



# CREO KC Contractor Utilization Plan Approval

Date: July 22, 2022  
 To: Itzel Vance, Civil Rights & Equal Opportunity Department  
 From: Derrick Smith, Procurement Services  
 Subject: Contract/Project No.: 60800054/9746  
 Project Title: Valve Straightening and Water Distribution System Repairs

<b>Funding:</b>	<input checked="" type="checkbox"/> City (MBE/WBE/DBE)	<input type="checkbox"/> Federal (DBE) <sup>1</sup>	<input type="checkbox"/> State (DBE) <sup>1</sup> - Grant _____
	<input type="checkbox"/> Other: TIF		
<b>Contract</b>	<input checked="" type="checkbox"/> Construction	<input type="checkbox"/> General Service	<input type="checkbox"/> Facility Repair
<b>Category:</b>	<input type="checkbox"/> Design Professional	<input type="checkbox"/> Professional Services	<input type="checkbox"/> Concession <input type="checkbox"/> Other:
<b>Bid/Proposal Closing Date:</b>	July 12, 2022		<b>No. of Bidders/Proposers:</b> 5
<b>Recommended Bid/Proposal<sup>2</sup>:</b>	\$ 363,415.00		
<b>Company:</b> SheDigs It, LLC	<b>Address:</b> 600 SE Central, Blue Springs, MO 64014		
<b>Contact:</b> Mike Akins	<b>Phone:</b> (816) 295-1100		
<b>Contact Email:</b> Mike@SheDigsIt.com	<b>Fax:</b> (816) 295-1627		
<b>Additional Information:</b>			

cc: Robert Thiemann, Project Manager:

<b>FOR CIVIL RIGHTS &amp; EQUAL OPPORTUNITY DEPARTMENT USE ONLY</b>	
<b>The attached Contractor Utilization Plan is:</b>	
<input checked="" type="checkbox"/> Approved	<b>The Request for Best Faith Efforts Waiver is:</b>
<input type="checkbox"/> Disapproved	<input type="checkbox"/> Approved
	<input type="checkbox"/> Disapproved
	<input type="checkbox"/> Not Applicable
Contractor Utilization Plan Participation: <u>11</u> % MBE & <u>11</u> % WBE	or _____ % DBE
<i>Gabriel Kuer</i>	<u>7/26/2022</u>
Civil Rights & Equal Opportunity Department	Date

<b>FOR GRANTING AGENCY USE ONLY<sup>3</sup></b>	<input type="checkbox"/> N/A
Approved by: _____	_____
	Date

<sup>1</sup> DBE Programs apply to specific federal or state grant requirements.  
<sup>2</sup> The dollar figure here should match the approved Bid/Proposal recommendation or amendment preparation checklist on file with the requesting department.  
<sup>3</sup> Federal and state grant agreements may require granting agency approval of contract goals.

CREO KC Contractor Utilization Plan Approval 10.5.2021 1 of 1 Contract Central

**Inter-Departmental Communication**

Date: July 26, 2022

To: Mayor Quinton Lucas Chair: Transportation, Infrastructure & Operations Committee

From: Andrea Dorch Director Civil Rights & Equal Opportunity Department

Subject: Docket Memo # 60800054/9746

---

**CONTRACTOR:** SheDigs It, LLC  
Address: 600 SE Central,  
Blue Springs, MO 64014  
Contract # 60800054/9746 – Valve Straightening and Water  
Distribution System Repairs  
Contract Amount: \$363,415.00  
MBE Goal 11%  
WBE Goal: 11%  
Total MBE Achieved: 11%  
Total WBE Achieved: 11%

**MBE SUBCONTRACTORS:**

Name: Diggs Construction  
Address: 2033 Vine St.,  
KCMO 64108  
Scope of Work: Watermain & Valve repairs  
Dollar Amount: \$39,975.65  
Ownership:  
Structure:

**WBE SUBCONTRACTORS:**

Name: SheDigs It, LLC  
Address: 600 SE Central Drive,,  
Blue Springs, MO 64014  
Scope of Work: Watermain repairs and prime contractor  
Dollar Amount: \$39,975.65  
Ownership:  
Structure:

**CONTRACTOR UTILIZATION PLAN/REQUEST FOR WAIVER**

Project/Contract Number 60800054/9746

Project Title Valve Straightening and Water Distribution System Repairs.

VALVE STRAIGHTENING AND WATER WATER SERVICES  
(Department Project) Department  
DISTRIBUTION SYSTEM REPAIRS  
SHEAIBS IT LLC  
(Bidder/Proposer)

STATE OF MO )

) ss

COUNTY OF Jackson )

I, CHERYL GURSWANE, of lawful age and upon my oath state as follows:

1. This Affidavit is made for the purpose of complying with the provisions of the MBE/WBE submittal requirements on the above project and the MBE/WBE Program and is given on behalf of the Bidder/Proposer listed below. It sets out the Bidder/Proposer's plan to utilize MBE and/or WBE contractors on the project.
2. The project goals are 11 % MBE and 11 % WBE. Bidder/Proposer assures that it will utilize a minimum of the following percentages of MBE/WBE participation in the above project:

**BIDDER/PROPOSER PARTICIPATION: 11 % MBE 11+ % WBE**

3. The following are the M/WBE subcontractors whose utilization Bidder/Proposer warrants will meet or exceed the above-listed Bidder/Proposer Participation. Bidder/Proposer warrants that it will utilize the M/WBE subcontractors to provide the goods/services described in the applicable Letter(s) of Intent to Subcontract, copies of which shall collectively be deemed incorporated herein). *(All firms must currently be certified by Kansas City, Missouri)*

- a. Name of M/WBE Firm SHEAIBS IT LLC  
Address 600 SE CENTRAL DRIVE, BLVD SPRINGS MO 64012  
Telephone No. 816-295-1100  
I.R.S. No. 45-5420688

- b. Name of M/WBE Firm DIGGS CONSTRUCTION  
 Address 2033 VINE ST. KCMO 64108  
 Telephone No. 816-944-6450  
 I.R.S. No. 48-1210627
- c. Name of M/WBE Firm \_\_\_\_\_  
 Address \_\_\_\_\_  
 Telephone No. \_\_\_\_\_  
 I.R.S. No. \_\_\_\_\_
- d. Name of M/WBE Firm \_\_\_\_\_  
 Address \_\_\_\_\_  
 Telephone No. \_\_\_\_\_  
 I.R.S. No. \_\_\_\_\_
- e. Name of M/WBE Firm \_\_\_\_\_  
 Address \_\_\_\_\_  
 Telephone No. \_\_\_\_\_  
 I.R.S. No. \_\_\_\_\_
- f. Name of M/WBE Firm \_\_\_\_\_  
 Address \_\_\_\_\_  
 Telephone No. \_\_\_\_\_  
 I.R.S. No. \_\_\_\_\_

(List additional M/WBEs, if any, on additional page and attach to this form)

4. The following is a breakdown of the percentage of the total contract amount that Bidder/Proposer agrees to pay to each listed M/WBE:

**MBE/WBE BREAKDOWN SHEET**

**MBE FIRMS:**

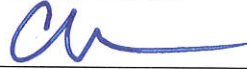
Name of MBE Firm	Supplier/Broker/Contractor	Subcontract Amount*	Weighted Value**	% of Total Contract
<u>DIGGS CONST.</u>	<u>CONTRACTOR</u>	<u>40,000.00</u>	<u>40,000.00</u>	<u>11%</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____





6. Bidder/Proposer acknowledges that it is responsible for considering the effect that any change orders and/or amendments changing the total contract amount may have on its ability to meet or exceed the Bidder/Proposer participation. Bidder/Proposer further acknowledges that it is responsible for submitting a Request for Modification or Substitution if it will be unable to meet or exceed the Bidder/Proposer participation set forth herein.
7. If Bidder/Proposer has not achieved both the M/WBE goal(s) set for this Project, Bidder/Proposer hereby requests a waiver of the MBE and/or WBE goal(s) that Bidder/Proposer has failed to achieve
8. Bidder/Proposer will present documentation of its good faith efforts, a narrative summary detailing its efforts and the reasons its efforts were unsuccessful when requested by the City.
9. I hereby certify that I am authorized to make this Affidavit on behalf of the Bidder/Proposer named below and who shall abide by the terms set forth herein:

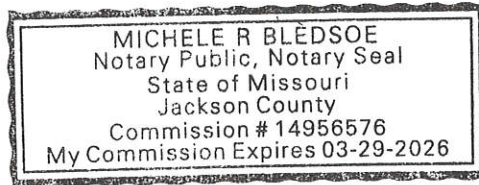
Bidder/Proposer primary contact: SHEDIBS IT LLC  
 Address: 600 SE CENTRAL DR.  
BLUE SPRINGS MO 64014  
 Phone Number: 816-295-1100  
 Facsimile number: 816-295-1627  
 E-mail Address: CGR@SHEDIBS.IT.COM

By:   
 Title: OPERATING MANAGER  
 Date: 9/14/2022  
 (Attach corporate seal if applicable)

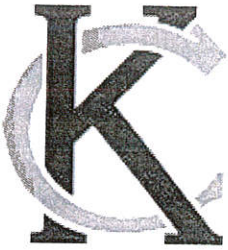
Subscribed and sworn to before me this 14th day of July, 2022

My Commission Expires: 3/29/26

  
 Notary Public







# LETTER OF INTENT TO SUBCONTRACT

Project Name/Title VALVE STRAIGHTENING AND WATER DISTRIBUTION SYSTEM REPAIRS

Project Location/Number 60800054/9746

Check one:

Original LOI:

Updated LOI:

**PART I:** Prime Contractor SHE DIBS IT LLC agrees to enter into a contractual agreement with M/W/DBE/Section 3 Subcontractor DIGGS CONSTRUCTION who will provide the following goods/services in connection with the above-reference contract: [Insert a brief narrative describing goods/services to be provided. Broad Categorizations (e.g., "electrical," "plumbing," etc.) or the listing of NAICS Codes in which M/W/DBE Subcontractor is certified are insufficient and may result in denial of this Letter of Intent to Subcontract.]

WATERMAIN & VALVE REPAIRS

for an estimated amount of \$ 40,000 (or 11 % of the total estimated contract value.)

- M/WBE Vendor type:
- Subcontractor/manufacturer (counts as 100% of contract value towards goals)
  - Supplier (counts as 60% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)
  - Broker (counts as 10% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)

M/W/DBE/Section 3 Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Human Relations Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.

**PART 2:** This section is to be completed by the M/W/DBE subcontractor listed above. Please attach additional sheets as needed for more than one intended sub-tier contract. **IMPORTANT: Falsification of this document will result in denial and other remedies available under City Code.**

- Select one:
- The M/W/DBE Subcontractor listed above **IS NOT** subcontracting any portions of the above-stated scope of work(s). (Continue to Part 3.)
  - The M/W/DBE Subcontractor listed above **IS** subcontracting certain portions of the above stated scope of work(s) to:

(1) Company name: \_\_\_\_\_

Full address: \_\_\_\_\_  
Street number and name City, State and Zip Code

Primary contact: \_\_\_\_\_  
Name Phone

a) This subcontractor is (circle one):    MBE    WBE    DBE    N/A

i: If this subcontractor is an M/W/DBE certified with the City of Kansas City, Missouri, a separate Letter of Intent must be attached to this document.

ii. If this subcontractor is NOT a certified M/W/DBE certified with the City of Kansas City, Missouri, the firm must still be listed for reporting purposes but a Letter of Intent is not required.

b) Scope of work to be performed: \_\_\_\_\_

c) The dollar value of this agreement is: \_\_\_\_\_

**PART 3:**

**NOTE: SIGNATURES AND NOTARIZATIONS REQUIRED FOR NEW LETTERS OF INTENT (LOI);  
SIGNATURES ONLY FOR UPDATED LOI (ADDING VALUE TO EXISTING CONTRACT).**

PRIME CONTRACTOR BUSINESS NAME: SHE DIGGS IT LLC

[Signature]  
Signature: Prime Contractor

CHARYL GRESTNER  
Print Name

OPERATING MANAGER  
Title

7/12/2022  
Date

State of MO )

County of Jackson )

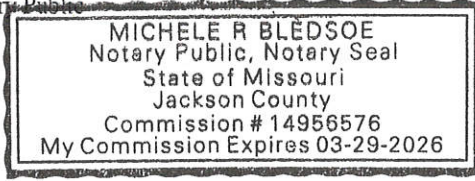
I, CHARYL GRESTNER, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 12th day of July, 2022

My Commission Expires: 3/29/26

[Signature]  
Notary Public

STAMP:



MWDBE SUBCONTRACTOR BUSINESS NAME: DIGGS CONSTRUCTION

Dale G Diggs  
Signature: Prime Contractor

Dale G Diggs  
Print Name

President  
Title

7/13/2022  
Date

State of Kansas City, MO 64108

County of Sedgwick )

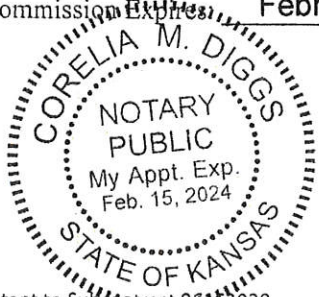
I, Corelia Diggs, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 13th day of July, 2022

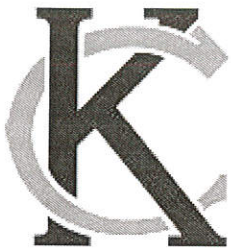
My Commission Expires February 15, 2024

Corelia Diggs  
Notary Public

STAMP:







# LETTER OF INTENT TO SUBCONTRACT

Project Name/Title VALVE STRAIGHTENING AND WATER DISTRIBUTION SYSTEM REPAIRS

Project Location/Number 60800054/9746

Check one:
Original LOI: <input type="checkbox"/>
Updated LOI: <input type="checkbox"/>

**PART I:** Prime Contractor SHEDIGS IT LLC agrees to enter into a contractual agreement with M/W/DBE/Section 3 Subcontractor SHEDIGS IT LLC who will provide the following goods/services in connection with the above-reference contract: [Insert a brief narrative describing goods/services to be provided. Broad Categorizations (e.g., "electrical," "plumbing," etc.) or the listing of NAICS Codes in which M/W/DBE Subcontractor is certified are insufficient and may result in denial of this Letter of Intent to Subcontract.]

WATER MAIN REPAIRS AND PRIME CONTRACTOR

for an estimated amount of \$ 40,000 (or 11+ % of the total estimated contract value.)

- M/WBE Vendor type:
- Subcontractor/manufacturer (counts as 100% of contract value towards goals)
  - Supplier (counts as 60% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)
  - Broker (counts as 10% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)

M/W/DBE/Section 3 Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Human Relations Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.

**PART 2:** This section is to be completed by the M/W/DBE subcontractor listed above. Please attach additional sheets as needed for more than one intended sub-tier contract. **IMPORTANT: Falsification of this document will result in denial and other remedies available under City Code.**

- Select one:
- The M/W/DBE Subcontractor listed above **IS NOT** subcontracting any portions of the above-stated scope of work(s). (Continue to Part 3.)
  - The M/W/DBE Subcontractor listed above **IS** subcontracting certain portions of the above stated scope of work(s) to:

(1) Company name: \_\_\_\_\_

Full address: \_\_\_\_\_  
Street number and name City, State and Zip Code

Primary contact: \_\_\_\_\_  
Name Phone

a) This subcontractor is (circle one):    MBE    WBE    DBE    N/A

i: If this subcontractor is an M/W/DBE certified with the City of Kansas City, Missouri, a separate Letter of Intent must be attached to this document.

ii. If this subcontractor is NOT a certified M/W/DBE certified with the City of Kansas City, Missouri, the firm must still be listed for reporting purposes but a Letter of Intent is not required.

b) Scope of work to be performed: \_\_\_\_\_

c) The dollar value of this agreement is: \_\_\_\_\_

**PART 3:**

**NOTE: SIGNATURES AND NOTARIZATIONS REQUIRED FOR NEW LETTERS OF INTENT (LOI);  
SIGNATURES ONLY FOR UPDATED LOI (ADDING VALUE TO EXISTING CONTRACT).**

PRIME CONTRACTOR BUSINESS NAME: SHEDIBS IT LLC

[Signature]  
Signature: Prime Contractor

CHERYL GRESTNER  
Print Name

OPERATING MANAGER  
Title

7/14/2022  
Date

State of MO )

County of Jackson )

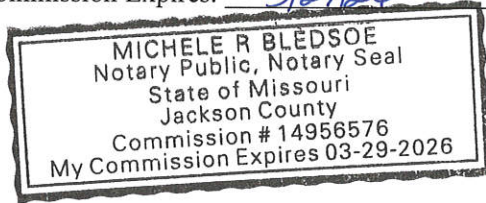
I, CHERYL GRESTNER, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 14th day of July, 2022

My Commission Expires: 3/29/26

[Signature]  
Notary Public

STAMP:



MWDBE SUBCONTRACTOR BUSINESS NAME: SHEDIBS IT LLC

[Signature]  
Signature: Subcontractor

CHERYL GRESTNER  
Print Name

OPERATING MANAGER  
Title

7/14/2022  
Date

State of MO )

County of Jackson )

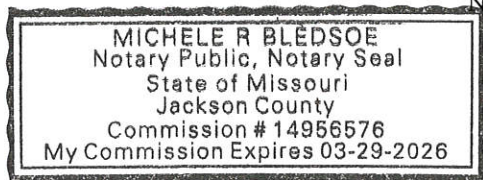
I, CHERYL GRESTNER, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 14th day of July, 2022

My Commission Expires: 3/29/26

[Signature]  
Notary Public

STAMP:



**TIMETABLE FOR MBE/WBE UTILIZATION**

*(This form should be submitted to the City after contract award.)*

I, OPERA Cheryl GUSTNER, acting in my capacity as OPERATING MANAGER  
*(Name)* *(Position with Firm)*  
of SITR DIBS FT LLC, with the submittal of this Timetable, certify that  
*(Name of Firm)*  
the following timetable for MBE/WBE utilization in the fulfillment of this contract is correct and true to the best of my knowledge.

**ALLOTTED TIME FOR THE COMPLETION OF THIS CONTRACT**


*(Check one only)*

15 days \_\_\_\_\_ 75 days \_\_\_\_\_ 135 days \_\_\_\_\_  
30 days \_\_\_\_\_ 90 days \_\_\_\_\_ 150 days \_\_\_\_\_  
45 days \_\_\_\_\_ 105 days \_\_\_\_\_ 165 days \_\_\_\_\_  
60 days \_\_\_\_\_ 120 days \_\_\_\_\_ 180 days \_\_\_\_\_  
Other 365 DAYS (Specify)

Throughout \_\_\_\_\_ Beginning 1/3 \_\_\_\_\_  
Middle 1/3 \_\_\_\_\_ Final 1/3 \_\_\_\_\_  
Beginning 1/3 30 % Middle 1/3 30 % Final 1/3 40 %

**PLEASE NOTE:** Any changes in this timetable require approval of the Human Relations Department in advance of the change.

If you have any questions regarding the completion of this form, please contact the Department of Human Relations at: (816) 513-1818.

  
(Signature)

OPERATING MANAGER  
(Position with Firm)

7/14/2027  
(Date)







	Name		Job Title (use drop down menu)	Address	City	State	Zip Code	KCMO Resident	Gender	Ethnicity
	Last	First								
17	Tracy	Shawn	Pipe_Fitter/Plumber_(Journeyman)	1207 NW 72nd Ter	Kansas City	MO	64118	Yes	Male	Caucasian_American
18	Brown	Brian	Other	805 Bobwhite Drive	Peculiar	MO	64078	No	Male	Caucasian_American
19	Roy	Joseph	Other	11250 Glenwood St	Overland Park	KS	66211	No	Male	Caucasian_American
20	Johnson	Linda	Other	825 SW 33rd Street	Lee's Summit	MO	64082	No	Female	Caucasian_American
21	Gerstner	Cody	Laborer_(Journeyman)	4412 SW Tanzanite Circle	Lee's Summit	MO	64082	No	Male	Caucasian_American
22	Rabourn	Jakob	Laborer_(Journeyman)	1105 SW Persels Rd	Lee's Summit	MO	64081	No	Male	Caucasian_American
23	Shippy	Drew	Laborer_(Journeyman)	981 Venita Dr.	Odessa	MO	64076	No	Male	Caucasian_American
24	Peck	Brandon	Laborer_(Journeyman)	213 NW Shagbark St.	Lee's Summit	MO	64064	No	Male	Caucasian_American
25	Clancy	Stephen	Operating_Engineer_(Journeyman)	6142 M Hwy	Odessa	mo	64076	No	Male	Caucasian_American
26	Contreras	Bryan	Laborer_(Journeyman)	101 NW Walnut	Lee's Summit	mo	64063	No	Male	Latino_American
27	Contreras Olmedo	Jose	Laborer_(Journeyman)	1434 Colorado Ave	Kansas City	MO	64127	Yes	Male	Latino_American
28	contreras	Juan	Laborer_(Journeyman)	205 NE Eastridge St	Lee's Summit	MO	64063	No	Male	Latino_American
29	Criscione	Joseph	Operating_Engineer_(Journeyman)	4025 N Jackson Terr	Kansas City	MO	64117	Yes	Male	Caucasian_American
30	Cruz Leon	Armando	Cement_Mason_(Journeyman)	3210 N McCoy	Independence	MO	64050	No	Male	Latino_American
31	Deweese	Kyle	Operating_Engineer_(Journeyman)	23105 S Cleveland	Peculiar	MO	64078	No	Male	Caucasian_American
32	Dowell	Tylere	Operating_Engineer_(Journeyman)	111 Sunset Drive	Slater	MO	65349	No	Male	Caucasian_American
33	Easley	Tylere	Pipe_Fitter/Plumber_(Apprentice)	13790 Moonlight Rd	Olathe	KS	66061	No	Male	African_American
34	Deweese	Kyle	Operating_Engineer_(Journeyman)	23105 S Cleveland	Peculiar	MO	64078	No	Male	Caucasian_American
35	Dowell	Tylere	Operating_Engineer_(Journeyman)	111 Sunset Drive	Slater	MO	65349	No	Male	Caucasian_American
36	Wratt	Trevor	Operating_Engineer_(Journeyman)	44074 E 112th	Richmond	MO	64085	No	Male	Caucasian_American
37	Frumpp	Donald	Laborer_(Journeyman)	224 NW 1781 Rd	Kingsville	MO	64061	No	Male	Caucasian_American
38	Sanders	Grant	Pipe_Fitter/Plumber_(Journeyman)	4001 E 185th	Belton	MO	64012	No	Male	Caucasian_American
39	Mathes	Scott	Operating_Engineer_(Journeyman)	36910 E 355	Garden City	mo	64747	No	Male	Caucasian_American
40	Clubine	Paul	Operating_Engineer_(Journeyman)	4615 NE 42nd St	Kansas City	MO	64117	Yes	Male	Latino_American
41	Cruz Leon	Javier	Laborer_(Journeyman)	3210 N McCoy St	Independence	MO	64050	No	Male	Hispanic/Latino_American
42	Hollister	Christopher	Laborer_(Journeyman)	905 SW 19th St	Blue Springs	MO	64015	No	Male	Caucasian_American
43	Palmer	Mark	Pipe_Fitter/Plumber_(Journeyman)	21606 Raffurty Rd	Pleasant Hill	MO	64080	No	Male	Caucasian_American
44	Renynolds	Russell	Operating_Engineer_(Journeyman)	402 N Main	Cameron	MO	64429	No	Male	Caucasian_American
45	Sanders	Brandon	Pipe_Fitter/Plumber_(Journeyman)	8358 Carter St	Overland Park	KS	66212	No	Male	Caucasian_American
46	Smith	Tylere	Operating_Engineer_(Journeyman)	9711 Howard Rd	Lee's Summit	MO	64086	No	Male	Caucasian_American
47	Twitty	Rachel	Pipe_Fitter/Plumber_(Apprentice)	708 NE 66th Ter	Gladstone	MO	64118	No	Female	Caucasian_American
48	Weisenborn	Joshua	Laborer_(Journeyman)	209 NE Bristol Dr	Lee's Summit	MO	64086	No	Male	Caucasian_American
49	Portell	Keith	Laborer_(Journeyman)	504 Albert St	Wellington	MO	64097	No	Male	Caucasian_American
50	Smith	Tyler	Operating_Engineer_(Journeyman)	Howard Rd	Lee's Summit	MO	64086	No	Male	Caucasian_American
51										













**EMPLOYEE ELIGIBILITY VERIFICATION AFFIDAVIT**

(Required for any contract with the City of Kansas City, Missouri in excess of \$5,000.00)

STATE OF MO )  
 ) ss  
COUNTY OF Jackson )

On this 12TH day of July, 2022 before me appeared \_\_\_\_\_, personally known by me or otherwise proven to be the person whose name is subscribed on this affidavit and who, being duly sworn, stated as follows:

I am of sound mind, capable of making this affidavit, and personally swear or affirm that the statements made herein are truthful to the best of my knowledge. I am the OPERATING MANAGER (title) of SHEEDS IT LLC (business entity) and I am duly authorized, directed or empowered to act with full authority on behalf of the business entity in making this affidavit.

I hereby swear or affirm that the business entity does not knowingly employ any person in connection with the contracted services who does not have the legal right or authorization under federal law to work in the United States as defined in 8 U.S.C. § 1324a(h)(3).

I hereby additionally swear or affirm that the business entity is enrolled in an electronic verification of work program operated by the United States Department of Homeland Security (E-Verify) or an equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, under the Immigration Reform and Control Act of 1986, and that the business entity will participate in said program with respect to any person hired by the business entity to perform any work in connection with the contracted services. I have attached hereto documentation sufficient to establish the business entity's enrollment and participation in the required electronic verification of work program.

I am aware and recognize that unless certain contractual requirements are satisfied and affidavits obtained as provided in Section 285.530, RSMo, the business entity may face liability for violations committed by its subcontractors, notwithstanding the fact that the business entity may itself be compliant.

I acknowledge that I am signing this affidavit as the free act and deed of the business entity and that I am not doing so under duress.



\_\_\_\_\_  
Affiant's signature

Subscribed and sworn to before me this 12<sup>th</sup> day of July, 2022.



\_\_\_\_\_  
Notary Public

My Commission expires: 3/29/24

