



# City of Kansas City, Missouri

## Docket Memo

Ordinance/Resolution #: [Click or tap here to enter TMP-#.](#)

Submitted Department/Preparer: Finance

Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

### Executive Summary

Estimating and appropriating revenue for Westport Special Business District and re-estimating and re-appropriating the remaining uncollected revenue and unexpected and encumbered appropriations to FY25-26

### Discussion

The Westport Special Business District was established previously by City Council Ordinance. The City bills a special assessment on behalf of the District. The revenues generated within the District are used for the insuring, maintaining, and operating the pedestrian lighting fixtures within the District.

Authorizing the rate of front foot special assessment to be levied by the Westport Special Business District; approving the proposed uses of the revenues produced therefrom; estimating revenue in the amount of \$90,000.00 in the Special Business District Fund; appropriating \$90,000.00 to the Westport Special Business District Fund; and designating requisitioning authority.

### Fiscal Impact

1. Is this legislation included in the adopted budget? ☐ Yes ☒ No
2. What is the funding source?  
Westport Special Business Dist Fund 6800 120000 484000
3. How does the legislation affect the current fiscal year?  
The legislation estimates additional revenue of \$90,000 for the Westport Special Business District Fund.
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.  
No.

5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?

This legislation generates revenue for the Westport Special Business District which is used for the insuring, maintaining, and operating the pedestrian lighting fixtures within the District.

### Office of Management and Budget Review

(OMB Staff will complete this section.)

- |                                                       |                                         |                                        |
|-------------------------------------------------------|-----------------------------------------|----------------------------------------|
| 1. This legislation is supported by the general fund. | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| 2. This fund has a structural imbalance.              | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| 3. Account string has been verified/confirmed.        | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |

### Additional Discussion (if needed)

Click or tap here to enter text.

## Citywide Business Plan (CWBP) Impact

1. View the [Adopted 2025-2029 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?  
Finance and Governance (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
  - ☒ Ensure the resiliency of a responsive, representative, engaged, and transparent City government.
  - ☐ Engage in workforce planning including employee recruitment, development, retention, and engagement.
  - ☐ Foster a solutions-oriented, welcoming culture for employees and City Partners.
  - ☐
  - ☐
  - ☐

## Prior Legislation

Ord No. 230691  
Ord No. 230575  
Ord No. 61292 (1987)

## Service Level Impacts

Not applicable, revenues are generated on the District's behalf.

## Other Impacts

1. What will be the potential health impacts to any affected groups?  
This ordinance authorizes the collection of revenue and has no direct potential health impacts.
2. How have those groups been engaged and involved in the development of this ordinance?  
This ordinance authorizes the collection of revenue and has no direct potential health impacts.
3. How does this legislation contribute to a sustainable Kansas City?  
This ordinance authorizes the collection of revenue and has no direct impact on sustainability
4. Does this legislation create or preserve new housing units?  
No (Press tab after selecting)

Click or tap here to enter text.

Click or tap here to enter text.

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

No - CREO's review is not applicable (Press tab after selecting)

Please provide reasoning why not:

N/A

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?  
No(Press tab after selecting)

