



City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: TMP-6714

Submitted Department/Preparer: City Manager's Office

Revised 01/30/25

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

Executive Summary

This ordinance updates Chapters 60, 61, and 64 of the Code of Ordinances to transfer certain permitting responsibilities from the Water Services and Public Works Departments to the City Planning and Development Department. It directs the City Manager to manage the transition by making necessary staffing, funding, and administrative adjustments, including restoring funding for specific positions. The ordinance also requires monthly progress reports during the transition to the Neighborhood, Planning and Development Committee and establishes a delayed effective date to allow for the transition.

Discussion

Summary of changes:

Section 60-32: Construction of private sewage disposal systems

- Removes mention of Water Services and
Replaces it with references to City Planning and Development

Section 61-20: Enclosing natural drainage ditches

- Gives City Planning and Development the authority to order the removal of natural drainage ditch enclosures if it doesn't meet certain standards. Water Services retains their authority as well.

Section 64-4: Construction or repair by property owner of facilities in adjacent right-of-way.

- Changes the definition of "Director" from the Director of Public Works and the Director of Water Services to the Director of City Planning and Development or the Director's authorized representative.

Fiscal Impact

1. Is this legislation included in the adopted budget?

☒ Yes

☐ No

2. What is the funding source?
This legislation does not appropriate funds
3. How does the legislation affect the current fiscal year?
N/A
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.
N/A
5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?
N/A

Office of Management and Budget Review
(OMB Staff will complete this section.)

1. This legislation is supported by the general fund. ☐ Yes ☒ No
2. This fund has a structural imbalance. ☐ Yes ☒ No
3. Account string has been verified/confirmed. ☐ Yes ☒ No

Additional Discussion (if needed)

This legislation does not appropriate funds.

Citywide Business Plan (CWBP) Impact

1. View the [Adopted 2025-2029 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?
Infrastructure and Accessibility (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
 - ☐ Engage in thoughtful planning and redesign of existing road networks to ensure safety, access, and mobility of users of all ages and abilities.
 - ☐ Develop a multimodal regional transportation system for all users.
 - ☐ Develop environmentally sustainable strategies that improve quality of life and foster economic growth.
 - ☒ Ensure adequate resources are provided for continued maintenance of existing infrastructure.
 - ☐ Focus on delivery of safe connections to schools.



Prior Legislation

Ordinance No. 230741 approved on February 29, 2024. Amended Chapters 60, 61, 63, and 64 of the Code of Ordinances for the purpose of transferring certain permitting functions from the City Planning and Development Department to the Water Services and Public Works Departments

Service Level Impacts

This legislation is aimed at improving the permit reviewing process.

Staff Recommendation

Click or tap here to enter department.

Select One: ☒ Sponsored

☐ Directive: Res/Ord # [Click to enter Res/Ord. No.](#)

Select One: ☒ Recommend

☐ Do Not Recommend

☐ Not Applicable

Click or tap here to provide reasoning.

Other Impacts

1. What will be the potential health impacts to any affected groups?
N/A
2. How have those groups been engaged and involved in the development of this ordinance?
N/A
3. How does this legislation contribute to a sustainable Kansas City?
N/A
4. Does this legislation create or preserve new housing units?
No (Press tab after selecting)

Click or tap here to enter text.

Click or tap here to enter text.

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

No - CREO's review is not applicable (Press tab after selecting)

Please provide reasoning why not:

Click or tap here to enter text.

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

Click or tap here to enter text.

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?
No(Press tab after selecting)