



City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: 250188

Submitted Department/Preparer: City Manager's Office

Revised 11/01/23

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

Executive Summary

Directing the City Manager to transition animal control operations from City's current contractor, Kansas City Pet Project, to the Neighborhood Services.

Discussion

Transition date will be no later than December 31, 2025, and to cooperate with such contractor to facilitate a smooth transition of such responsibilities by providing contractor no fewer than 90 days' notice of the date on which such contract will terminate and City staff will assume all animal control operations; reducing the contingent appropriation in the General Fund by \$500,000.00; appropriating \$500,000.00 from the unappropriated fund balance of the General Fund for the purposes of hiring a manager of animal control services, negotiating equipment purchases, and public engagement efforts with residents and relevant stakeholders; designating requisitioning authority; and recognizing this ordinance as having an accelerated effective date.

Fiscal Impact

1. Is this legislation included in the adopted budget? Yes No
2. What is the funding source?
General Fund
3. How does the legislation affect the current fiscal year?
NA
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.
Recurring operational costs.

5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?
No

Office of Management and Budget Review
(OMB Staff will complete this section.)

1. This legislation is supported by the general fund. Yes No
2. This fund has a structural imbalance. Yes No
3. Account string has been verified/confirmed. Yes No

Additional Discussion (if needed)

The beginning balance of Contingent Appropriations for FY 2024-25 is \$7,086,945. Contingent Appropriations represent 1% of total General Fund revenue, and are intended to be reserved for emergency expenses. The current balance of Contingent Appropriation is \$3,271,675 as of March 6, 2025. The balance of Contingent Appropriation legislation that has been docketed but not passed is \$2,721,675, including this ordinance and 250202.

Citywide Business Plan (CWBP) Impact

1. View the [Adopted 2025-2029 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?
Housing and Healthy Communities (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
- Utilize planning approaches in neighborhoods to reduce blight, ensure sustainable housing, and improve resident wellbeing and cultural diversity.
 - Maintain and increase affordable housing supply to meet the demands of a diverse population.
 - Address the various needs of the City's most vulnerable population by working to reduce disparities.
 - Foster an inclusive environment and regional approach to spur innovative solutions to housing challenges.
 - Ensure all residents have safe, accessible, quality housing by reducing barriers.
 - Protect and promote healthy, active amenities such as parks and trails, play spaces, and green spaces.

Prior Legislation

Chapter 14 of the Kansas City Code of Ordinances.

Service Level Impacts

Improve service level of enforcement of Chapter 14, Animal Control Ordinance.

Other Impacts

1. What will be the potential health impacts to any affected groups?
Increased health impacts to animal population. Increased safety for residents.
2. How have those groups been engaged and involved in the development of this ordinance?
Engagement with neighborhood residents and animal welfare service providers.
3. How does this legislation contribute to a sustainable Kansas City?
N/A
4. Does this legislation create or preserve new housing units?
No (Press tab after selecting)

Click or tap here to enter text.

Click or tap here to enter text.

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

No - CREO's review is not applicable (Press tab after selecting)

Please provide reasoning why not:

Click or tap here to enter text.

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

Click or tap here to enter text.

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?
No(Press tab after selecting)