

DESIGN PROFESSIONAL SERVICES

AMENDMENT NO. FIVE

PROJECT NO. 62160465 – REDESIGN POST GATES 1 & 28 AVIATION DEPARTMENT

This amendment is between KANSAS CITY, MISSOURI, a constitutionally chartered municipal corporation (City), and Crawford, Murphy & Tilly, Inc. (Design Professional). The parties amend the Agreement entered into on May 24, 2017, as follows:

Sec. 1. Sections Amended. The Agreement is amended as follows:

A. Sec. 2.A, Attachment 1, Scope of Services, add the following sub-sections:

E. POST GATE 6 CONCEPTUAL STUDY DEVELOPMENT – Total Cost \$28,706.19

A. Post Gate 6 Conceptual Phase Services: Labor Cost **\$27,568.19**

1: Kickoff/ Data Collection - The design professional will collect and assimilate the data that will be needed during the design process. This may include meeting and gathering information from appropriate Aviation staff. Types of data collected and assimilated as part of this task include:

- a. *Site Investigation* – The design professional will conduct a physical inspection of the project site to become familiar with the existing conditions, how the existing project site is used and what services and needs are provided at the project location.
- b. *Kickoff Stakeholder Meeting* – The design professional will work with the Aviation Department to organize a kickoff stakeholder meeting to begin initial discussions of what type of expectations there are for the project site as it is expected to be developed. Design professional will prepare a meeting agenda, organize the meeting and collect and distribute minutes following the discussion.
- c. *Stakeholder Data* – The design professional will work with the Aviation staff to collect and assimilate additional stakeholder data including touring existing sites. Also, the design professional will meet and work with TSA and airport operations and security specialists to understand needs and operations of sites.
- d. *Utility Data and Coordination* – The design professional will identify existing utilities in the project area, contract utility owners and determine required parameters for any utility modifications. This item includes private utilities such as KCPL, Spire, Time Warner, Google, and others as necessary.

2: Concept Evaluations – The Development of Conceptual Drawings will begin to evaluate and develop alternatives.

- a. *Site Layout Alternatives Development* – The design professional will develop up to four conceptual alternatives and create necessary drawings of the concepts and present conceptual drawings for evaluation and further development of the new site plan configuration. Staff will comment and evaluate the conceptual drawings of the site plan. Also, during this process

staff will have a chance to evaluate the pros/cons as it relates to the layout and constructability of the proposed post gate facility.

- b. *Preliminary Cost Estimates for Alternatives* – The design professional will present preliminary cost estimates and phasing findings during this task. Assessment of cost-benefits needs to be evaluated and discussed for the new Post Gate facility(s). Review of project budget, phasing and construction materials and site alternatives will be discussed.
 - c. *Charrette Meeting* - The design professional will manage and conduct a half-day charrette with all necessary managers, TSA, and KCAD staff to be determined by the Airport. The design professional will present the developed materials and conceptual findings to allow staff to review and comment.
 - d. *Charrette results* - The design professional will manage and conduct follow-up meeting with necessary aviation staff to review results of the half-day charrette and begin to evaluate conceptual drawings.
- 3: Final Conceptual Design** – The design professional will present the Final Conceptual Design, based upon staff input from the alternatives.
1. *Final Concept Drawing*- The design professional will manage and conduct a meeting to present the final conceptual facility design to the necessary aviation staff, based on initial findings, previous charrette, meetings and other input during this design phase.
 2. *Conceptual Cost Estimate* - The design professional will present revised preliminary cost estimates based on final conceptual drawing(s). Further staff feedback, cost-benefit analysis, budget requirements will be addressed and evaluated.

B. Sec. 4 Compensation and Reimbursables, A is revised as follows:

A. The City shall pay Design Professional not more than \$816,017.64 under this Agreement, as follows:

C. Sec. 4 Compensation and Reimbursables, A. is revised as follows:

8. A Not To Exceed Fee of \$28,706.19 for Post Gate 6 Conceptual Study Development added in this amendment.
 - a. Labor Cost - \$27, 568.19
 - b. Actual reasonable expenses incurred by Design Professional directly related to Design Professional's performance under this Agreement, to include only the following, in an amount not to exceed \$1,138.00 for Post Gate 6 Conceptual Study Development Phase Work. The following are the reimbursable expenses that City has approved: Mileage, Meals, Airline, Printing and Shipping.

Sec. 2. Sections not Amended. All other sections of the Agreement shall remain in full force and effect.

Sec. 3. Authorization. If the amount of the original Agreement plus the amount of any amendments to the original Agreement total over \$400,000.00, then this amendment requires City Council or Park Board authorization. Notwithstanding the foregoing, City Council or Park Board authorization is not required if (1) the total amount of the original Agreement plus the amount of any amendments to the original Agreement are within ten percent (10%) of the maximum amount authorized by the City Council or the Park Board or (2) a previous ordinance or Resolution authorized amendments without further City Council or Park approval.

Sec. 4. Effectiveness Date. This amendment will become effective when the City's Director of Finance has signed it. The date this amendment is signed by the City's Director of Finance will be deemed the date of this amendment.

Each party is signing this amendment on the date stated opposite that party's signature.

Date: 8/26/2020

DESIGN PROFESSIONAL

I hereby certify that I have authority to execute this document on behalf of Design Professional

By: [Signature]

Title: Vice President

Date: 8.28.2020

KANSAS CITY, MISSOURI

By: [Signature]

Title: Director of Aviation

Approved as to form:

[Signature]
Assistant City Attorney

I hereby certify that there is a balance, otherwise unencumbered, to the credit of the appropriation to which the foregoing expenditure is to be charged, and a cash balance, otherwise unencumbered, in the Treasury, to the credit of the fund from which payment is to be made, each sufficient to meet the obligation hereby incurred.

for [Signature] 9-24-2020
Director of Finance Date



ENCUMBRANCE FORM
 Kansas City, Missouri
 Aviation Department

DOC ID P0# 6200010259

LINE NO.	FUND	DEPT/ORG	ACCT	PROJECT NO.	APPR. UNIT	ACTIVITY	AMOUNT	INCREASE/ DECREASE
01	8300	627270	611060	62160465	B	PLAN	28,706.19	I
02	8300	627270	611065	62160465	B	PLAN	(28,706.19)	D
03	—	—	—	—	—	—	0.00	(I / D)
04	—	—	—	—	—	—	0.00	(I / D)
05	—	—	—	—	—	—	0.00	(I / D)
06	—	—	—	—	—	—	0.00	(I / D)
07	—	—	—	—	—	—	0.00	(I / D)
TOTAL \$							-	

EXPLANATION:

To increase the city's maximum obligation already encumbered under an agreement with Crawford, Murphy & Tilly, Inc. for Project No.62160465 - Redesign Post Gates 1 & 28 at Kansas City International Airport.

Amendment No.5

Ordinance #190497

Vendor #0000065852

Increase contract: \$28,706.19

Decrease contingency: \$28,706.19

Remaining contingency: \$4,778.44

Prepared By:

Date

Kevin D. Wells, JD

08/26/20

Approved By Contract Admin

Date

Kevin D. Wells

8-26-20

Approved By Deputy Director - P&E

Date

J. D. Jones

LB 9/23/2020
 tq 9/24/2020