



CONTRACTOR UTILIZATION PLAN/REQUEST FOR WAIVER

Project Number _____

Project Title _____

(Department Project)

Department

(Bidder/Proposer)

STATE OF _____)

) ss

COUNTY OF _____)

I, _____, of lawful age and upon my oath state as follows:

1. This Affidavit is made for the purpose of complying with the provisions of the MBE/WBE submittal requirements on the above project and the MBE/WBE Program and is given on behalf of the Bidder/Proposer listed below. It sets out the Bidder/Proposer's plan to utilize MBE and/or WBE contractors on the project.
2. The project target goals are _____% MBE and _____% WBE.
3. Bidder/Proposer assures that it will utilize a minimum of the following percentages of MBE/WBE participation in the above project:

| **BIDDER/PROPOSER PARTICIPATION:** _____% MBE _____% WBE

| **POST-BID/POST-RFP ESTIMATED BUDGET:** \$ _____

4. The following are the M/WBE subcontractors whose utilization Bidder/Proposer warrants will meet or exceed the above-listed Bidder/Proposer Participation. Bidder/Proposer warrants that it will utilize the M/WBE subcontractors to provide the goods/services described in the applicable Letter(s) of Intent to Subcontract, copies of which shall collectively be deemed incorporated herein. (*All firms must currently be certified by Kansas City, Missouri*)

| Name of M/WBE Firm _____

Address _____

Telephone No. _____

I.R.S. No. _____



Name of M/WBE Firm _____
 Address _____
 Telephone No. _____
 I.R.S. No. _____

Name of M/WBE Firm _____
 Address _____
 Telephone No. _____
 I.R.S. No. _____

Name of M/WBE Firm _____
 Address _____
 Telephone No. _____
 I.R.S. No. _____

Name of M/WBE Firm _____
 Address _____
 Telephone No. _____
 I.R.S. No. _____

Name of M/WBE Firm _____
 Address _____
 Telephone No. _____
 I.R.S. No. _____

(List additional M/WBEs, if any, on additional page and attach to this form)

4. The following is a breakdown of the percentage of the total contract amount that Bidder/Proposer agrees to pay to each listed M/WBE:

MBE/WBE BREAKDOWN SHEET

MBE FIRMS:

Name of MBE Firm	Supplier/Broker/Contractor	Subcontract Amount*	Weighted Value**	% of Total Contract
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____



TOTAL MBE \$ / TOTAL MBE %: \$ _____ %

WBE FIRMS:

Name of WBE Firm	Supplier/Broker/Contractor	Subcontract Amount*	Weighted Value**	% of Total Contract
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
TOTAL WBE \$ / TOTAL WBE %:		\$ _____	_____ %	

*“Subcontract Amount” refers to the dollar amount that Bidder/Proposer has agreed to pay each M/WBE subcontractor as of the date of contracting and is indicated here solely for the purpose of calculating the percentage that this sum represents in proportion to the total contract amount. Any contract amendments and/or change orders changing the total contract amount may alter the amount due an M/WBE under their subcontract for purposes of meeting or exceeding the Bidder/Proposer participation.

**“Weighted Value” means the portion of the subcontract amount that will be credited towards meeting the Bidder/Proposer participation. See CREO KC Forms and Instructions for allowable credit and special instructions for suppliers.

- Bidder/Proposer acknowledges that the monetary amount to be paid each listed M/WBE for their work, and which is approved herein, is an amount corresponding to the percentage of the total contract amount allocable to each listed M/WBE as calculated in the MBE/WBE Breakdown Sheet. Bidder/Proposer further acknowledges that this amount may be higher than the subcontract amount listed therein as change orders and/or amendments changing the total contract amount may correspondingly increase the amount of compensation due an M/WBE for purposes of meeting or exceeding the Bidder/Proposer participation

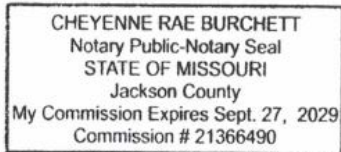
6. Bidder/Proposer acknowledges that it is responsible for considering the effect that any change orders and/or amendments changing the total contract amount may have on its ability to meet or exceed the Bidder/Proposer participation. Bidder/Proposer further acknowledges that it is responsible for submitting a Request for Modification or Substitution if it will be unable to meet or exceed the Bidder/Proposer participation set forth herein.
7. If Bidder/Proposer has not achieved both the M/WBE goal(s) set for this Project, Bidder/Proposer hereby requests a waiver of the MBE and/or WBE goal(s) that Bidder/Proposer has failed to achieve
8. Bidder/Proposer will present documentation of its good faith efforts, a narrative summary detailing its efforts and the reasons its efforts were unsuccessful when requested by the City.
9. I hereby certify that I am authorized to make this Affidavit on behalf of the Bidder/Proposer named below and who shall abide by the terms set forth herein:

Bidder/Proposer primary contact: Hartline Construction, LLC Jennifer G Hart
 Address: 1826 Linn Street
N Kansas City, MO 64116
 Phone Number: 816-921-6002
 Facsimile number: _____
 E-mail Address: jhart@hartlinecon.com

By: *Jennifer G Hart*
 Title: Owner / President
 Date: 03/24/2026
 (Attach corporate seal if applicable)

Subscribed and sworn to before me this 24th day of March, 2026.

My Commission Expires: Sept. 27, 2029 _____
Cheyenne Rae Burchett
 Notary Public





LETTER OF INTENT TO SUBCONTRACT

Check one:	
Original LOI:	<input type="checkbox"/>
Updated LOI:	<input checked="" type="checkbox"/>

Project Name/Title BRWWTP Primary Site Power Pen Project
Project Location/Number 81001034 / 1766

PART I: Prime Contractor Hartline Construction, LLC agrees to enter into a contractual agreement with M/W/DBE Subcontractor Hartline Construction, LLC who will provide the following goods/services in connection with the above-reference contract: [Insert a brief narrative describing goods/services to be provided. Broad Categorizations (e.g., "electrical," "plumbing," etc.) or the listing of NAICS Codes in which M/W/DBE Subcontractor is certified are insufficient and may result in denial of this Letter of Intent to Subcontract.]
 Concrete (at duct banks), All Carpentry, Skylights, Interior Painting, Excavation / Backfill (site preparation).

for an estimated amount of \$ _____ (or 14 % of the total estimated contract value.)

- M/WBE Vendor type:
- Subcontractor/manufacturer (counts as 100% of contract value towards goals)
 - Supplier (counts as 60% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)
 - Broker (counts as 10% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)

M/W/DBE Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Civil Rights & Equal Opportunity Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.

PART 2: This section is to be completed by the M/W/DBE subcontractor listed above. Please attach additional sheets as needed for more than one intended sub-tier contract. **IMPORTANT: Falsification of this document will result in denial and other remedies available under City Code.**

- Select one:
- The M/W/DBE Subcontractor listed above **IS NOT** subcontracting any portions of the above-stated scope of work(s). (Continue to Part 3.)
 - The M/W/DBE Subcontractor listed above **IS** subcontracting certain portions of the above stated scope of work(s) to:

(1) Company name: _____

Full address: _____
Street number and name City, State and Zip Code

Primary contact: _____
Name Phone

a) This subcontractor is (select one): MBE WBE DBE N/A

- i: If this subcontractor is an M/W/DBE certified with the City of Kansas City, Missouri, a separate Letter of Intent must be attached to this document.
- ii: If this subcontractor is NOT a certified M/W/DBE certified with the City of Kansas City, Missouri, the firm must still be listed for reporting purposes but a Letter of Intent is not required.

b) Scope of work to be performed: _____

c) The dollar value of this agreement is: _____



PART 3:

**NOTE: SIGNATURES AND NOTARIZATIONS REQUIRED FOR NEW LETTERS OF INTENT (LOI);
SIGNATURES ONLY FOR UPDATED LOI (ADDING VALUE TO EXISTING CONTRACT).**

PRIME CONTRACTOR BUSINESS NAME: Hartline Construction, LLC

Jennifer G Hart
Signature: Prime Contractor

Jennifer G Hart
Print Name

Owner / President
Title

01/21/2026
Date

State of **Missouri**)

County of **Jackson**)

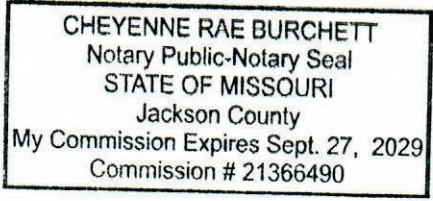
I, Cheyenne Rae Burchett, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this day of January, 2026

My Commission Expires: September 27, 2029

Cheyenne Rae Burchett
Notary Public

STAMP:



MWDBE SUBCONTRACTOR BUSINESS NAME: Hartline Construction, LLC

Jennifer G Hart
Signature: Subcontractor

Jennifer G Hart
Print Name

Owner / President
Title

01/21/2026
Date

State of **Missouri**)

County of **Jackson**)

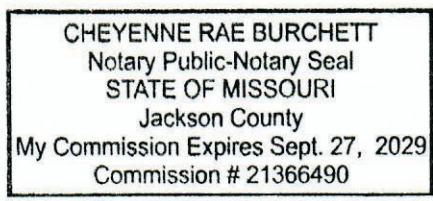
I, Cheyenne Rae Burchett, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this day of January, 2026

My Commission Expires: September 27, 2029

Cheyenne Rae Burchett
Notary Public

STAMP:





LETTER OF INTENT TO SUBCONTRACT

Check one:	
Original LOI:	<input type="checkbox"/>
Updated LOI:	<input checked="" type="checkbox"/>

Project Name/Title BRWWTP Primary Site Power Pen Project

Project Location/Number 81001034 / 1766

PART I: Prime Contractor Hartline Construction, LLC agrees to enter into a contractual agreement with M/W/DBE Subcontractor 5 Gen Masonry, LLC who will provide the following goods/services in connection with the above-reference contract: [Insert a brief narrative describing goods/services to be provided. Broad Categorizations (e.g., "electrical," "plumbing," etc.) or the listing of NAICS Codes in which M/W/DBE Subcontractor is certified are insufficient and may result in denial of this Letter of Intent to Subcontract.]

Building Masonry

for an estimated amount of \$ _____ (or 2 % of the total estimated contract value.)

- M/WBE Vendor type:
- Subcontractor/manufacturer (counts as 100% of contract value towards goals)
 - Supplier (counts as 60% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)
 - Broker (counts as 10% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)

M/W/DBE Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Civil Rights & Equal Opportunity Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.

PART 2: This section is to be completed by the M/W/DBE subcontractor listed above. Please attach additional sheets as needed for more than one intended sub-tier contract. **IMPORTANT: Falsification of this document will result in denial and other remedies available under City Code.**

- Select one:
- The M/W/DBE Subcontractor listed above **IS NOT** subcontracting any portions of the above-stated scope of work(s). (Continue to Part 3.)
 - The M/W/DBE Subcontractor listed above **IS** subcontracting certain portions of the above stated scope of work(s) to:

(1) Company name: _____

Full address: _____
Street number and name City, State and Zip Code

Primary contact: _____
Name Phone

a) This subcontractor is (select one): MBE WBE DBE N/A

i: If this subcontractor is an M/W/DBE certified with the City of Kansas City, Missouri, a separate Letter of Intent must be attached to this document.

ii: If this subcontractor is NOT a certified M/W/DBE certified with the City of Kansas City, Missouri, the firm must still be listed for reporting purposes but a Letter of Intent is not required.

b) Scope of work to be performed: _____

c) The dollar value of this agreement is: _____



PART 3:

**NOTE: SIGNATURES AND NOTARIZATIONS REQUIRED FOR NEW LETTERS OF INTENT (LOI);
SIGNATURES ONLY FOR UPDATED LOI (ADDING VALUE TO EXISTING CONTRACT).**

PRIME CONTRACTOR BUSINESS NAME: Hartline Construction, LLC

Jennifer G. Hart
Signature: Prime Contractor

Jennifer G. Hart
Print Name

Owner /President
Title

01/21/2026
Date

State of Missouri)

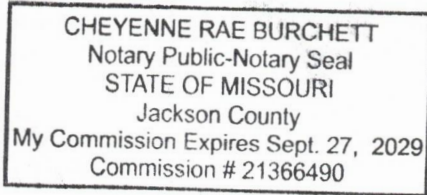
County of Jackson)

I, Cheyenne Rae Burchett state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 21st day of Jan, 2026

My Commission Expires: 9/27/2029 Cheyenne Rae Burchett
Notary Public

STAMP:



MWDBE SUBCONTRACTOR BUSINESS NAME: 5Gen Masonry, LLC

Valerie Birdsong
Signature, Subcontractor

Valerie Birdsong
Print Name

Owner
Title

01/21/2026
Date

State of Missouri)

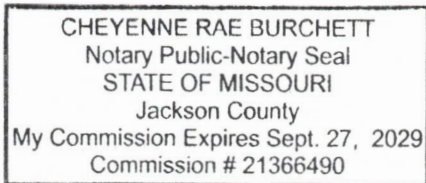
County of Jackson)

I, Cheyenne Rae Burchett state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 21st day of Jan, 2026

My Commission Expires: 9/27/2029 Cheyenne Rae Burchett
Notary Public

STAMP:





LETTER OF INTENT TO SUBCONTRACT

Project Name/Title KCMO Water Blue River WWTP Power Pen Replacement

Project Location/Number Blue River WWTP Project # 81001034/1766

Check one:	
Original LOI:	<input type="checkbox"/>
Updated LOI:	<input checked="" type="checkbox"/>

PART I: Prime Contractor Hartline Construction, LLC agrees to enter into a contractual agreement with ~~M/W/DBE~~ Subcontractor Mark One Electric Co., Inc. who will provide the following goods/services in connection with the above-reference contract: [Insert a brief narrative describing goods/services to be provided. Broad Categorizations (e.g., "electrical," "plumbing," etc.) or the listing of NAICS Codes in which ~~M/W/DBE~~ Subcontractor is certified are insufficient and may result in denial of this Letter of Intent to Subcontract.]

Procurement and installation of complete electrical distribution system, including transformers, panels, conduit cabling, fixtures, and devices.

for an estimated amount of \$ 7,111,789.00 (or _____ % of the total estimated contract value.)

- ~~M/W/DBE Vendor type:~~
- Subcontractor/manufacturer (counts as 100% of contract value towards goals)
 - Supplier (counts as 60% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)
 - Broker (counts as 10% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)

~~M/W/DBE Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Civil Rights & Equal Opportunity Department to perform in the capacities indicated herein.~~ Prime Contractor agrees to utilize ~~M/W/DBE~~ Subcontractor in the capacities indicated herein, and ~~M/W/DBE~~ Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.

PART 2: This section is to be completed by the ~~M/W/DBE~~ subcontractor listed above. Please attach additional sheets as needed for more than one intended sub-tier contract. **IMPORTANT: Falsification of this document will result in denial and other remedies available under City Code.**

- Select one:
- The ~~M/W/DBE~~ Subcontractor listed above **IS NOT** subcontracting any portions of the above-stated scope of work(s). (Continue to Part 3.)
 - The ~~M/W/DBE~~ Subcontractor listed above **IS** subcontracting certain portions of the above stated scope of work(s) to:

(1) Company name: WITEC Electrical & Plumbing Contractors

Full address: 9709 E 56th St, Raytown, MO 64133

Primary contact: John Rolls Street number and name City, State and Zip Code

Name Phone

a) This subcontractor is (select one): MBE WBE DBE N/A

i: If this subcontractor is an M/W/DBE certified with the City of Kansas City, Missouri, a separate Letter of Intent must be attached to this document.

ii. If this subcontractor is NOT a certified M/W/DBE certified with the City of Kansas City, Missouri, the firm must still be listed for reporting purposes but a Letter of Intent is not required.

b) Scope of work to be performed: distribution equipment, cabling, and duct banks as needed. Provide Labor & Material to assist Mark One Crew w/ Procurement and installation

c) The dollar value of this agreement is: \$675,000.00

PART 3:

**NOTE: SIGNATURES AND NOTARIZATIONS REQUIRED FOR NEW LETTERS OF INTENT (LOI);
SIGNATURES ONLY FOR UPDATED LOI (ADDING VALUE TO EXISTING CONTRACT).**

PRIME CONTRACTOR BUSINESS NAME: Mark One Electric Company, Inc.

Rosana Privitera Biondo
Signature: Prime Contractor

Rosana Privitera Biondo
Print Name

President
Title

4/2/2025
Date

State of Missouri)
County of Cass)

I, Keli Renee Kline, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 21st day of January, 2026

My Commission Expires: 08-22-2029 Keli Renee Kline
Notary Public

STAMP:



MWDBE SUBCONTRACTOR BUSINESS NAME: Whatever It Takes Electrical Contractors

John Rolfs
Signature: Subcontractor

John Rolfs
Print Name

President
Title

1-21-2026
Date

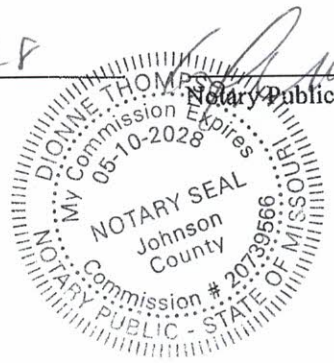
State of Missouri)
County of Johnson)

I, John Rolfs, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 21st day of January, 2026

My Commission Expires: 5-11-28 Dionne Thompson
Notary Public

STAMP:





LETTER OF INTENT TO SUBCONTRACT

Project Name/Title BRWWTP Primary Site Power Pen Project

Project Location/Number 81001034/1766

Check one:
Original LOI: <input type="checkbox"/>
Updated LOI: <input checked="" type="checkbox"/>

PART 1: Prime Contractor Hartline Construction, LLC agrees to enter into a contractual agreement with M/W/DBE Subcontractor Compass Roofing LLC dba Compass Constructors, who will provide the following goods/services in connection with the above-reference contract: [Insert a brief narrative describing goods/services to be provided. Broad Categorizations (e.g., "electrical," "plumbing," etc.) or the listing of NAICS Codes in which M/W/DBE Subcontractor is certified are insufficient and may result in denial of this Letter of Intent to Subcontract.]

Roofing, downspouts, gutters

for an estimated amount of \$ _____ (or .7 % of the total estimated contract value.)

- M/WBE Vendor type:
- Subcontractor/manufacturer (counts as 100% of contract value towards goals)
 - Supplier (counts as 60% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)
 - Broker (counts as 10% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)

M/W/DBE Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Civil Rights & Equal Opportunity Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.

PART 2: This section is to be completed by the M/W/DBE subcontractor listed above. Please attach additional sheets as needed for more than one intended sub-tier contract. **IMPORTANT: Falsification of this document will result in denial and other remedies available under City Code.**

- Select one:
- The M/W/DBE Subcontractor listed above **IS NOT** subcontracting any portions of the above-stated scope of work(s). (Continue to Part 3.)
 - The M/W/DBE Subcontractor listed above **IS** subcontracting certain portions of the above stated scope of work(s) to:

(1) Company name: _____

Full address: _____

Street number and name

City, State and Zip Code

Primary contact: _____

Name

Phone

a) This subcontractor is (select one): MBE WBE DBE N/A

i: If this subcontractor is an M/W/DBE certified with the City of Kansas City, Missouri, a separate Letter of Intent must be attached to this document.

ii. If this subcontractor is NOT a certified M/W/DBE certified with the City of Kansas City, Missouri, the firm must still be listed for reporting purposes but a Letter of Intent is not required.

b) Scope of work to be performed: _____

c) The dollar value of this agreement is: _____



PART 3:

**NOTE: SIGNATURES AND NOTARIZATIONS REQUIRED FOR NEW LETTERS OF INTENT (LOI);
SIGNATURES ONLY FOR UPDATED LOI (ADDING VALUE TO EXISTING CONTRACT).**

PRIME CONTRACTOR BUSINESS NAME: Hartline Construction, LLC

Jennifer G Hart
Signature: Prime Contractor
Owner/President
Title

Jennifer G. Hart
Print Name
01/21/2026
Date

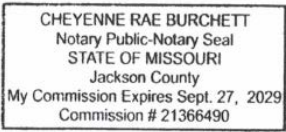
State of Missouri)
County of Jackson)

I, Cheyenne Rae Burchett, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 21st day of Jan, 20 26

My Commission Expires: 9/27/29 Cheyenne Rae Burchett
Notary Public

STAMP:



MWDBE SUBCONTRACTOR BUSINESS NAME: Compass Roofing LLC dba Compass Constructors

Andrew Christ
Signature: Subcontractor
COO
Title

Andrew Christ
Print Name
1-21-26
Date

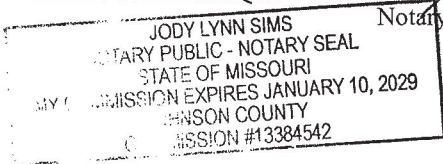
State of Missouri)
County of Jackson)

I, Andrew Christ state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this day of 21, 20 26

My Commission Expires: 1-10-29 Jody Lynn Sims
Notary Public

STAMP:





LETTER OF INTENT TO SUBCONTRACT

Check one:	
Original LOI:	<input type="checkbox"/>
Updated LOI:	<input checked="" type="checkbox"/>

Project Name/Title BRWWTP Primary Site Power Pen Project
Project Location/Number 81001034 / 1766

PART I: Prime Contractor Hartline Construction, LLC agrees to enter into a contractual agreement with M/W/DBE Subcontractor City Cement Concrete Construction Co. who will provide the following goods/services in connection with the above-reference contract: [Insert a brief narrative describing goods/services to be provided. Broad Categorizations (e.g., "electrical," "plumbing," etc.) or the listing of NAICS Codes in which M/W/DBE Subcontractor is certified are insufficient and may result in denial of this Letter of Intent to Subcontract.]

Concrete Material, Placing & Finishing, footings, walls slab on grade & slab on metal deck

for an estimated amount of \$ _____ (or 8 % of the total estimated contract value.)

- M/WBE Vendor type:
- Subcontractor/manufacturer (counts as 100% of contract value towards goals)
 - Supplier (counts as 60% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)
 - Broker (counts as 10% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)

M/W/DBE Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Civil Rights & Equal Opportunity Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.

PART 2: This section is to be completed by the M/W/DBE subcontractor listed above. Please attach additional sheets as needed for more than one intended sub-tier contract. **IMPORTANT: Falsification of this document will result in denial and other remedies available under City Code.**

- Select one:
- The M/W/DBE Subcontractor listed above **IS NOT** subcontracting any portions of the above-stated scope of work(s). (Continue to Part 3.)
 - The M/W/DBE Subcontractor listed above **IS** subcontracting certain portions of the above stated scope of work(s) to:

(1) Company name: _____

Full address: _____
Street number and name City, State and Zip Code

Primary contact: _____
Name Phone

a) This subcontractor is (select one): MBE WBE DBE N/A

i: If this subcontractor is an M/W/DBE certified with the City of Kansas City, Missouri, a separate Letter of Intent must be attached to this document.

ii. If this subcontractor is NOT a certified M/W/DBE certified with the City of Kansas City, Missouri, the firm must still be listed for reporting purposes but a Letter of Intent is not required.

b) Scope of work to be performed: _____

c) The dollar value of this agreement is: _____



PART 3:

**NOTE: SIGNATURES AND NOTARIZATIONS REQUIRED FOR NEW LETTERS OF INTENT (LOI);
SIGNATURES ONLY FOR UPDATED LOI (ADDING VALUE TO EXISTING CONTRACT).**

PRIME CONTRACTOR BUSINESS NAME: Hartline Construction, LLC

Jennifer G. Hart
Signature: Prime Contractor
Owner /President

Jennifer G. Hart
Print Name
1/21/2026
Date

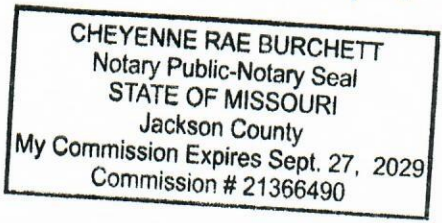
State of Missouri)
County of Jackson)

I, Cheyenne Rae Burchett, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 21st day of Jan, 2026

My Commission Expires: 9/27/2029 Cheyenne Rae Burchett
Notary Public

STAMP:



MWDBE SUBCONTRACTOR BUSINESS NAME: THE CITY CEMENT CONCRETE CONSTRUCTION CO, INC

Dino Giarratana
Signature: Subcontractor
PRESIDENT

DINO GIARRATANA
Print Name
1-21-2026
Date

State of Missouri)
County of Jackson)

I, Cheyenne Rae Burchett, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 21st day of Jan, 2026

My Commission Expires: 9/27/2029 Cheyenne Rae Burchett
Notary Public

STAMP:



**City of Kansas City, Missouri
Civil Rights & Equal Opportunity Department
Construction Contractor Employee Identification Report**

Company Name: Hartline Construction, LLC
Company Address: 1826 Linn, Kansas City, Missouri 64116
Company City, State, Zip: _____
Name of Person Completing Report: Cheyenne Rae Burchett
Phone Number: 816-921-6002
Email: cburchett@hartlinekc.com

Prime's Name: Hartline Construction, LLC
KCMO Project Name: ADA Compliance for various KC Water Buildings
KCMO Project Number: 1805 Blue River
WTP, Admin
Building
Today's Date: 12/09/2025
City Department: Water Department

Instructions:

- 1) Each applicable Prime Contractors **must complete this form for its company within 48 hours of bid opening**
- 2) The Civil Rights & Equal Opportunity Department strongly recommends usage of the electronic version of this form. This form may be obtained by visiting www.kcmo.gov website. The website is enabled with a "search" function on the Home page on the right corner. Select the magnifying glass and type in the search field "Contract Central". Select the first result, then click on the link to Standard City Contract Forms. Scroll down to Construction Contractor Employee Identification Report and click the link to open this document. Complete the fields in the Employee section; the Official Use Only section will automatically populate. NOTE: This form can be printed and attached to other required Bid documents.
- 3) All subcontractors shall be required to complete this form and submit to the Prime Contractor. For each subcontractor, the Prime must submit this form to City at least at least (10) days prior to the date the subcontractor shall commence work under a city construction contract.
- 4) Complete this form if you are the Prime contractor on a City construction project estimated over **\$300,000 & over 800 man hours**.
- 5) Complete this form with data from your **current construction workforce** (no office personnel).
- 6) Prime contractor is responsible to ensure subcontractor completes this form as required in #3 above.

Females		KCMO Resident		Males		KCMO Resident		Journeyman		Apprentice		Journeyman		Apprentice	
African American	0	0	African American	#####	0	Foreman/Supervisor	0	--	Operating Engineer	0	0		0	0	
Asian/Pacific Islander American	0	0	Asian/Pacific Islander American	#####	0	Asbestos Worker	0	0	Painter	0	0		0	0	
Caucasian American	0	0	Caucasian American	#####	0	Boilermaker	0	0	Pipe Fitter/Plumber	0	0		0	0	
Hispanic/Latino American	0	0	Hispanic/Latino American	#####	0	Bricklayer	0	0	Plasterer	0	0		0	0	
Native American	0	0	Native American	#####	0	Carpenter	0	0	Roofer	0	0		0	0	
Other	0	0	Other	#####	0	Cement Mason	0	0	Sheet Metal	0	0		0	0	
	0	0		#####	0	Electrician	0	0	Sprinkler Fitter	0	0		0	0	
						Elevator Constructor	0	0	Truck Driver	0	0		0	0	
						Glazier	0	0	Welder	0	0		0	0	
						Iron Worker	0	0	Other	0	--		0	--	
						Laborer	0	0		0	0		0	0	
							0	0							

Number of KCMO Residents 0
 Number of Journeyman 0
 Number of Apprentice 0

Company Name: **Hartline Construction**

KCMO Project Name: **0**

KCMO Project Number: **0**

	Name		Job Title (use drop down menu)	Address	City	State	Zip Code	KCMO Resident	Gender	Ethnicity
	Last	First								
1	Hinaris	Dennis	Carpenter, Apprentice	7301 E 48th St	Kansas City	Mo	64138	Yes	Male	Caucasian American
2	Sargent	Clayton	Carpenter	1504 NE Harvest Ln	Lee's Summit	MO	64086	No	Male	Caucasian American
3	Cornejo	Angel	Carpenter, Apprentice	11056 230th St	Linwood	KS	66052	No	Male	Hispanic
4	Acero Perez	Alex	Carpenter, Apprentice	22707 E Wyatt Rd	Blue Springs	Mo	640014	No	Male	Hispanic
5	Swindler	Dylan	Carpenter, Apprentice	1104 SW Speas Dr	Blue Springs	MO	64014	No	Male	Caucasian American
6	Nichols	Blake	Carpenter	36212 E Pink Hill Rd	Oak Grove	MO	64075	No	Male	Caucasian American
7	Schwartz	John	Carpenter	1725 Collins Dr	Platte City	MO	64079	No	Male	Native American
8	Bergsieker	Chad	Carpenter	24800 E Strode Rd	Blue Springs	MO	64015	No	Male	Caucasian American
9	Malone	Steven	Carpenter, Apprentice	718 N Main St	Independence	MO	64050	No	Male	Caucasian American
10	Martin	Doug	Carpenter	9393 Heritage Hills Dr	Cameron	MO	64429	No	Male	Caucasian American
11	Portenier	Cole	Carpenter	22075 189th st	Toganoxie	KS	66086	No	Male	Caucasian American
12	Thomasson	Christopher	Carpenter	1354 NE County Rd 504	Butler	MO	64730	No	Male	Caucasian American
13	Patterson	Amelia	Carpenter Apprentice	20229 E 45th St Apt 203	Blue Springs	MO	64015	No	Female	Hispanic
14	Claypole	Scott	Carpenter	409 Apache Dr	Excelsior Springs	MO	64024	No	Male	Caucasian American
15	Stone	Eric	Carpenter	7320 Springfield St	Prairie Village	KS	662087	No	Male	Caucasian American



	Name		Job Title <i>(use drop down menu)</i>	Address	City	State	Zip Code	KCMO Resident	Gender	Ethnicity
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16	Stonner	Morgan	Carpenter, Apprentice	37319 Brady Creek Rd	Richmond	MO	64085	No	Male	Caucasian American
17	Whited	Spencer	Carpenter, Foreman	19201 South Sherwood Rd	Pleasant Hill	MO	64080	No	Male	Caucasian American
18	Elder	Matthew	Laborer	102 Barberry Ln	Raymore	MO	64083	No	Male	Caucasian American
19	Valadez	Armando	Carpenter Apprentice	2506 Lister Ave	Kansas City	MO	64127	Yes	Male	Hispanic
20	Bergsieker	Jace	Operator	303 N Fricke St	Corder	MO	64021	No	Male	Caucasian American
21	Rothman	Micheal	Laborer	702 Green St	Harrisonville	MO	64701	No	Male	Caucasian American
22	Wickline	Joshua	Laborer	6900 NW 80th Terr	Kansas City	MO	64152	Yes	Male	Caucasian American
23	Kimm	Rick	Painter	818 S Raymond	Independence	MO	64050	No	Male	Caucasian American
24	Kimm	Johnny	Painter	502 S Sibley St	Buckner	MO	64016	No	Male	Caucasian American
25	Davidson	Joeseeph	Operator	5511 NE Carmel Rd	Kansas City	MO	64119	Yes	Male	Caucasian American
26	Bennett	Joseph	Operator	299 Ray Krebbs	Belton	MO	64012	No	Male	Caucasian American
27	Williams	Tyler	Operator	67 SE Goldenbelt	Oak Grove	MO	64075	No	Male	Caucasian American
28	O'Malley	Thomas	Operator	720 Brown Ave	Osawatomie	KS	66064	No	Male	Caucasian American
29	Mendoza	Jaime	Cement Mason	1817 Kingbird Ln	Liberty	MO	64068	No	Male	Hispanic
30	Ceron	Osbaldo	Iron Worker	565 S Maple St	Gardner	KS	66030	No	Male	Hispanic
31	Summers	Adam	Iron Worker	116 Southside Cir	Excelsior Springs	MO	64024	No	Male	Caucasian American
32	Tegarden	Kyle	Iron Worker	1329 Camelot Dr	Liberty	MO	64068	No	Male	Caucasian American
33	Tate	Dalton	Iron Worker	1205 S Holden St	Warrensburg	MO	64093	No	Male	Caucasian American
34	Teegarden	Jase	Iron Worker	1329 Camelot Dr	Liberty	MO	64068	No	Male	Caucasian American
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