



City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: 240740

Submitted Department/Preparer: Aviation

Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

Executive Summary

Authorizing a \$646,135.00 Amendment No. 3 with Structure, Inc. for the Contract On-Call Services for Tenant Finishes – Tennent Improvements at KCI Airport; authorizing a maximum expenditure of \$710,478.00.

Discussion

THE MWDBE CREO CUP WAS APPROVED FOR 14% MBE, 8% WBE PARTICIPATION. the intent of the project is to provide needed improvements to tenant areas, including customs border patrol (CBP) and airline baggage handling spaces..

Fiscal Impact

1. Is this legislation included in the adopted budget? Yes No
2. What is the funding source?
FY25-8300-627270-611060-62TENIMP; Aviation Fund
3. How does the legislation affect the current fiscal year?
\$710,478.00
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.
There is no known future fiscal impact.
5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?
No

Office of Management and Budget Review

(OMB Staff will complete this section.)

1. This legislation is supported by the general fund. Yes No
2. This fund has a structural imbalance. Yes No
3. Account string has been verified/confirmed. Yes No

Additional Discussion (if needed)

Click or tap here to enter text.

Citywide Business Plan (CWBP) Impact

1. View the [Adopted 2025-2029 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?
Infrastructure and Accessibility (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
 - Engage in thoughtful planning and redesign of existing road networks to ensure safety, access, and mobility of users of all ages and abilities.
 - Enhance the City's connectivity, resiliency, and equity through a better-connected multi-modal transportation system for all users.
 - Build on existing strengths while developing a comprehensive transportation plan for the future.
 - Develop environmentally sustainable infrastructure strategies that improve quality of life and foster economic growth.
 - Ensure adequate resources are provided for continued maintenance of existing infrastructure.
 - Focus on delivery of safe connections to schools.

Prior Legislation

200812, 220640, 230291

Service Level Impacts

This project will provide efficient and satisfactory services and facilities for passengers and visitors.

Other Impacts

1. What will be the potential health impacts to any affected groups?

Aviation Engineering has reviewed the Priorities in the Kansas City Community Health Improvement Plan (KC-CHIP) and does not identify any negative impacts.

2. How have those groups been engaged and involved in the development of this ordinance?

The Community within the Kansas City, Missouri area has been consistently engaged and involved with the Aviation Department Master Plan, which contributes to this ordinance.

3. How does this legislation contribute to a sustainable Kansas City?

Continuous reconstruction of infrastructure at Kansas city International Airport is vital to the continuous operation of the Airport and the city's economic vitality.

4. Does this legislation create or preserve new housing units?

No (Press tab after selecting)

Click or tap here to enter text.

Click or tap here to enter text.

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

Yes - I have submitted documents for CREO Review (Press tab after selecting)

Please attach or copy and paste CREO's review.




HRD Contractor Utilization Plan Approval

Date: August 13, 2020
To: Ashley Holmes, Human Relations Department
From: Kevin D. Wells, Aviation Department
Pete Fullerton, Properties & Commercial Development
Mike Waller, Senior Planner - Aviation Department
Subject: Project No. 6220020012 - On-Call Services Contract of Tenant Finishes

Feeding:	<input checked="" type="checkbox"/> City (MBE/WBE)	<input type="checkbox"/> Federal (DBE) ¹	<input type="checkbox"/> State (DBE) ¹	<input type="checkbox"/> Transit MBE/WBE	<input type="checkbox"/> Tenant DBE ¹
	<input type="checkbox"/> Other:	<input type="checkbox"/> Grant #			
Contract	<input type="checkbox"/> Construction	<input type="checkbox"/> General Service	<input type="checkbox"/> Facility Repair	<input type="checkbox"/> Lease	
Category:	<input type="checkbox"/> Design Professional	<input type="checkbox"/> Professional Services	<input type="checkbox"/> Concession	<input checked="" type="checkbox"/> Tenant	
Bid/Proposal Closing Date:	07/02/2020		No. of Bidders/Proposers: 3		
Recommended Bid/Proposal:	\$1,000,000				
Company:	Structure Inc.		Address: 1444 Grand Blvd. #2405		
Contact:	Dorothy Gardner		Phone: 816.556.3398		
Contact Email:	dgardner@structure.com		Fax: 816.336.464.2746		
Additional Information:					

cc: Pete Fullerton, Properties & Commercial Development
Jade Liska

FOR HUMAN RELATIONS DEPARTMENT USE ONLY	
The attached Contractor Utilization Plan is:	The Request for Best Faith Efforts Waiver is:
<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Approved
<input type="checkbox"/> Disapproved	<input type="checkbox"/> Disapproved
	<input type="checkbox"/> Not Applicable
Contractor Utilization Plan Participation: <u>14</u> % MBE <u>8</u> % WBE	
 Human Relations Department	<u>07/02/20</u> Date

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

Click or tap here to enter text.

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?
No(Press tab after selecting)