



City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: 250139

Submitted Department/Preparer: Fire

Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

Executive Summary

Authorizing the sponsorship and operation of a Paramedic School Program in the Fire Department; creating the new positions of Division Chief-EMS Education Program Director, Assistant Program Director/Lead Paramedic Instructor, and American Heart Association and EMS Clinical/Field Experience Coordinator; estimating revenue in the amount of \$25,250.00 in the General Fund; reducing the contingent appropriation in the General Fund by \$45,750.00; appropriating \$71,000.00 from the unappropriated fund balance of the General Fund; and recognizing this ordinance as having an accelerated effective date.

Discussion

This ordinance authorizes the KCFD to operate a Paramedic School Program, with the creation of the new positions of Division Chief-EMS Education Program Director, Assistant Program Director/Lead Paramedic Instructor, and American Heart Association and EMS Clinical/Field Experience Coordinator to operate the program.

Fiscal Impact

1. Is this legislation included in the adopted budget? Yes No
2. What is the funding source?
General Fund – 25-1000-179990-619960
3. How does the legislation affect the current fiscal year?
Reduces the contingent appropriation in the General Fund by \$45,750.00; and reduces the unappropriated fund balance of the General Fund by \$71,000.00; while also estimating revenue in the amount of \$25,250.00 in the General Fund.
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.
Yes, this ordinance creates new positions that will continue into future fiscal years.

5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?

Yes, students who participate in the program who are not employees of the City shall pay a fee to the City for such participation in an amount as determined and set by the Fire Chief.

Office of Management and Budget Review

(OMB Staff will complete this section.)

1. This legislation is supported by the general fund. Yes No
2. This fund has a structural imbalance. Yes No
3. Account string has been verified/confirmed. Yes No

Additional Discussion (if needed)

The beginning balance of Contingent Appropriations for FY 2024-25 is \$7,086,945. Contingent Appropriations represent 1% of total General Fund revenue, and are intended to be reserved for emergency expenses. The current balance of Contingent Appropriation is \$3,317,425. The balance of Contingent Appropriation legislation that has been docketed but not passed is \$3,271,675, including Ordinance 250139.

This ordinance would appropriate from the Unassigned General Fund balance, which currently has \$271.5 million available as of 02/07/2025. The three-month reserve target for Assigned General Fund balance is \$197.6 million. The two-month reserve target for Committed General Fund balance is \$134.4 million.

Citywide Business Plan (CWBP) Impact

1. View the [Adopted 2025-2029 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?
Public Safety (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
- Engage the community and community partners to reimagine the system of public safety with a focus on evidence-based approaches for crime prevention, treatment of mental health, emergency response time, and the criminal justice system.
 - Focus on violence prevention among all age groups, placing an emphasis on youth.

- Increase fairness, justice, and responsiveness of our municipal criminal justice system to support the best possible outcome for offenders and victims of crime.
- Reduce recidivism through prevention, deterrence, including detention, and re-entry services.
- Enhance employee recruitment, succession planning, and retention in the police and fire departments with a continued emphasis on diversity.
-

Prior Legislation

N/A

Service Level Impacts

None.

Other Impacts

1. What will be the potential health impacts to any affected groups?
N/A
2. How have those groups been engaged and involved in the development of this ordinance?
N/A
3. How does this legislation contribute to a sustainable Kansas City?
The Fire Department urgently needs additional qualified personnel to deliver advanced medical care at emergency scenes, ensuring the health and safety of the community
4. Does this legislation create or preserve new housing units?
No (Press tab after selecting)

Click or tap here to enter text.
Click or tap here to enter text.
5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

No - CREO's review is not applicable (Press tab after selecting)

Please provide reasoning why not:
Click or tap here to enter text.

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

Click or tap here to enter text.

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?
No(Press tab after selecting)