



City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: 240688

Submitted Department/Preparer: City Manager's Office

Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

Executive Summary

Directing the City Manager to establish a civic program ("Vote Your Voice KC") and partner with community centers and to promote voter registration and promote voter participation; reducing the Contingent Appropriation in the General Fund by \$1,000.00 and appropriating \$1,000.00 from the Unappropriated Fund Balance of the General Fund; and recognizing this ordinance as having an accelerated effective date.

Discussion

The participation of citizens in the democratic process is essential for a healthy and vibrant democracy, and increasing voter registration is critical to ensuring equitable representation. Kansas City community centers serve as trusted and accessible hubs for community engagement, education, and outreach, making them ideal partners in fostering civic participation and voter registration efforts. The Greater Kansas City National Pan-Hellenic Council consisting of the local chapters of Alpha Kappa Alpha Sorority, Inc., Kappa Alpha Psi Fraternity, Inc., Omega Psi Phi Fraternity, Inc., Delta Sigma Theta Sorority, Inc., Zeta Phi Beta Sorority, Inc., Alpha Phi Alpha Fraternity, Inc., Phi Beta Sigma Fraternity, Inc., Sigma Gamma Rho Sorority, Inc., Iota Phi Theta Fraternity, Inc. ("The Divine Nine"), and Mattie Rhodes Center have expressed interest in volunteering to help the City achieve the goals of this initiative. Collaborative initiatives between these organizations can leverage their unique strengths, resources, and networks to create voter registration pods that effectively reach and empower individuals, particularly those in historically marginalized communities. By working together to establish a voter registration partnership, we can enhance community awareness about the importance of voting, provide essential resources, and facilitate a more inclusive electoral process that reflects the diverse voices of Kansas City residents.

Fiscal Impact

1. Is this legislation included in the adopted budget? Yes No
2. What is the funding source?
General Fund Contingent Appropriation
25-1000-179990-B
3. How does the legislation affect the current fiscal year?
This legislation reduces the Contingent Appropriation emergency reserves by \$1,000.00
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.
No.
5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?
No.

Office of Management and Budget Review

(OMB Staff will complete this section.)

1. This legislation is supported by the general fund. Yes No
2. This fund has a structural imbalance. Yes No
3. Account string has been verified/confirmed. Yes No

Additional Discussion (if needed)

The beginning balance of Contingent Appropriations for FY 2024-25 is \$7,086,945. Contingent Appropriations represent 1% of total General Fund revenue, and are intended to be reserved for emergency expenses. The current balance of Contingent Appropriation is \$6,786,945. The balance of Contingent Appropriation legislation that has been docketed but not passed is \$102,000, including Ordinances 240639, 240679, and 240688.

Citywide Business Plan (CWBP) Impact

1. View the [Adopted 2025-2029 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?
Finance and Governance (Press tab after selecting.)

3. Which objectives are impacted by this legislation (select all that apply):

- Ensure the resiliency of a responsive, representative, engaged, and transparent City government.
- Engage in workforce planning including employee recruitment, development, retention, and engagement.
- Foster a solutions-oriented, welcoming culture for employees and City Partners.
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Prior Legislation

Service Level Impacts

Other Impacts

1. What will be the potential health impacts to any affected groups?
N/A
2. How have those groups been engaged and involved in the development of this ordinance?
N/A
3. How does this legislation contribute to a sustainable Kansas City?
N/A
4. Does this legislation create or preserve new housing units?
No (Press tab after selecting)

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

No - CREO's review is not applicable (Press tab after selecting)
Please provide reasoning why not:

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?

No(Press tab after selecting)