



City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: TMP-6725

Submitted Department/Preparer: Health

Revised 12/03/25

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

Executive Summary

Authorizing the Manager of Procurement Services to execute one contract in the amount of \$153,567.00 with The Community Capital Fund (CCF) from previously appropriated funds to support and invest in innovative and measurable community development that aligns with and strengthens the financial, human, and social capital of under-resourced neighborhoods in the Greater Kansas City metropolitan area; and recognizing this ordinance as having an accelerated effective date.

Discussion

The Kansas City Health Department (KCHD) seeks Council approval to enter into an agreement with the Community Capital Fund (CCF) to support implementation of the Community Wellness Ambassador Program. CCF will partner with KCHD to promote the Community Wellness Ambassador Program and administer micro-grant disbursements to selected participants. Founded in 2012, CCF is a 501(c)(3) community development organization dedicated to strengthening financial, human, and social capital in under-resourced neighborhoods throughout the Greater Kansas City metropolitan area. CCF has established strong relationships across historically underserved communities in both Kansas City, Missouri and Kansas City, Kansas, positioning the organization to rapidly and equitably deploy resources through trusted neighborhood networks. The structure ensures measurable outcomes, geographic equity, and responsible oversight.

The ordinance advances CREO goals by directing resources into historically underserved neighborhoods, supporting inclusive economic participation through community-based micro-grants, strengthening local nonprofit capacity, and building neighborhood leadership infrastructure. Overall, the partnership enhances equitable access, community trust, and efficient delivery of City-supported wellness initiatives.

Fiscal Impact

1. Is this legislation included in the adopted budget? Yes No
2. What is the funding source?

27-2330-512170-B Health Fund

3. How does the legislation affect the current fiscal year?
Encumbers \$153,567.00 from the Health Fund for FY27
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.
No, this is a one-time cost with the option to renew the contract.
5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?
No

Office of Management and Budget Review

(OMB Staff will complete this section.)

1. This legislation is supported by the general fund. Yes No
2. This fund has a structural imbalance. Yes No
3. Account string has been verified/confirmed. Yes No

Additional Discussion (if needed)

Click or tap here to enter text.

Citywide Business Plan (CWBP) Impact

1. View the [Adopted 2025-2029 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?
Housing and Healthy Communities (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
 - Utilize planning approaches in neighborhoods to reduce blight, ensure sustainable housing, and improve resident wellbeing and cultural diversity.
 - Maintain and increase affordable housing supply to meet the demands of a diverse population.
 - Address the various needs of the City's most vulnerable population by working to reduce disparities.
 - Foster an inclusive environment and regional approach to spur innovative solutions to housing challenges.
 - Ensure all residents have safe, accessible, quality housing by reducing barriers.

- Protect and promote healthy, active amenities such as parks and trails, play spaces, and green spaces.

Prior Legislation

240562

Service Level Impacts

The proposed partnership with the Community Capital Fund strengthens the City's public health approach by leveraging a trusted community-based intermediary to promote and administer the Hope Ambassador Program, CCF will ensure equitable participation across all six Council districts, support rapid and accountable fund disbursement, and provide quarterly reporting and evaluation engagement.

This agreement promotes fiscal stewardship through milestone-based payments tied to documented outreach activities while reducing administrative burden on City staff.

Staff Recommendation

Health Department

Select One: Sponsored
 Directive: Res/Ord # [Click to enter Res/Ord. No.](#)

Select One: Recommend
 Do Not Recommend
 Not Applicable

This ordinance is recommended to ensure the continued delivery of critical, community-based services that directly support the City's violence prevention and public health priorities.

Other Impacts

1. What will be the potential health impacts to any affected groups?
More citizens will be aware of health outcomes and health department services
2. How have those groups been engaged and involved in the development of this ordinance?
N/A

3. How does this legislation contribute to a sustainable Kansas City?
This legislation helps create a more sustainable Kansas City by investing in neighborhood leaders, supporting fair access to resources, and focusing on prevention and community health.
By partnering with Community Capital Fund to manage the Community Wellness Ambassador Program, the City strengthens local leadership, ensures resources reach all six Council districts, and makes sure funds are distributed responsibly based on clear milestones.
By focusing on prevention, building trust, and tracking results, this program helps make neighborhoods stronger, healthier, and safer over the long term.

4. Does this legislation create or preserve new housing units?
No (Press tab after selecting)

Click or tap here to enter text.
Click or tap here to enter text.

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

No - CREO's review is not applicable (Press tab after selecting)
Please provide reasoning why not:
Contract previously reviewed by CREO.

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

Click or tap here to enter text.

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?
No(Press tab after selecting)