



MBE/WBE/DBE Contract Goals Request

Date: May 31, 2019
 To: Phillip Yelder, Human Relations Department
 From: Leona Walton, Water Services Department

Project Number	Project Name: Laboratory Facility Renovation and Modification	
80002229		
Contract ID Number	Estimated Cost: (cost breakdown attached)	Solicitation Date:
9522	\$400,000	5/29/2019
Estimated Project Duration: 1 year		

Note: Click the box to select

<input checked="" type="checkbox"/> FICB PREVAILING WAGE: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			
Contract Category:	<input type="checkbox"/> Construction	<input type="checkbox"/> Design-Build	<input type="checkbox"/> Non-Municipal Agency
	<input checked="" type="checkbox"/> Design Professional	<input type="checkbox"/> Other Goods & Services	<input type="checkbox"/> Lease
	<input type="checkbox"/> Professional Services	<input type="checkbox"/> Facilities Maintenance/Repair	<input type="checkbox"/> Tenant (MBE/WBE)
	<input type="checkbox"/> Other (Enter Type):		<input type="checkbox"/> Concession
Type:	<input checked="" type="checkbox"/> Original <input type="checkbox"/> Amendment No.		
Funding:	<input checked="" type="checkbox"/> City(MBE/WBE) <input type="checkbox"/> Federal (DBE) <input type="checkbox"/> State (DBE)		
	<input type="checkbox"/> Other: <input type="checkbox"/> Grant#		
Construction Workforce Goals: Are the estimated construction labor hours greater than 800 and the estimated cost greater than \$300,000? If yes, complete "Required Crafts" Worksheet and include total number of hours in Description of Work.			<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<input checked="" type="checkbox"/> Estimated Cost Breakdown attached - Page 2		<input type="checkbox"/> List of Required Crafts attached - Page 3	

Description of work:

The laboratory renovation project is to rehabilitate and expand the existing laboratory facility at the Water Treatment Plant to improve ongoing operations and maximize laboratory quality, efficiency and productivity, and provide a safe working environment for staff members.

The design team will be required to review and evaluate the existing building spaces (interior and exterior), laboratory workstations, office workstations, storage areas, electrical and mechanical rooms, conference room/library, lunchroom, and equipment arrangements and recommend improvements based on the process and workflow of the laboratory.

cc:

FOR HUMAN RELATIONS DEPARTMENT USE ONLY:

No Goals are set for this Project; OR

The following Goals are approved for this Project 15 % MBE 13 % WBE OR _____ % DBE

Human Relations Department *[Signature]* Date: 06/24/19

FOR FAIRNESS IN CONSTRUCTION BOARD USE ONLY²

Approved Disapproved N/A

_____ _____

_____ _____

Date

FOR GRANT AGENCY USE ONLY³

Approved Disapproved N/A

_____ _____

_____ _____

Date

¹ DBE Programs apply to specific federal or state grant requirements.
² For Projects subject to prevailing wage requirements only.
³ Federal and state grant agreements may require granting agency approval of contract goals.

