



City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: 251032

Submitted Department/Preparer: Water

Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

Executive Summary

Authorizing the Chief Procurement Officer to execute a \$3,000,000.00 construction contract with Haines & Associates Construction Company, Inc., for the Citywide Automated Metering Infrastructure 3 project; approving four successive one-year renewal options for a maximum of \$15,000,000.00 with further Council approval; and recognizing this ordinance as having an accelerated effective date.

Discussion

Project Justification

This contract will assist the Water Services Department's reduction of water loss in its distribution system. In addition, it will increase the reliability in the Water Services Department's billing system.

Project Description

The scope of work to be provided under this contract entails repair and replacement of automated meter readers (AMRs) in the City's water distribution system, in support of the Meter Field Services Division, as needed, city wide, in Kansas City, Missouri. It may also include repairs to curb stops, service lines, and other appurtenances.

This contract is based on unit prices and will have a total maximum obligation of \$3,000,000.00. Work will be performed throughout Kansas City, in Cass, Clay, Jackson, and Platte Counties, Missouri.

Proposed Contract Summaries

| | |
|----------------------|-----------------|
| Proposed Contract: | \$3,000,000.00 |
| Proposed Renewal #1: | \$3,000,000.00 |
| Proposed Renewal #2: | \$3,000,000.00 |
| Proposed Renewal #3: | \$3,000,000.00 |
| Proposed Renewal #4: | \$3,000,000.00 |
| Total: | \$15,000,000.00 |

Term

The term of this contract will be 365 calendar days. This proposed ordinance also authorizes the Director of Water Services to execute four successive one-year renewal options with additional City Council approval.

MBE/WBE Goals

CREO KC established goals of 14% MBE and 14% WBE on this project on August 1, 2025 as part of the Annual Goal Program.

Awardee/Subcontracting Participation

Haines & Associates Construction Company, Inc. was selected for this project as the lowest, most responsive, and most responsible bidder with a contract amount of \$1,663,600.00, with subcontracting participation of 14% MBE and 14% WBE.

Unit prices for the work to be completed under this contract were set based on the bids received. Therefore, KC Water proposes a not to exceed \$3,000,000.00 contract to complete work orders.

Other Bidder/Subcontracting Participation

Other bids received with proposed subcontracting participation are as follows:

- SHEDIGS IT, LLC / \$3,942,500.00 / non-responsive

Estimated Project Cost

The estimated opinion of probable construction costs for this project is \$2,713,000.00.

Fiscal Impact

1. Is this legislation included in the adopted budget? ☒ Yes ☐ No
2. What is the funding source?
Water Fund
26-8010-807709-611060-80002626 = \$3,000,000.00
Automated Meter Reading repair project
3. How does the legislation affect the current fiscal year?
This project was included in the 2026 CIP.
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.
No.
5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?
No.

Office of Management and Budget Review

(OMB Staff will complete this section.)

1. This legislation is supported by the general fund. ☐ Yes ☒ No
2. This fund has a structural imbalance. ☐ Yes ☒ No
3. Account string has been verified/confirmed. ☒ Yes ☐ No

Additional Discussion (if needed)

Click or tap here to enter text.

Citywide Business Plan (CWBP) Impact

1. View the [Adopted 2025-2029 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?
Infrastructure and Accessibility (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
 - ☐ Engage in thoughtful planning and redesign of existing road networks to ensure safety, access, and mobility of users of all ages and abilities.
 - ☐ Enhance the City's connectivity, resiliency, and equity through a better-connected multi-modal transportation system for all users.
 - ☐ Build on existing strengths while developing a comprehensive transportation plan for the future.
 - ☒ Develop environmentally sustainable infrastructure strategies that improve quality of life and foster economic growth.
 - ☒ Ensure adequate resources are provided for continued maintenance of existing infrastructure.
 - ☐ Focus on delivery of safe connections to schools.

Prior Legislation

N/A

Service Level Impacts

This contract will provide resources to make critical repairs to the water distribution system to maintain KC Water's service levels.

Other Impacts

1. What will be the potential health impacts to any affected groups?
N/A
2. How have those groups been engaged and involved in the development of this ordinance?
N/A
3. How does this legislation contribute to a sustainable Kansas City?
This contract will provide for the repair and maintenance of the automated meter readers in the water distribution system, which will help reduce the backlog of work orders for the citizens of Kansas City, Missouri.
4. Does this legislation create or preserve new housing units?
No (Press tab after selecting)

N/A
5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

Yes - I have submitted documents for CREO Review (Press tab after selecting)
Please attach or copy and paste CREO's review.
The Contractor Utilization Plan was submitted to CREO KC on November 5, 2025, and was approved on November 5, 2025 with 14% MBE and 14% WBE participation.

There are Affirmative Action requirements on this contract.
6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

☒ Yes (Press tab after selecting)
 - Haines & Associates Construction Company, Inc.
 - SHEDIGS IT, LLC
7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?
No(Press tab after selecting)

