



# City of Kansas City, Missouri

## Docket Memo

Ordinance/Resolution #: 240225

Submitted Department/Preparer: City Manager's Office

Revised 10/23/23

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

### Executive Summary

Authorizing the City Manager to execute an Assignment and Assumption Agreement in the Amount of \$2,818,296.00 with the Port Authority of Kansas City in connection with a contract between the Port Authority and HNTB for design services related to the South Loop Park; authorizing the City Manager to enter into Contract Amendment No. 1 with HNTB for \$650,000.00 to provide for additional survey and utility coordination work; and recognizing an accelerated effective date

### Discussion

The City of Kansas City, the Downtown Council, and Port KC have been working to develop plans for the design, construction, and management of South Loop Project. Pursuant to a Request for Qualifications, Port KC executed a Design Professional Services Contract with HNTB Corporation for design services related to the South Loop Park Project. Given the public nature of the project, the parties agree that it would be most effective for the City to assume responsibility for the project. Under this ordinance, the City will assume responsibility for the Design Professional Services contract with HNTB. The Amendment to the Design Professional Services contract will provide additional resources to complete the current phase of design.

### Fiscal Impact

1. Is this legislation included in the adopted budget?  Yes  No
2. What is the funding source?  
Convention and Sports Complex Fund  
5370-632018-B
3. How does the legislation affect the current fiscal year?  
Expenditure of previously appropriated funds in the amount of \$3.5 million.
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.

N/A

5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?

This legislation leverages outside funding from PortKC.

### Office of Management and Budget Review

(OMB Staff will complete this section.)

1. This legislation is supported by the general fund.  Yes  No
2. This fund has a structural imbalance.  Yes  No
3. Account string has been verified/confirmed.  Yes  No

### Additional Discussion (if needed)

Click or tap here to enter text.

## Citywide Business Plan (CWBP) Impact

1. View the [FY23 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?  
Infrastructure and Accessibility (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
- Enhance the accessible, sustainable and better connected multi-modal transportation system
  - Develop environmentally sound and sustainable infrastructure strategies that improve quality of life and foster economic growth
  - Increase and support local workforce development and minority, women, and locally-owned businesses
  - Engage in efforts to strategically invest in the City's infrastructure and explore emerging technologies
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## Prior Legislation

230477

## Service Level Impacts

Click or tap here to provide a description of how this ordinance will impact service levels. List any related key performance indicators and impact.

## Other Impacts

1. What will be the potential health impacts to any affected groups?  
The eventual construction of this project will mitigate air quality and sound issues that currently exist in the area around I-670. The project, when constructed, will also add green spaces and mitigate urban heat island effects.
2. How have those groups been engaged and involved in the development of this ordinance?  
This project has been subject to significant public engagement. It is currently in 30% design phase. Additional engagement is anticipated as the project progresses into advanced stages of design.
3. How does this legislation contribute to a sustainable Kansas City?  
Click or tap here to enter text.
4. Does this legislation create or preserve new housing units?  
No (Press tab after selecting)  
  
Click or tap here to enter text.  
Click or tap here to enter text.
5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.  
  
Yes - I have submitted documents for CREO Review (Press tab after selecting)  
Please attach or copy and paste CREO's review.
6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?  
  
No(Press tab after selecting)

Click or tap here to enter text.

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?

Yes(Press tab after selecting)

In an effort to prevent disclosure of confidential information, a separate communication will be provided to City Council members to reflect the top three proposers for the RFP/Q.