



City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: 250863

Submitted Department/Preparer: Finance

Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

Executive Summary

Adopting the 2025 Update of the Citywide Business Plan with the latest Five-Year Planning Models; directing the City Manager to include assumptions of the 2025 Update in the FY 2026-27 Submitted Budget; and directing the City Manager to align departmental strategic plans and business plans to the Citywide Business Plan.

Discussion

In April 2014, the residents of Kansas city approved a change in the City Charter requiring the production of the Financial Strategic Plan and the Five-Year Planning Model every year. Most significantly, the Charter change marked an important first step in breaking a pattern of successive single-year fixes, often implemented without a long-term view. This Citywide Business Plan consists of three components:

- The City's Strategic Plan, including the mission, vision, values, goals, objectives, and strategies
- The Financial Strategic Plan, containing financial objectives
- The Five-Year Planning Model, providing the baseline and balanced scenarios to evaluate financial and operation alternatives through the planning and budgeting process

The City's Strategic Plan is a four-year document designed to align with City Council terms.

The City Council desires to update the Goals and Objectives of the Citywide Business Plan through the 2025 Update as a mid-term review. This will help ensure that the plan captures any changes in Council priorities that may taken place since the plan was adopted in 2023.

The structure of the Citywide Business Plan allows for out-year planning while remaining responsive to change with annual updates. The City's Finance Department regularly uses the Five-Year Planning Model to project fiscal health with rapidly

evolving assumptions, and the Strategic Plan guides financial decision-making. The Citywide Business Plan plays an ever more critical role in decision-making as the City navigates financial and operational challenges. The City will continue to evaluate the success of the Plan in a changing environment, report on that progress, and adapt to any future challenges as they arise.

The 2025 Update includes the following:

- Updates to the GOKC Bond Plans (2017 and 2022 issuances) and Capital Improvements Sales Tax Plan in the Submitted FY 2026-27 Budget.
- A Five-Year Planning Model that addresses objectives identified in this resolution and that includes general assumptions for revenue and expenditure growth.

Fiscal Impact

1. Is this legislation included in the adopted budget? ☐ Yes ☒ No
2. What is the funding source?
This resolution has no direct fiscal impact.
3. How does the legislation affect the current fiscal year?
This resolution has no direct fiscal impact.
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.
This resolution has no direct fiscal impact.
5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?
This resolution has no direct fiscal impact.

Office of Management and Budget Review

(OMB Staff will complete this section.)

1. This legislation is supported by the general fund. ☐ Yes ☒ No
2. This fund has a structural imbalance. ☐ Yes ☒ No
3. Account string has been verified/confirmed. ☐ Yes ☒ No

Additional Discussion (if needed)

This resolution has no direct fiscal impact.

Citywide Business Plan (CWBP) Impact

1. View the [Adopted 2025-2029 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?
Finance and Governance (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
 - ☒ Ensure the resiliency of a responsive, representative, engaged, and transparent City government.
 - ☐ Engage in workforce planning including employee recruitment, development, retention, and engagement.
 - ☐ Foster a solutions-oriented, welcoming culture for employees and City Partners.
 - ☐
 - ☐
 - ☐

Prior Legislation

Resolution No. 120879; Resolution No. 130025; Resolution No. 220394; Resolution No. 230893; Resolution No. 240857

Service Level Impacts

A well-constructed Citywide Business Plan is critical to guiding a city's budgeting, planning, and operations. This new CWBP and its components of strategic plan, financial strategic plan, and five-year planning model will allow the City to be responsive to its residents while maintaining fiscal responsibility and transparency.

Other Impacts

1. What will be the potential health impacts to any affected groups?
The goal area of Housing and Healthy communities strives to improve community health and wellness

2. How have those groups been engaged and involved in the development of this ordinance?

Residents were invited to participate in a survey to provide input on the Citywide Business Plan update.

3. How does this legislation contribute to a sustainable Kansas City?

The Citywide Business Plan and Five-Year Planning Model guide the planning, budgeting, and operations of the City, helping to ensure responsible management of City resources, whether social, economic, or environmental.

4. Does this legislation create or preserve new housing units?

No (Press tab after selecting)

Click or tap here to enter text.

Click or tap here to enter text.

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

No - CREO's review is not applicable (Press tab after selecting)

Please provide reasoning why not:

This resolution does not seek to approve an agreement for which CREO review would be applicable.

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

Click or tap here to enter text.

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?

No(Press tab after selecting)