

**Kansas City Transitional Grant Area (TGA)
Comprehensive HIV Prevention and Care Planning Council**

Purpose of Meeting: Finance Committee	Date/Time: April 9, 2025 – Virtual via Microsoft Teams	
Members Present:	Annie Handley, Alicia Downes, Debra Guilbault, Lisa Leseberg, Marci Watkins, Marquita Leverette, Caitlin Lisk	
Members Absent:	NA	
Others Present:	Bri McClenon, James Giles	
Staff:	Sean Ryan, Erika Laursen, Jennifer Sims, Jeffery Blaha, Bryan Davenport	
Item	Discussion	Motions
Call To Order	Marci Watkins called the meeting to order at 1:01PM.	
Introductions	Introductions were made by members and staff present.	
Review of Planning Council & Committee Meeting Ground Rules	Planning Council and Committee Meeting Ground Rules were reviewed.	
Approval of the Agenda	The April 9, 2025, agenda was approved as written.	Lisa Leseberg made a motion to approve the, 2025 agenda, Caitlin Lisk seconded the motion. The agenda was approved as written.
Approval of the Minutes	The March 12, 2025, minutes were approved with revisions to attendance.	Marquita Leverette made a motion to approve the March 12, 2025 minutes, Caitlin Lisk seconded the motion. The minutes were approved as written.
Attendance Review	Bryan Davenport <ul style="list-style-type: none">• There are no members out of compliance.	
Remarks from The Chair	N/A	
Remarks from the Vice Chair		
Action Items	Nominations for Finance Committee Chair	Marci Watkins was nominated by consensus for Finance Committee Chair, pending approval by the Planning Council Chair.
Unfinished Business	Contractor selection for 2025 PSRA - Updates	Lisa Leseberg made a motion to approve the scope of work for the 2025 PSRA; Debra Guilbault seconded. The motion passed, and the

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		scope of work was approved.
New Business	Report from Finance Forum task force – Tabled until next month	
Planning Council Support Report	Bryan Davenport: <ul style="list-style-type: none">• Tuesday, April 15: In-person Planning Council meeting at the Health Department• April 26: AIDS Walk — sign-up has been sent, please register if you can attend• April 29: New Member Orientation from 9 AM–12 PM; Current Member Training from 1–3 PM	
Recipient Report	Sean Ryan <ul style="list-style-type: none">• Prevention EHE Expenditures: \$103,104.70 (70%) of EHE funds have been expended. \$184,177 out of \$380,692 (approximately 60%) has been spent from prevention funds. Combined, we are at 63% expended as of March.• RW Part A Expenditures: 89.03% expended, with \$3,878,504 spent. One final report for FY24 will be presented next month, and we anticipate spending all formula funds.• MAI Expenditures: \$260,384.33 (89.95%) of the total MAI award has been expended, and we expect these funds to be fully spent.• HRSA Award: We are still awaiting a final award from HRSA and will provide updates as soon as we receive more information.• PRIDE Planning: We are planning to bring back the	

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	Health Village at PRIDE, partnering with local organizations like Vivent, KCCARE, and Swope to provide a one-stop health service hub for festival-goers, offering services such as PrEP navigation, condom distribution, and more.	
Standing Items	NA	
Next Meeting/Agenda Items	Next meeting is scheduled for May 14, 2025	
Announcements	NA	
Adjournment	The Finance Committee Meeting was adjourned at 1:55PM.	
Handouts	<ul style="list-style-type: none">• April 9, 2025, Finance Committee Meeting Agenda• March 12, 2025, Finance Committee Meeting Minutes• Planning Council/Committee Meeting Ground Rules	

Certified by the Chair

Date