



City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: 251026

Submitted Department/Preparer: City Manager's Office

Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

Executive Summary

Amending Chapter 2, Code of Ordinances, “Administration,” by repealing and replacing Section 2-89 for the purpose of clarifying authority over employees in the administrative service and reauthorizing and amending the City Manager’s authority to enter into severance agreements with unclassified employees;

Discussion

Section 218 of the City’s Charter establishes the City Manager as the Chief Administrative Office of the City, and section 220(a)(1) of the City’s Charter includes “supervise the administration of the affairs of the City” in its authority and duties of the City Manager.

In Resolution 961329, the City Council affirmed its commitment the city manager form of government and Council’s responsibility, acting as a whole, to setting policy and priorities of the City, and the Red Flag Commission (“the Commission”), commissioned in 1996 in response to charges of corruption involving elected officials, reiterated that the role of Council is legislative and policy making duties for the City and stated that the Council must not inappropriately direct City staff. The Commission also included in its report a recommendation that the City Manager should help clarify structure for enforcement of proper contact between Council and employees, and recommended that the Council annually reaffirm its commitment to Resolution 961329. The Council did reaffirm its commitment to Resolution 961329 in Ordinance 971184 and Resolutions 980050, 990247, and 010921, but it has not done so since 2001 and desires to codify its commitment to recognizing the City Manager’s authority over administrative affairs specifically related to the employment and removal of City staff and Council’s communications with City staff.

Fiscal Impact

1. Is this legislation included in the adopted budget? ☐ Yes ☒ No

2. What is the funding source?

There is no financial element

3. How does the legislation affect the current fiscal year?

NA

4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.

No

5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?

No

Office of Management and Budget Review

(OMB Staff will complete this section.)

1. This legislation is supported by the general fund. ☐ Yes ☐ No

2. This fund has a structural imbalance. ☐ Yes ☐ No

3. Account string has been verified/confirmed. ☐ Yes ☐ No

Additional Discussion (if needed)

Click or tap here to enter text.

Citywide Business Plan (CWBP) Impact

1. View the [Adopted 2025-2029 Citywide Business Plan](#)

2. Which CWBP goal is most impacted by this legislation?
Finance and Governance (Press tab after selecting.)

3. Which objectives are impacted by this legislation (select all that apply):

- ☒ Ensure the resiliency of a responsive, representative, engaged, and transparent City government.
- ☐ Engage in workforce planning including employee recruitment, development, retention, and engagement.
- ☐ Foster a solutions-oriented, welcoming culture for employees and City Partners.
- ☐
- ☐



Prior Legislation

Resolution 961329 in Ordinance 971184 and Resolutions 980050, 990247, and 010921

Service Level Impacts

None

Other Impacts

1. What will be the potential health impacts to any affected groups?
None
2. How have those groups been engaged and involved in the development of this ordinance?
No
3. How does this legislation contribute to a sustainable Kansas City?
NA
4. Does this legislation create or preserve new housing units?
No (Press tab after selecting)

Click or tap here to enter text.

Click or tap here to enter text.

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

No - CREO's review is not applicable (Press tab after selecting)

Please provide reasoning why not:

Click or tap here to enter text.

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

Click or tap here to enter text.

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?
No(Press tab after selecting)