insert a brief narrative describing goods/services to be provided. Broad Categorizations (e.g., "electrical," "plumbing," etc.) or the listing of NAICS Codes in which M/W/DBE Subcontractor is certified are insufficient and may result in denial of this Letter of Intent to Subcontract.]

Sodding and Seeding

for an estimated amount of \$ 61958.00 (or 1.1 % of the total estimated contract value.)

- M/W/BE Vendor type:
- Subcontractor/manufacturer (counts as 100% of contract value towards goals)
  - Supplier (counts as 60% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)
  - Broker (counts as 10% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)

M/W/DBE Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Civil Rights & Equal Opportunity Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.

**PART 2:** This section is to be completed by the M/W/DBE subcontractor listed above. Please attach additional sheets as needed for more than one intended sub-tier contract. **IMPORTANT: Falsification of this document will result in denial and other remedies available under City Code.**

- Select one:
- The M/W/DBE Subcontractor listed above **IS NOT** subcontracting any portions of the above-stated scope of work(s). (Continue to Part 3.)
  - The M/W/DBE Subcontractor listed above **IS** subcontracting certain portions of the above stated scope of work(s) to:

(1) Company name: Total Sodding & Seeding Inc.

Full address: 23702 S. Scottsdale DR, Peculiar MO 64078

Primary contact: Debra D Randolph

a) This subcontractor is (select one):  MBE  WBE  DBE  N/A

- i: If this subcontractor is an M/W/DBE certified with the City of Kansas City, Missouri, a separate Letter of Intent must be attached to this document.
- ii. If this subcontractor is NOT a certified M/W/DBE certified with the City of Kansas City, Missouri, the firm must still be listed for reporting purposes but a Letter of Intent is not required.

b) Scope of work to be performed: Sodding & Seeding

c) The dollar value of this agreement is: 61,958.00



**PART 3:**

**NOTE: SIGNATURES AND NOTARIZATIONS REQUIRED FOR NEW LETTERS OF INTENT (LOI);  
SIGNATURES ONLY FOR UPDATED LOI (ADDING VALUE TO EXISTING CONTRACT).**

PRIME CONTRACTOR BUSINESS NAME: HAINES & ASSOCIATES CONST. CONTR.

[Signature]  
Signature: Prime Contractor  
PRESIDENT  
Title

Chris Haines  
Print Name  
4/23/24  
Date

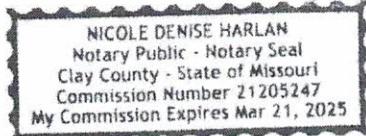
State of MO )  
County of Clay )

I, Nicole Denise Harlan state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 23rd day of April, 2024

My Commission Expires: 3/21/25 Nicole Denise Harlan  
Notary Public

STAMP:



MWDBE SUBCONTRACTOR BUSINESS NAME: Total Sodding & Seeding Inc

Debra D Randolph  
Signature: Subcontractor  
President  
Title

Debra D Randolph  
Print Name  
4-24-2024  
Date

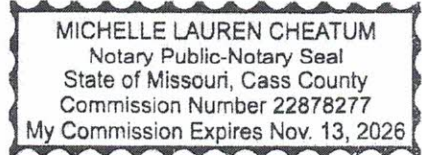
State of Missouri )  
County of Cass )

I, Michelle Cheatum state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 24th day of April, 2024

My Commission Expires: Nov 13 2026 Michelle Lauren Cheatum  
Notary Public

STAMP:







# LETTER OF INTENT TO SUBCONTRACT

Check one:	
Original LOI:	<input checked="" type="checkbox"/>
Updated LOI:	<input type="checkbox"/>

**Project Name/Title** WMR Grandiew Rd to Lees Summit Rd

**Project Location/Number** 80002274/9598

**PART 1:** Prime Contractor Haines & Associates Const. Co., Inc agrees to enter into a contractual agreement with M/W/DBE Subcontractor Tenoch Construction who will provide the following goods/services in connection with the above-reference contract: [Insert a brief narrative describing goods/services to be provided. Broad Categorizations (e.g., "electrical," "plumbing," etc.) or the listing of NAICS Codes in which M/W/DBE Subcontractor is certified are insufficient and may result in denial of this Letter of Intent to Subcontract.]  
Concrete Work on Street Repair

for an estimated amount of \$ 228,168.51 (or 4 % of the total estimated contract value.)

- M/WBE Vendor type:
- Subcontractor/manufacturer (counts as 100% of contract value towards goals)
  - Supplier (counts as 60% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)
  - Broker (counts as 10% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)

M/W/DBE Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Civil Rights & Equal Opportunity Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.

**PART 2:** This section is to be completed by the M/W/DBE subcontractor listed above. Please attach additional sheets as needed for more than one intended sub-tier contract. **IMPORTANT: Falsification of this document will result in denial and other remedies available under City Code.**

- Select one:
- The M/W/DBE Subcontractor listed above **IS NOT** subcontracting any portions of the above-stated scope of work(s). (Continue to Part 3.)
  - The M/W/DBE Subcontractor listed above **IS** subcontracting certain portions of the above stated scope of work(s) to:

(1) Company name: \_\_\_\_\_

Full address: \_\_\_\_\_  
Street number and name City, State and Zip Code

Primary contact: \_\_\_\_\_  
Name Phone

a) This subcontractor is (select one):  MBE  WBE  DBE  N/A

i: If this subcontractor is an M/W/DBE certified with the City of Kansas City, Missouri, a separate Letter of Intent must be attached to this document.

ii. If this subcontractor is NOT a certified M/W/DBE certified with the City of Kansas City, Missouri, the firm must still be listed for reporting purposes but a Letter of Intent is not required.

b) Scope of work to be performed: \_\_\_\_\_

c) The dollar value of this agreement is: \_\_\_\_\_



**PART 3:**

**NOTE: SIGNATURES AND NOTARIZATIONS REQUIRED FOR NEW LETTERS OF INTENT (LOI);  
SIGNATURES ONLY FOR UPDATED LOI (ADDING VALUE TO EXISTING CONTRACT).**

PRIME CONTRACTOR BUSINESS NAME: HAINES & ASSOCIATES CONST. CO., INC.

[Signature]  
Signature: Prime Contractor  
PRESIDENT  
Title

Chris Haines  
Print Name  
4/23/24  
Date

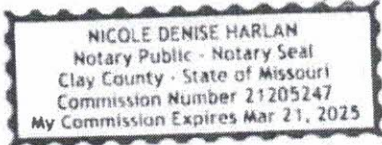
State of MO  
County of Clay

I, Nicole Denise Harlan state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 23rd day of April, 2024

My Commission Expires: 3/21/25 Nicole Denise Harlan  
Notary Public

STAMP:



Tenoch Construction, Inc.

MWDBE SUBCONTRACTOR BUSINESS NAME: \_\_\_\_\_

Sonya Segura Ulrich  
Signature: Subcontractor  
President  
Title

Sonya Segura Ulrich  
Print Name  
4/24/24  
Date

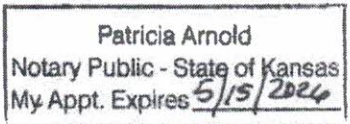
State of Kansas  
County of Wyandotte

I, Patricia Arnold state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 24th day of April, 2024

My Commission Expires: May 15, 2026 Patricia Arnold  
Notary Public

STAMP:





# LETTER OF INTENT TO SUBCONTRACT

Check one:	
Original LOI:	<input checked="" type="checkbox"/>
Updated LOI:	<input type="checkbox"/>

Project Name/Title WMR Grandiew Rd to Lees Summit Rd

Project Location/Number 80002274/9598

**PART 1:** Prime Contractor Haines & Associates Const. Co., Inc agrees to enter into a contractual agreement with M/W/DBE Subcontractor Abay Construction who will provide the following goods/services in connection with the above-reference contract: [Insert a brief narrative describing goods/services to be provided. Broad Categorizations (e.g., "electrical," "plumbing," etc.) or the listing of NAICS Codes in which M/W/DBE Subcontractor is certified are insufficient and may result in denial of this Letter of Intent to Subcontract.]  
Utility Work on Various Street

for an estimated amount of \$ 1,290,366.00 (or 22 % of the total estimated contract value.)

- M/WBE Vendor type:
- Subcontractor/manufacturer (counts as 100% of contract value towards goals)
  - Supplier (counts as 60% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)
  - Broker (counts as 10% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)

M/W/DBE Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Civil Rights & Equal Opportunity Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.

**PART 2:** This section is to be completed by the M/W/DBE subcontractor listed above. Please attach additional sheets as needed for more than one intended sub-tier contract. **IMPORTANT: Falsification of this document will result in denial and other remedies available under City Code.**

- Select one:
- The M/W/DBE Subcontractor listed above **IS NOT** subcontracting any portions of the above-stated scope of work(s). (Continue to Part 3.)
  - The M/W/DBE Subcontractor listed above **IS** subcontracting certain portions of the above stated scope of work(s) to:

(1) Company name: \_\_\_\_\_

Full address: \_\_\_\_\_  
Street number and name City, State and Zip Code

Primary contact: \_\_\_\_\_  
Name Phone

a) This subcontractor is (select one):  MBE  WBE  DBE  N/A

- i: If this subcontractor is an M/W/DBE certified with the City of Kansas City, Missouri, a separate Letter of Intent must be attached to this document.
- ii. If this subcontractor is NOT a certified M/W/DBE certified with the City of Kansas City, Missouri, the firm must still be listed for reporting purposes but a Letter of Intent is not required.

b) Scope of work to be performed: \_\_\_\_\_

c) The dollar value of this agreement is: \_\_\_\_\_



**PART 3:**

**NOTE: SIGNATURES AND NOTARIZATIONS REQUIRED FOR NEW LETTERS OF INTENT (LOI);  
SIGNATURES ONLY FOR UPDATED LOI (ADDING VALUE TO EXISTING CONTRACT).**

PRIME CONTRACTOR BUSINESS NAME: HAINES & ASSOCIATES CONST. CENTER.

[Signature]  
Signature: Prime Contractor  
President  
Title

Chris Haines  
Print Name  
4/23/24  
Date

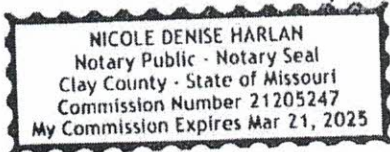
State of MO )  
County of Clay )

I, Nicole Denise Harlan state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 23rd day of April, 2024

My Commission Expires: 3/21/25 Nicole Denise Harlan  
Notary Public

STAMP:



MWD BE SUBCONTRACTOR BUSINESS NAME: Abay Construction, Inc

[Signature]  
Signature: Subcontractor  
Vice president  
Title

Henok Tekeste  
Print Name  
4/23/24  
Date

State of Missouri )  
County of Jackson )

I, Marcia Bradley state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this April day of 23, 2024

My Commission Expires: 04/01/2025

Notary Public



STAMP:



# LETTER OF INTENT TO SUBCONTRACT

Project Name/Title WMR Grandiew Rd to Lees Summit Rd

Project Location/Number 80002274/9598

Check one:
Original LOI: <input checked="" type="checkbox"/>
Updated LOI: <input type="checkbox"/>

**PART I:** Prime Contractor Haines & Associates Const. Co., Inc agrees to enter into a contractual agreement with M/W/DBE Subcontractor Rising Construction who will provide the following goods/services in connection with the above-reference contract: [Insert a brief narrative describing goods/services to be provided. Broad Categorizations (e.g., "electrical," "plumbing," etc.) or the listing of NAICS Codes in which M/W/DBE Subcontractor is certified are insufficient and may result in denial of this Letter of Intent to Subcontract.]

Traffic Control

for an estimated amount of \$ 130,200.00 (or 2.3 % of the total estimated contract value.)

- M/WBE Vendor type:
- Subcontractor/manufacturer (counts as 100% of contract value towards goals)
  - Supplier (counts as 60% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)
  - Broker (counts as 10% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)

M/W/DBE Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Civil Rights & Equal Opportunity Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.

**PART 2:** This section is to be completed by the M/W/DBE subcontractor listed above. Please attach additional sheets as needed for more than one intended sub-tier contract. **IMPORTANT: Falsification of this document will result in denial and other remedies available under City Code.**

- Select one:
- The M/W/DBE Subcontractor listed above **IS NOT** subcontracting any portions of the above-stated scope of work(s). (Continue to Part 3.)
  - The M/W/DBE Subcontractor listed above **IS** subcontracting certain portions of the above stated scope of work(s) to:

(1) Company name: \_\_\_\_\_

Full address: \_\_\_\_\_

Street number and name

City, State and Zip Code

Primary contact: \_\_\_\_\_

Name

Phone

a) This subcontractor is (select one):  MBE  WBE  DBE  N/A

i: If this subcontractor is an M/W/DBE certified with the City of Kansas City, Missouri, a separate Letter of Intent must be attached to this document.

ii. If this subcontractor is NOT a certified M/W/DBE certified with the City of Kansas City, Missouri, the firm must still be listed for reporting purposes but a Letter of Intent is not required.

b) Scope of work to be performed: \_\_\_\_\_

c) The dollar value of this agreement is: \_\_\_\_\_



**PART 3:**

**NOTE: SIGNATURES AND NOTARIZATIONS REQUIRED FOR NEW LETTERS OF INTENT (LOI);  
SIGNATURES ONLY FOR UPDATED LOI (ADDING VALUE TO EXISTING CONTRACT).**

PRIME CONTRACTOR BUSINESS NAME: HAINES & ASSOCIATES CONST. CONTR.

[Signature]  
Signature: Prime Contractor  
President  
Title

Chris Haines  
Print Name  
4/23/24  
Date

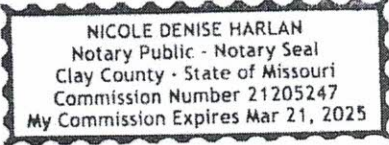
State of MO )  
County of Clay )

I, Nicole Denise Harlan state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 23<sup>rd</sup> day of April, 2024

My Commission Expires: 3/21/25 Nicole Denise Harlan  
Notary Public

STAMP:



M/W/D/B/E SUBCONTRACTOR BUSINESS NAME: Rising Construction Services, Inc.

[Signature]  
Signature: Subcontractor  
President  
Title

Kristen Rising  
Print Name  
4.23.24  
Date

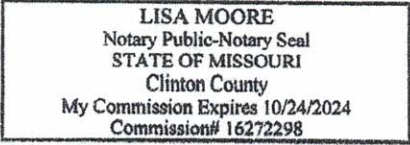
State of Missouri )  
County of Jackson )

I, Lisa Moore state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 23<sup>rd</sup> day of April, 2024

My Commission Expires: 10-24-2024 Lisa Moore  
Notary Public

STAMP:



**TIMETABLE FOR MBE/WBE UTILIZATION**

*(This form should be submitted to the City after contract award.)*

I, Chad Haines, acting in my capacity as President  
*(Name) (Position with Firm)*  
of Haines & Associates Const. Co., Inc., with the submittal of this Timetable, certify that  
*(Name of Firm)*  
the following timetable for MBE/WBE utilization in the fulfillment of this contract is correct and true to the best of my knowledge.

**ALLOTTED TIME FOR THE COMPLETION OF THIS CONTRACT**

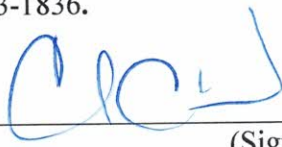
*(Check one only)*

- |         |                          |          |                          |          |                          |
|---------|--------------------------|----------|--------------------------|----------|--------------------------|
| 15 days | <input type="checkbox"/> | 75 days  | <input type="checkbox"/> | 135 days | <input type="checkbox"/> |
| 30 days | <input type="checkbox"/> | 90 days  | <input type="checkbox"/> | 150 days | <input type="checkbox"/> |
| 45 days | <input type="checkbox"/> | 105 days | <input type="checkbox"/> | 165 days | <input type="checkbox"/> |
| 60 days | <input type="checkbox"/> | 120 days | <input type="checkbox"/> | 180 days | <input type="checkbox"/> |
| Other   | _____ (Specify)          |          |                          |          |                          |

Throughout	<u>1872542.51</u>	Beginning 1/3	<u>624180</u>		
Middle 1/3	<u>624180</u>	Final 1/3	<u>624180</u>		
Beginning 1/3	<u>33</u> %	Middle 1/3	<u>33</u> %	Final 1/3	<u>33</u> %

**PLEASE NOTE:** Any changes in this timetable require approval of the Civil Rights & Equal Opportunity Department in advance of the change.

If you have any questions regarding the completion of this form, please contact the Civil Rights & Equal Opportunity Department at: (816) 513-1836.

  
\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
President  
(Position with Firm)

\_\_\_\_\_  
4/25/2024  
(Date)







*[Handwritten signature]*

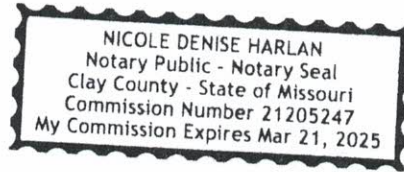
Affiant's signature

Subscribed and sworn to before me this 25 day of April, 2024.

Nicole Denise Harlan  
Notary Public

My Commission expires:

3/21/25





# AFFIDAVIT OF TRAINING PROGRAM

*This form must be submitted with 48 hours of Bid Opening*

Bidder Haines & Associates Const. CO., Inc.

Project Title and Number 80002274/9598

STATE OF MISSOURI )  
) ss:  
COUNTY OF Clay )

After being duly sworn the person whose name and signature appears below hereby states under penalty of perjury that:

1. I am the duly authorized officer of the business indicated above ("Bidder") and I make this affidavit on behalf of Bidder.
2. Bidder certifies that it presently participates in a training program that facilitates entry into the construction industry and which may include an on-the-job or in-house training program, further described as follows:  
**Union contractor, which utilizes the union apprenticeship program**

(attach additional pages, if necessary)

3. If requested by the City, Bidder agrees to provide City further documentation of, or other information about, this training program within 48 hours of the request.
4. Bidder acknowledges that failure to submit this form to the City within 48 hours of the Bid Opening will automatically render its bid non-responsive.

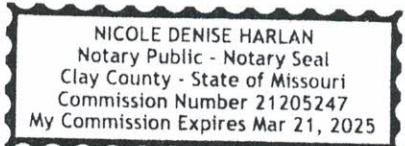
I am authorized to make this Affidavit on behalf of the Bidder named below as:

President of Chad Haines  
(Title) (Name of Bidder)

Dated: 4/25/24 By: [Signature]  
(Affiant)

Subscribed and sworn to before me this 25 day of April, 2024.

My Commission Expires: 3/21/25 Nicole Denise Harlan  
Notary Public



**City of Kansas City, Missouri  
Human Relations Department  
Construction Contractor Employee Identification Report**

**Company Name:** Haines & Associates Construction Co., Inc.  
**Company Address:** 600 Haines Dr. Suite A  
**Company City, State, Zip:** Liberty, MO 64068  
**Name of Person Completing Report:** Chad Haines  
**Phone Number:** 816-792-3905  
**Email:** chad@hainesassoc.com

**Prime's Name:** Chad Haines  
**KCMO Project Name:** WMR Grandview to Lees Summit  
**KCMO Project Number:** 80002274/9598  
**Today's Date:** 4/25/2024  
**City Department:** Water Services Department

**Instructions:**

- 1) Each applicable Prime Contractors **must complete this form for its company within 48 hours of bid opening**
- 2) The Human Relations Department strongly recommends usage of the electronic version of this form. This form may be obtained by visiting [www.kcmo.gov](http://www.kcmo.gov) website. The website is enabled with a "search" function on the Home page in the center titled "What are you looking for?". Type in the "What are you looking for?" field *Contract Central*. Click on the link to [Standard City Contract Forms](#). Scroll down to *Construction Contractor Employee Identification Report* and click the link to open this document. Complete the fields in the Employee section; the *Official Use Only* section will automatically populate. **NOTE: This form can be printed and attached to other required Bid documents.**
- 3) All subcontractors shall be required to complete this form and submit to the Prime Contractor. For each subcontractor, the Prime must submit this form to City at least at least (10) days prior to the date the subcontractor shall commence work under a city construction contract.
- 4) Complete this form if you are the Prime contractor on a City construction project estimated over **\$300,000 & over 800 man hours**.
- 5) Complete this form with data from your **current construction workforce** (no office personnel).
- 6) Prime contractor is responsible to ensure subcontractor completes this form as required in #3 above.

*Official Use Only*

Females		Males		Foreman/Supervisor		Journeyman		Apprentice		Operating Engineer		Journeyman		Apprentice									
KCMO Resident		KCMO Resident																					
African American	1	African American	##### 1	Asbestos Worker	0	Boilermaker	0	Bricklayer	0	Carpenter	0	Cement Mason	0	Electrician	0	Elevator Constructor	0	Glazier	0	Iron Worker	0	Laborer	11
Asian/Pacific Islander American	0	Asian/Pacific Islander American	##### 0	Boiler Fitter	0	Boiler Maker	0	Boiler Maker	0	Carpenter	0	Cement Mason	0	Electrician	0	Elevator Constructor	0	Glazier	0	Iron Worker	0	Laborer	1
Caucasian American	1	Caucasian American	##### 3	Plumber	0	Boiler Maker	0	Bricklayer	0	Carpenter	0	Cement Mason	0	Electrician	0	Elevator Constructor	0	Glazier	0	Iron Worker	0	Laborer	1
Hispanic/Latino American	0	Hispanic/Latino American	##### 0	Pipe Fitter/Plumber	0	Boiler Maker	0	Bricklayer	0	Carpenter	0	Cement Mason	0	Electrician	0	Elevator Constructor	0	Glazier	0	Iron Worker	0	Laborer	1
Native American	0	Native American	##### 0	Plasterer	0	Boiler Maker	0	Bricklayer	0	Carpenter	0	Cement Mason	0	Electrician	0	Elevator Constructor	0	Glazier	0	Iron Worker	0	Laborer	1
Other	0	Other	##### 0	Roofer	0	Boiler Maker	0	Bricklayer	0	Carpenter	0	Cement Mason	0	Electrician	0	Elevator Constructor	0	Glazier	0	Iron Worker	0	Laborer	1
	2		##### 4	Sheet Metal	0	Boiler Maker	0	Bricklayer	0	Carpenter	0	Cement Mason	0	Electrician	0	Elevator Constructor	0	Glazier	0	Iron Worker	0	Laborer	1
				Sprinkler Fitter	0	Boiler Maker	0	Bricklayer	0	Carpenter	0	Cement Mason	0	Electrician	0	Elevator Constructor	0	Glazier	0	Iron Worker	0	Laborer	1
				Truck Driver	0	Boiler Maker	0	Bricklayer	0	Carpenter	0	Cement Mason	0	Electrician	0	Elevator Constructor	0	Glazier	0	Iron Worker	0	Laborer	1
				Welder	0	Boiler Maker	0	Bricklayer	0	Carpenter	0	Cement Mason	0	Electrician	0	Elevator Constructor	0	Glazier	0	Iron Worker	0	Laborer	1
				Other	2	Boiler Maker	0	Bricklayer	0	Carpenter	0	Cement Mason	0	Electrician	0	Elevator Constructor	0	Glazier	0	Iron Worker	0	Laborer	1
					9	Boiler Maker	0	Bricklayer	0	Carpenter	0	Cement Mason	0	Electrician	0	Elevator Constructor	0	Glazier	0	Iron Worker	0	Laborer	1
					12	Boiler Maker	0	Bricklayer	0	Carpenter	0	Cement Mason	0	Electrician	0	Elevator Constructor	0	Glazier	0	Iron Worker	0	Laborer	1
					1	Boiler Maker	0	Bricklayer	0	Carpenter	0	Cement Mason	0	Electrician	0	Elevator Constructor	0	Glazier	0	Iron Worker	0	Laborer	1

Number of KCMO Residents: 5  
 Number of Journeyman: 12  
 Number of Apprentice: 1

Company Name: Haines & Associates Construction Co., Inc. KCMO Project Name: WMR Grandview to Lees Summ KCMO Project Number: 80002274/9598

	Name		Job Title (use drop down menu)	Address	City	State	Zip Code	KCMO Resident	Gender	Ethnicity
	Last	First								
1	Gardner	Jeremy	Foreman/Supervisor	8032 N Everton	Kansas City	MO	64152	Yes	Male	Caucasian American
2	Sackman	Shawn	Operating_Engineer_(Journeyman)	21 Cedar Ridge	Platte City	MO	64079	No	Male	Caucasian American
3	Huntley	David	Operating_Engineer_(Journeyman)	7617 NW Hampton Road	Parkville	MO	64152	No	Male	Caucasian American
4	Jackson	Tim	Operating_Engineer_(Journeyman)	23695 W 65th Street	Shawnee	KS	66226	No	Male	Caucasian American
5	Yurek	Demichelo	Laborer (Journeyman)	8309 Stark Ave	Raytown	MO	64138	No	Male	African American
7	Paschal	Mark	Laborer (Journeyman)	5907 Ridgeway Ave	Kansas City	MO	64133	Yes	Male	African American
9	Haines	Chad	Other	13419 St Route 33	Kearney	MO	64060	No	Male	Caucasian American
10	Haines	Colton	Laborer (Journeyman)	13419 St Route 33	Kearney	MO	64060	No	Male	Caucasian American
11	Harlan	Nicole	Other	8104 NE 97th St	Kansas City	MO	64157	Yes	Female	Caucasian American
12	Sauerwin	Josh	Operating_Engineer_(Journeyman)	7701 NW Fawn Ave	Kansas City	MO	64152	Yes	Male	Caucasian American
13	Brown	Terry	Operating_Engineer_(Journeyman)	26156 CR 301	Carrolton	MO	64633	No	Male	Caucasian American

	Name		Job Title <i>(use drop down menu)</i>	Address	City	State	Zip Code	KCMO Resident	Gender	Ethnicity
	Last	First								
14	Belcher	Jacob	Operating_Engineer_(Journeyman )	405 N Main St	Liberty	MO	64068	No	Male	Caucasian_American
15	Tracy	Eric	Operating_Engineer_(Journeyman )	24467 CR 235	Carrolton	MO	64633	No	Male	Caucasian_American
16	Rosas	Cailen	Laborer (Journeyman)	329 E Park Ave	Kansas City	MO	64119	Yes	Male	Caucasian_American
17	Simpson	Tanekia	Laborer (Journeyman)	8309 Stark Ave	Raytown	MO	64138	No	Female	African_American
18	Benefiel	Brett	Laborer (Journeyman)	326 E 4th St	Norborne	MO	64668	No	Male	Caucasian_American
19	Blair	Kenny	Laborer (Journeyman)	9016 Liberty Dr	Pleasant Valley	MO	64068	No	Male	Caucasian_American
20	Jacobs	Jeremy	Laborer (Journeyman)	601 W 2nd St	Carrolton	MO	64633	No	Male	Caucasian_American
21	Mansfield	David	Laborer (Journeyman)	111 N Jefferson	Carrolton	MO	64633	No	Male	Caucasian_American