



HRD Request for Modification or Substitution Approval

Date: March 18, 2021
 To: Phillip Yelder, Human Relations Department
 From: Leona Walton, Water Services Department
 Subject: Contract/Project No.: 9489/80002134
 Project Title: Secondary Electrical Switchgear Improvements at the Water Treatment Plant

<input type="checkbox"/> Amendment No. _____		<input type="checkbox"/> Change Order No. _____		(See Contract Summary on the next page.)	
Funding: <input checked="" type="checkbox"/> City (MBE/WBE/DBE) <input type="checkbox"/> Federal (DBE) ¹ <input type="checkbox"/> State (DBE) ¹ - Grant _____ <input type="checkbox"/> Other:					
Contract Category: <input type="checkbox"/> Construction <input type="checkbox"/> General Service <input type="checkbox"/> Facility Repair <input checked="" type="checkbox"/> Design Professional <input type="checkbox"/> Professional Services <input type="checkbox"/> Concession <input type="checkbox"/> Other:					
Company: HDR Engineering, Inc. Contact: Charles Sievert Contact Email: Charles.Sievert@hdrinc.com			Address: 10450 Holmes Road, Suite 600, KCMO 64131 Phone: 816-360-2790 Fax: 816-360-2701		
Additional Information:					

cc: Chris Herrera, Project Manager

FOR HUMAN RELATIONS DEPARTMENT USE ONLY The attached <u>Request for Modification or Substitution</u> is:		The Request for Best Faith Efforts Waiver is:	
<input checked="" type="checkbox"/> Approved		<input type="checkbox"/> Approved	
<input type="checkbox"/> Disapproved		<input type="checkbox"/> Disapproved	
		<input type="checkbox"/> Not Applicable	
Contractor Utilization Plan Participation as Amended: <u>23%</u> % MBE & <u>6%</u> % WBE or _____ % DBE			
Signed by: <u>Phillip Yelder</u>		<u>3/31/2021</u>	
Human Relations Department		Date	

FOR GRANTING AGENCY USE ONLY²		<input type="checkbox"/> N/A
Approved by: _____		
_____ Date		

¹ DBE Programs apply to specific federal or state grant requirements.

² Federal and state grant agreements may require granting agency approval of D/M/WBE participation changes.

Inter-Departmental Communication

Date: March 30, 2021

To: Phillip Yelder Director Human Relations Department

From: Thomas Randolph, Compliance Officer

Project Number: RFM - 9489/80002134 – Water Services Department

Project Title: Electrical Switchgear Improvements at the Water Treatment Plant

Background: This is a Water Treatment Plant Project (Design Professional)

Request for Modification:

The prime contractor is requesting to modify the contract due to the scopes involved. The Prime Contractor, HDR Engineering would like to reduce the goal of 27% MBE down to 23%, with no changes to the WBE goal of 6%. This is a design build project and they are preparing to move into the build phase.

Current Participation

MBE:

Custom Engineering, Inc. – 19.11%

What Ever It takes Electrical Contractors, LLC – 8.7%

Total MBE participation of \$398,911 out of \$1,430,850 for 28% MBE.

WBE:

Leigh and O’Kane, LLC – 5.92%

Total WBE participation of \$84,672 out of \$1,430,850 for 5.92% WBE.

Comments: HRD is recommending that the Request for Modification be approved, as requested by the Prime Contractor.