



City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: 260431

Submitted Department/Preparer: General Services

Revised 01/30/25

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

Executive Summary

Authorizing the Director of General Services to execute a one (1) year lease agreement with two options to renew for one (1) year each with Community Capital Fund, for the purpose of office space at the Robert J. Mohart Multipurpose Center, 3200 Wayne Avenue #105, 106, 107, 108, 109A, 109B, 110, 111, 112, 204, 204A, 205, 206 and 207 Kansas City, Missouri, 64109.

Discussion

Community Capital Fund (CCF) is a long time tenant of Mohart utilizing 2600sqft of office space for nonprofits that provides grants, technical assistance and resources to support under resourced businesses and neighborhoods.

Fiscal Impact

1. Is this legislation included in the adopted budget? ☐ Yes ☒ No
2. What is the funding source?
None
3. How does the legislation affect the current fiscal year?
Rent revenue is \$3827.23/month and will total \$45,926.76 in FY27.
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.
This is a one-year lease with options to renew.
5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?
\$45,926.76 annual rent revenue

Office of Management and Budget Review

(OMB Staff will complete this section.)

- | | | |
|---|------------------------------|--|
| 1. This legislation is supported by the general fund. | ☐ Yes | ☒ No |
| 2. This fund has a structural imbalance. | ☐ Yes | ☒ No |
| 3. Account string has been verified/confirmed. | ☐ Yes | ☒ No |

Additional Discussion (if needed)

This legislation does not spend funds

Citywide Business Plan (CWBP) Impact

1. View the [Adopted 2025-2029 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?
Finance and Governance (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
 - ☒ Ensure City Government is responsive, representative, engaged, and transparent; particularly when faced with unforeseen challenges.
 - ☐ Operate an efficient City government workforce through effective employee recruitment, development, retention, and engagement.
 - ☐ Present a realistic view of financial indicators for improved communications on impact to the City.
 - ☐
 - ☐
 - ☐

Prior Legislation

230225

Service Level Impacts

NA

Staff Recommendation

General Service Dept

Select One: ☒ Sponsored

☐ Directive: Res/Ord # [Click to enter Res/Ord. No.](#)

Select One: ☒ Recommend

☐ Do Not Recommend

☐ Not Applicable

Valuable tenant of Mohart and valuable community resource

Other Impacts

1. What will be the potential health impacts to any affected groups?
NA
2. How have those groups been engaged and involved in the development of this ordinance?
NA
3. How does this legislation contribute to a sustainable Kansas City?
NA
4. Does this legislation create or preserve new housing units?
No (Press tab after selecting)

[Click or tap here to enter text.](#)

[Click or tap here to enter text.](#)

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

Yes - I have submitted documents for CREO Review (Press tab after selecting)
Please attach or copy and paste CREO's review.

[Click or tap here to enter text.](#)

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

Click or tap here to enter text.

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?

No(Press tab after selecting)