



# City of Kansas City, Missouri

## Docket Memo

Ordinance/Resolution #: 241099

Submitted Department/Preparer: Mayor/Council's Office

Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

### Executive Summary

Adopting an annual budget development schedule to guide the City through the adoption of the Fiscal Year 2025-2026 Budget for the City of Kansas City and directing the City Manager to review related City code provisions and provide recommendations.

### Discussion

Due to the launch of Priority Based Budgeting and the goal of aligning the Citywide budget to the Citywide Business Plan, the City Manager's staff has developed a budget development and process calendar to assist with implementation. The desire is to adhere to charter requirements, good governance, and sound budgeting practices while setting expectations for the Council and its members regarding the budgeting process.

### Fiscal Impact

1. Is this legislation included in the adopted budget? ☒ Yes ☒ No
2. What is the funding source?  
Not applicable.
3. How does the legislation affect the current fiscal year?  
It does not.
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.  
Not applicable.

5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?  
No.

### Office of Management and Budget Review

(OMB Staff will complete this section.)

- |   |                              |  |
|---|------------------------------|--|
| 1. This legislation is supported by the general fund. | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| 2. This fund has a structural imbalance.              | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| 3. Account string has been verified/confirmed.        | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |

### Additional Discussion (if needed)

Click or tap here to enter text.

## Citywide Business Plan (CWBP) Impact

1. View the [Adopted 2025-2029 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?  
Finance and Governance (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
  - ☒ Ensure the resiliency of a responsive, representative, engaged, and transparent City government.
  - ☐ Engage in workforce planning including employee recruitment, development, retention, and engagement.
  - ☐ Foster a solutions-oriented, welcoming culture for employees and City Partners.
  - ☐
  - ☐
  - ☐

## Prior Legislation

None.

## Service Level Impacts

None

## Other Impacts

1. What will be the potential health impacts to any affected groups?  
Not applicable.
2. How have those groups been engaged and involved in the development of this ordinance?  
Not applicable.
3. How does this legislation contribute to a sustainable Kansas City?  
Not applicable.
4. Does this legislation create or preserve new housing units?  
No (Press tab after selecting)

Click or tap here to enter text.

Click or tap here to enter text.

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

No - CREO's review is not applicable (Press tab after selecting)

Please provide reasoning why not:

This resolution does not appropriate funds or authorize a contract

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

Click or tap here to enter text.

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?  
No(Press tab after selecting)

