



Agenda

Transportation, Infrastructure and Operations Committee

Chairperson Kevin O'Neill
Vice Chair Melissa Robinson

Councilmember Eric Bunch

Councilmember Johnathan Duncan

Councilmember Lindsay French

Tuesday, September 16, 2025

9:00 AM

26th Floor, Council Chamber

Meeting Link: <https://us02web.zoom.us/j/84530222968>

PUBLIC OBSERVANCE OF MEETINGS

Members of the City Council may attend this meeting via videoconference.

Any closed session may be held via teleconference.

The public can observe this meeting at the links provided below.

Applicants and citizens wishing to participate have the option of attending each meeting or they may do so through the videoconference platform ZOOM, using this link:

<https://us02web.zoom.us/j/84530222968>

Public Testimony is Limited to 2 Minutes

FIRST READINGS

WATER SERVICES

Director of Water Services

[250716](#)

Sponsor: Director of Water Services Department

Authorizing the Director of Water Services to execute a \$183,000.00 Cooperative Agreement with Bridging the Gap, Inc., for the Leak Stoppers Program, Renewal No. 4 for a total agreement amount of \$917,000.00.

Attachments: [250716 Docket Memo](#)

Director of Water Services

[250799](#) Sponsor: Director of Water Services Department

Authorizing the renewal of a Cooperative Agreement for Water Purchase between the Consolidated Water Supply District #1 of Platte County, Missouri and Kansas City, Missouri, for a period of twenty-five (25) years.

Attachments: [Platte #1 Docket Memo 08-20-2025](#)

AVIATION

Director of Aviation

[250727](#) Sponsor: Director of Aviation Department

Authorizing the Director of the Aviation Department to enter into a \$7,368,806.50 construction contract with Ideker Inc., for the 6225050025 - Taxiway B Reconstruction project at the Kansas City Downtown Airport – Wheeler Field (MKC); and appropriating \$8,105,687.15 from the Unappropriated Fund Balance of the Kansas City Aviation Fund.

Attachments: [Docket Memo 0.1.5 \(18\)](#)
[Admin-Approp Sheet](#)

GENERAL SERVICES

Director of General Services

[250800](#) Sponsor: Director of General Services Department

Authorizing the Manager of Procurement Services to execute a \$1,705,000.00 Contract Amendment No. 5 with Doxim Utilitec, LLC, for continued services under the Water Bill Printing and Mailing Services project, to add a one (1) year contract extension for a total contract amount of \$4,360,251.23; and recognizing this ordinance as having an accelerated effective date.

Attachments: [Docket Memo TMP 5668-Final](#)

HELD IN COMMITTEE

ADDITIONAL BUSINESS

1. There may be general discussion for current Transportation, Infrastructure and Operations Committee issues.
2. Closed Session
 - Pursuant to Section 610.021 subsection 1 of the Revised Statutes of Missouri to discuss legal matters, litigation, or privileged communications with attorneys;
 - Pursuant to Section 610.021 subsection 2 of the Revised Statutes of Missouri to discuss real estate;
 - Pursuant to Section 610.021 subsections 3 and 13 of the Revised Statutes of Missouri to discuss personnel matters;
 - Pursuant to Section 610.021 subsection 9 of the Revised Statutes of Missouri to discuss employee labor negotiations;
 - Pursuant to Section 610.021 subsection 11 of the Revised Statutes of Missouri to discuss specifications for competitive bidding;
 - Pursuant to Section 610.021 subsection 12 of the Revised Statutes of Missouri to discuss sealed bids or proposals; or
 - Pursuant to Section 610.021 subsection 17 of the Revised Statutes of Missouri to discuss confidential or privileged communications with auditors.
3. Those who wish to comment on proposed ordinances can email written testimony to public.testimony@kcmo.org. Comments received will be distributed to the committee and added to the public record by the clerk.

The city provides several ways for residents to watch City Council meetings:

- Livestream on the city's website at www.kcmo.gov
- Livestream on the city's YouTube channel at <https://www.youtube.com/watch?v=3hOuBlg4fok>
- Watch Channel 2 on your cable system. The channel is available through Time Warner Cable (channel 2 or 98.2), AT&T U-verse (channel 99 then select Kansas City) and Google Fiber on Channel 142.
- To watch archived meetings, visit the City Clerk's website and look in the Video on Demand section: http://kansascity.granicus.com/ViewPublisher.php?view_id=2

The City Clerk's Office now has equipment for the hearing impaired for use with every meeting. To check out the equipment please see the secretary for each committee. Be prepared to leave your Driver's License or State issued Identification Card with the secretary and she will give you the equipment. Upon returning the equipment your license will be returned.

Adjournment



File #: 250716

ORDINANCE NO. 250716

Sponsor: Director of Water Services Department

Authorizing the Director of Water Services to execute a \$183,000.00 Cooperative Agreement with Bridging the Gap, Inc., for the Leak Stoppers Program, Renewal No. 4 for a total agreement amount of \$917,000.00.

WHEREAS, on or about June 15, 2020, the City of Kansas City, Missouri (“City”), through its Water Services Department (“KC Water”), entered into a Cooperative Agreement (“Agreement”) with Bridging the Gap, Inc., in the amount of \$183,000.00, with renewal options to fund the Leak Stoppers Program which is designed to fix home water leaks in the City’s low-income, urban core neighborhoods; and

WHEREAS, this Agreement was renewed in June 2021 in the amount of \$183,000.00; and

WHEREAS, this Agreement was renewed in April 2023 in the amount of \$183,000.00; and

WHEREAS, Ordinance No. 240550 passed on August 1, 2024, approving a \$183,000.00 Renewal No. 3 Agreement, which was renewed in June 2024; and

WHEREAS, a \$2,500.00 Amendment No. 1 to Renewal No. 3 was approved in January 2025 adding scope changes to the agreement; and

WHEREAS, KC Water and Bridging the Gap, Inc., desire to renew this contract for a fourth time bringing the total expended amount to \$917,000.00; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF CKANSAS CITY:

Section 1. That the Director of Water Services Department is authorized to execute Contract No. 20003-4 in the amount of \$183,000.00 with Bridging the Gap, Inc., for the Leak Stoppers Program, Renewal No. 4. A copy of the contract is on file in the office of the Director of Water Services.

Section 2. That the Director of the Water Services Department is authorized to expend up to the sum of \$183,000.00 from Account No. 26-8010-801100-619060, Consumer Services, to satisfy the cost of this contract.

..end

I hereby certify that there is a balance, otherwise unencumbered, to the credit of the appropriation to which the foregoing expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment is to be made, each sufficient to meet the obligation hereby incurred.

William Choi
Interim Director of Finance

Approved as to form:

Nicole Rowlette
Senior Associate City Attorney



City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: 250716

Submitted Department/Preparer: Water

Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

Executive Summary

Authorizing the Director of Water Services to execute a \$183,000.00 Cooperative Agreement with Bridging the Gap, Inc. for the Leak Stoppers Program, Renewal No. 4 for a total agreement amount of \$917,000.00.

Discussion

The Leak Stoppers Program consists of the Non-Profit coordinating with KC Water to promote water conservation and fix home water leaks in Kansas City's low-income, urban core neighborhoods. The Non-Profit is to provide the necessary management and administration services for this program.

The City originally executed the Leak Stoppers Program Cooperative Agreement on April 3, 2020 for FY2021 for \$183,000.00. An Amendment No. 1 was executed on April 14, 2021 to extend the term of the Agreement and move remaining funding from the Toilet Replacement component of the program to the Water Conservation Kit and Complex Leak Repair components.

The City executed Renewal No. 1 to the Leak Stoppers Program Cooperative Agreement on June 15, 2021 for \$183,000.00.

The City executed Renewal No. 2 to the Leak Stoppers Program Cooperative Agreement on April 19, 2023 for \$183,000.00.

The City executed Renewal No. 3 to the Leak Stoppers Program Cooperative Agreement on August 1, 2024 for \$183,000.00 and one successive one-year 4th renewal option for an additional \$183,000.00 with further City Council approval.

A \$2,500.00 Amendment No. 1 to Renewal No. 3 was executed by the City in January 2025 adding scope changes to the agreement.

This ordinance authorizes that one successive one-year 4th renewal option of \$183,000.00 to the Leak Stoppers Program Cooperative Agreement. An ordinance is required for City Council to authorize this Renewal No. 4 as the accumulative total of the original Agreement and Renewals exceeds the \$400,000.00 City Council threshold for Cooperative Agreements.

Contract Summary

Original Contract:	\$183,000.00
Renewal No. 1:	\$183,000.00
Renewal No. 2:	\$183,000.00
Renewal No. 3:	\$183,000.00
Renewal No. 3 Amendment No. 1:	\$2,500.00
<u>Proposed Renewal No. 4:</u>	<u>\$183,000.00</u>
Total:	\$917,000.00

Original Solicitation

City Code of Ordinance Section 3-3(d)(2) states that solicitation is not required for Cooperative Agreements, to the extent such agreements are with any other municipality or political subdivision, or with an elective or appointive official thereof; or with a duly authorized agency of the United States, or of this state, or with other states or their municipalities or political subdivisions; or with any not-for-profit entity granted tax-exempt status under any provision of Section 501(c) of the Internal Revenue Code (26 U.S.C. § 501(c)).

MBE/WBE Goals

The original Cooperative Agreement project goals were 11% MBE and 11% WBE by the Civil Rights & Equal Opportunity (CREO KC) Department. Subcontracting Contractor Utilization Plan information was approved on September 22, 2022 by CREO KC with 5% MBE and 0% WBE participation after Good Faith Efforts were submitted on September 1, 2022.

Bridging the Gap, Inc. is committed to meeting the 5% MBE and 0% subcontracting goals on this renewal.

Fiscal Impact

1. Is this legislation included in the adopted budget? Yes No
2. What is the funding source?
 26-8010-801100-619060 = \$183,000.00
 Consumer Services, Water Fund

3. How does the legislation affect the current fiscal year?
Already in the FY2026 Budget for Water Services.
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.
No.
5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?
No.

Office of Management and Budget Review

(OMB Staff will complete this section.)

1. This legislation is supported by the general fund. Yes No
2. This fund has a structural imbalance. Yes No
3. Account string has been verified/confirmed. Yes No

Additional Discussion (if needed)

Click or tap here to enter text.

Citywide Business Plan (CWBP) Impact

1. View the [Adopted 2025-2029 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?
Infrastructure and Accessibility (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
 - Engage in thoughtful planning and redesign of existing road networks to ensure safety, access, and mobility of users of all ages and abilities.
 - Enhance the City's connectivity, resiliency, and equity through a better-connected multi-modal transportation system for all users.
 - Build on existing strengths while developing a comprehensive transportation plan for the future.
 - Develop environmentally sustainable infrastructure strategies that improve quality of life and foster economic growth.

- Ensure adequate resources are provided for continued maintenance of existing infrastructure.
- Focus on delivery of safe connections to schools.

Prior Legislation

City Council passed Ordinance No. 240550 on August 1, 2024 authorizing Renewal No. 3 for \$183,000.00 and one successive one-year 4th renewal option for an additional \$183,000.00 with further City Council approval to the Leak Stoppers Program with Bridging the Gap, Inc.

Service Level Impacts

The Leak Stoppers Program is intended to help low-income customers lower their water bills through finding and fixing water leaks within their households.

Other Impacts

1. What will be the potential health impacts to any affected groups?
Reducing water leaks.
2. How have those groups been engaged and involved in the development of this ordinance?
Bridging the Gap, Inc. has been working on behalf of Water Services to reach low income customers who need assistance fixing water leaks on their property.
3. How does this legislation contribute to a sustainable Kansas City?
Helps low income customers fix leaks and in turn, reduce water consumption.
4. Does this legislation create or preserve new housing units?
No (Press tab after selecting)

Click or tap here to enter text.

Click or tap here to enter text.

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

No - CREO's review is not applicable (Press tab after selecting)

Please provide reasoning why not:

The original Cooperative Agreement project goals were 11% MBE and 11% WBE by the Civil Rights & Equal Opportunity (CREA KC) Department. Subcontracting Contractor Utilization Plan information was approved on September 22, 2022 by CREO KC with 5% MBE and 0% WBE participation after Good Faith Efforts were submitted on September 1, 2022.

Bridging the Gap, Inc. is committed to meeting the 5% MBE and 0% subcontracting goals on this renewal.

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

Click or tap here to enter text.

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?

No(Press tab after selecting)



File #: 250799

ORDINANCE NO. 250799

Sponsor: Director of Water Services Department

Authorizing the renewal of a Cooperative Agreement for Water Purchase between the Consolidated Water Supply District #1 of Platte County, Missouri and Kansas City, Missouri, for a period of twenty-five (25) years.

WHEREAS, City Council passed Ordinance No. 971217 on September 14, 1997, and on November 17, 1997, the Consolidated Water Supply District #1 of Platte County, Missouri and the City of Kansas City, Missouri entered into a Water Purchase Agreement for a period of thirty-five (35) years; and

WHEREAS, City Council passed Ordinance No. 980916 on August 6, 1998, and on that same day, the Consolidated Water Supply District #1 of Platte County, Missouri and the City of Kansas City, Missouri entered into an addendum to the Water Purchase Agreement; and

WHEREAS, the parties acknowledge and agree the subject Water Purchase Agreement dated November 17, 1997, is a valid contract between Consolidated Public Water Supply District #1 of Platte County, Missouri and the City of Kansas City, Missouri and has been since November 17, 1997; and

WHEREAS, Consolidated Water Supply District #1 of Platte County, Missouri desires to enter into a new Water Purchase Agreement to purchase water from Kansas City, Missouri; and

WHEREAS, Consolidated Water Supply District #1 of Platte County, Missouri desires to contract for a maximum quantity of 2.7 million gallons per day (MGD), allocated to three points of service; and

WHEREAS, the City of Kansas City, Missouri is willing to deliver and sell water to Consolidated Water Supply District #1 of Platte County, Missouri in accordance with the terms and conditions set forth herein; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That the Director of Water Services is hereby authorized to execute, on behalf of Kansas City, a Cooperative Agreement for Water Purchase between the Consolidated Water Supply District #1 of Platte County, Missouri and Kansas City, Missouri, for a period of twenty-five (25) years. A copy of the agreement is on file in the office of the Director of Water Services.

..end

Approved as to form:

Nicole Rowlette
Senior Associate City Attorney



City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: 250799

Submitted Department/Preparer: Water

Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

Executive Summary

Renewal of Water Purchase Agreement between Kansas City, Missouri and Consolidated Public Water Supply District #1 of Platte County, Missouri.

Discussion

Consolidated Public Water Supply District #1 of Platte County, Missouri has been a customer of Kansas City, Missouri since November 1997 and would like to enter into a new 25-year contract with Kansas City, Missouri for a maximum quantity of 2.7 million gallons per day (MGD).

Fiscal Impact

1. Is this legislation included in the adopted budget? Yes No
2. What is the funding source?
N/A
3. How does the legislation affect the current fiscal year?
This is an existing Water Wholesale customer wanting to renew their contract for another 25 years.
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.
It continues to generate revenue for the Water Utility from this customer for the next 25 years.
5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?
It continues to generate revenue from an existing Water Wholesale customer for Kansas City, Missouri.

Office of Management and Budget Review

(OMB Staff will complete this section.)

- 1. This legislation is supported by the general fund. Yes No
- 2. This fund has a structural imbalance. Yes No
- 3. Account string has been verified/confirmed. Yes No

Additional Discussion (if needed)

No account string to verify.

Citywide Business Plan (CWBP) Impact

- 1. View the [Adopted 2025-2029 Citywide Business Plan](#)
- 2. Which CWBP goal is most impacted by this legislation?
Infrastructure and Accessibility (Press tab after selecting.)
- 3. Which objectives are impacted by this legislation (select all that apply):
 - Engage in thoughtful planning and redesign of existing road networks to ensure safety, access, and mobility of users of all ages and abilities.
 - Enhance the City's connectivity, resiliency, and equity through a better-connected multi-modal transportation system for all users.
 - Build on existing strengths while developing a comprehensive transportation plan for the future.
 - Develop environmentally sustainable infrastructure strategies that improve quality of life and foster economic growth.
 - Ensure adequate resources are provided for continued maintenance of existing infrastructure.
 - Focus on delivery of safe connections to schools.

Prior Legislation

City Council passed Ordinance No. 971217 on September 14, 1997 authorizing a Cooperative Agreement for Water Purchase between Kansas City, Missouri and Consolidated Public Water Supply District No. 1 of Platte County, Missouri for a period of thirty-five (35) years.

City Council passed Ordinance No. 980916 on August 16, 1998 authorizing an addendum to the Cooperative Agreement for Water Purchase between Kansas City, Missouri and Consolidated Public Water Supply District No. 1 of Platte County, Missouri.

Service Level Impacts

No impacts to current service levels. This is just a renewal of the Water Purchase Agreement between Consolidated Water Supply District #1 of Platte County, Missouri and the City of Kansas City, Missouri.

Other Impacts

1. What will be the potential health impacts to any affected groups?
None.
2. How have those groups been engaged and involved in the development of this ordinance?
N/A
3. How does this legislation contribute to a sustainable Kansas City?
Continues the revenue from an existing Water Wholesale customer.
4. Does this legislation create or preserve new housing units?
No (Press tab after selecting)

This is a Water Purchase Agreement Contract Renewal with an existing Water Wholesale Customer of Kansas City, Missouri.

[Click or tap here to enter text.](#)

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

No - CREO's review is not applicable (Press tab after selecting)

Please provide reasoning why not:

N/A to this ordinance for this Cooperative Agreement for a Water Purchase Agreement.

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

This is a renewal of an existing Water Wholesale Purchase Agreement between Consolidated Water Supply District #1 of Platte County, Missouri and the City of Kansas City, Missouri.

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?

No(Press tab after selecting)



File #: 250727

ORDINANCE NO. 250727

Sponsor: Director of Aviation Department

Authorizing the Director of the Aviation Department to enter into a \$7,368,806.50 construction contract with Ideker Inc., for the 6225050025 - Taxiway B Reconstruction project at the Kansas City Downtown Airport – Wheeler Field (MKC); and appropriating \$8,105,687.15 from the Unappropriated Fund Balance of the Kansas City Aviation Fund.

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That the Director of the Aviation Department is authorized to execute Contract No. 6225050025 in the amount of \$7,368,806.50 with Ideker Inc., for Project No.62250584 to reconstruct Taxiway B from funds appropriated herein. A copy of the contract, in substantial form, is on file in the Aviation Department.

Section 2. That the sum of \$8,105,687.15 is appropriated from the Unappropriated Fund Balance of the Kansas City Aviation Fund to Account No. FY26-8300-627270-B-62250584.

..end

I hereby certify that there is a balance, otherwise unencumbered, to the credit of the appropriation to which the foregoing expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment is to be made, each sufficient to meet the obligation hereby incurred.

William Choi
Interim Director of Finance

Approved as to form:

Charlotte Ferns
Senior Associate City Attorney



City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: 250727

Submitted Department/Preparer: Aviation

Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

Executive Summary

Authorizing the Director of the Aviation Department to enter into a \$7,368,806.50 construction contract with Ideker Inc. for the 6225050025 - Taxiway B Reconstruction project at the Kansas City Downtown Airport – Wheeler Field (MKC); and appropriating \$8,105,687.15 from the Unappropriated Fund Balance of the Kansas City Aviation Fund.

Discussion

The purpose of the project authorization is to provide funds for the design, bidding, construction and construction phase services for the Reconstruction of Taxiway B at the Kansas City Downtown Airport – Wheeler Field (MKC). Reconstruction of Taxiway B will increase airfield safety and situational awareness for airport users by mitigating taxiway geometry adjacent to two runway approach ends (Rwy 1 and Rwy 4) with the objective of minimizing and/or eliminating runway incursions.

Fiscal Impact

1. Is this legislation included in the adopted budget? Yes No
2. What is the funding source?
Aviation Fund FY26-8300-627270-B-62250584 - Taxiway B Reconstruction - MKC
3. How does the legislation affect the current fiscal year?
\$8,105,687.15

4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.
There is no known future fiscal impact.
5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?
No

Office of Management and Budget Review

(OMB Staff will complete this section.)

1. This legislation is supported by the general fund. Yes No
2. This fund has a structural imbalance. Yes No
3. Account string has been verified/confirmed. Yes No

Additional Discussion (if needed)

The Aviation Fund has Unappropriated Fund Balance available to support the proposed amount. The unreserved fund balance of the Aviation Fund is \$213.0 million, as of the published Adopted Budget FY 2026.

Citywide Business Plan (CWBP) Impact

1. View the [Adopted 2025-2029 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?
Infrastructure and Accessibility (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
 - Engage in thoughtful planning and redesign of existing road networks to ensure safety, access, and mobility of users of all ages and abilities.
 - Enhance the City's connectivity, resiliency, and equity through a better-connected multi-modal transportation system for all users.
 - Build on existing strengths while developing a comprehensive transportation plan for the future.
 - Develop environmentally sustainable infrastructure strategies that improve quality of life and foster economic growth.
 - Ensure adequate resources are provided for continued maintenance of existing infrastructure.
 - Focus on delivery of safe connections to schools.

Prior Legislation

N/A

Service Level Impacts

This project will increase the likelihood of maximizing use of all assets owned.

Other Impacts

1. What will be the potential health impacts to any affected groups?
Aviation Engineering has reviewed the Priorities in the Kansas City Community Health Improvement Plan (KC-CHIP) and does not identify any negative impacts.
2. How have those groups been engaged and involved in the development of this ordinance?
The Community within the Kansas City, Missouri area has been consistently engaged and involved with the Aviation Department Master Plan, which contributes to this ordinance.
3. How does this legislation contribute to a sustainable Kansas City?
Continuous reconstruction of infrastructure at Kansas city International Airport is vital to the continuous operation of the Airport and the city's economic vitality.
4. Does this legislation create or preserve new housing units?
No (Press tab after selecting)

Click or tap here to enter text.
Click or tap here to enter text.
5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

Yes - I have submitted documents for CREO Review (Press tab after selecting)
Please attach or copy and paste CREO's review.

Click or tap here to enter text.

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

Yes(Press tab after selecting)

List the three (3) lowest bidders in addition to the selected bidder.

There was only one other Bidder, Clarkson Construction.

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?

No(Press tab after selecting)



File #: 250800

ORDINANCE NO. 250800

Sponsor: Director of General Services Department

Authorizing the Manager of Procurement Services to execute a \$1,705,000.00 Contract Amendment No. 5 with Doxim Utilitec, LLC, for continued services under the Water Bill Printing and Mailing Services project, to add a one (1) year contract extension for a total contract amount of \$4,360,251.23; and recognizing this ordinance as having an accelerated effective date.

WHEREAS, City Council passed Ordinance No. 210640 on August 12, 2021, authorizing a \$1,018,202.40 professional, specialized or technical services contract with Doxim Utilitec, LLC for the Water Bill Printing and Mailing Services project; and

WHEREAS, Ordinance No. 210640 approved the original contract and two successive one-year renewals; and

WHEREAS, the City executed a \$1,052,130.00 professional, specialized or technical services contract on September 2, 2022, under Contract No. 22003-1 with Doxim Utilitec, LLC for the Water Bill Printing and Mailing Services, Renewal No. 1 project; and

WHEREAS, the City executed a no-cost Amendment No. 1 under Contract No. 22003 on April 29, 2022, extending the term an additional 60 days; and

WHEREAS, the City executed a \$1,118,471.52 professional, specialized or technical services contract on March 6, 2024 under Contract No. 22003-2 with Doxim Utilitec, LLC for the Water Bill Printing and Mailing Services, Renewal No. 2 project; and

WHEREAS, the City executed a no-cost Amendment No. 1 with Doxim Utilitec, LLC, on May 1, 2024, under Contract No. 22003-2 to extend the term until June 30, 2024, in order to continue water bill printing and mailing services; and

WHEREAS, the City executed a no-cost Amendment No. 2 with Doxim Utilitec, LLC, on June 14, 2024, under Contract No. 22003-2, to extend the term until July 31, 2024 for continued water bill printing and mailing services; and

WHEREAS, the City executed a \$1,536,779.71 Amendment No. 3 with Doxim Utilitec, LLC, pursuant to Ordinance No. 240563 under Contract No. 22003-2, which increased the contract's

term and cost for an additional one-year period for continued water bill printing and mailing services; and

WHEREAS, the parties entered into Amendment No. 4 which added video services and additional funds; and

WHEREAS, the City desires to execute Amendment No. 5 to add an additional \$1,705,000.00 for continued services as well as to add an additional service and to extend the contract end date to July 31, 2026; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That the Manager of Procurement Services is authorized to execute Amendment No. 5 to Contract No. EV3934, formerly Contract No. 22003-2, in the amount of \$1,705,000.00, for a total contract amount of \$4,360,251.23, with Doxim Utilitec, LLC for the Water Bill Printing and Mailing Services project. A copy of this amendment is on file with the Water Services Department.

Section 2. That the Director of the Water Services Department is authorized to expend \$1,705,000.00 from Account Nos. 8010-801100-610110 (\$685,000.00) and 8010-801100-612400 (\$1,020,000.00), Consumer Services, to satisfy the cost of this amendment.

Section 3. That this ordinance, relating to expenses of government, is recognized as an ordinance with an accelerated effective date as provided by Section 503(a)(3)(B) of the City Charter and shall take effect in accordance with Section 503, City Charter.

..end

The City has no financial obligation under this Ordinance and Agreement until the Manager of Procurement Services issues a Purchase Order which will be signed by the City's Director of Finance certifying there is a balance, otherwise encumbered, to the credit of the appropriation to which the expenditure is to be charged, and a cash balance, otherwise encumbered, in the treasury, to the credit of the fund from which payment will be made, each sufficient to meet the obligation incurred in the Purchase Order.

William Choi
Acting Director of Finance

Approved as to form:

James Brady
Assistant City Attorney



City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: 250800

Submitted Department/Preparer: General Services

Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

Executive Summary

Authorizing the Manager of Procurement Services to execute a \$1,705,000.00 Contract Amendment No. 5 with Doxim Utilitec, LLC, for continued services under the Water Bill Printing and Mailing Services project, to add a one (1) year contract extension for a total contract amount of \$4,360,251.23; authorizing one successive one-year renewal option without further City Council approval; and recognizing this ordinance as having an accelerated effective date.

Authorizing the Director Water Services Department to expend \$1,705,000.00 from Account Nos. 8010-801100-610110 (\$685,000.00) and 8010-801100-612400 (\$1,020,000.00), Consumer Services, to satisfy the cost of this amendment.

The MWBE goals on this Project Per CREO annual goals manual are MBE:0 WBE:6%

Discussion

This project involves the introduction of videos to enhance customer engagement, clarity, and transparency. The video bills aim to reduce the need for paper bills and mailing, thereby helping Water Services minimize its environmental impact and encourage more clients to opt for digital billing.

Fiscal Impact

1. Is this legislation included in the adopted budget? Yes No
2. What is the funding source?
Water Fund - 8010-801100-610110 and Water Fund - 8010-801100-612400

3. How does the legislation affect the current fiscal year?
This contract will be in effect the entire fiscal year.
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.
No
5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?
Assists the water services department billing process.

Office of Management and Budget Review

(OMB Staff will complete this section.)

1. This legislation is supported by the general fund. Yes No
2. This fund has a structural imbalance. Yes No
3. Account string has been verified/confirmed. Yes No

Additional Discussion (if needed)

Click or tap here to enter text.

Citywide Business Plan (CWBP) Impact

1. View the [Adopted 2025-2029 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?
Finance and Governance (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
 - Ensure the resiliency of a responsive, representative, engaged, and transparent City government.
 - Engage in workforce planning including employee recruitment, development, retention, and engagement.
 - Foster a solutions-oriented, welcoming culture for employees and City Partners.
 -
 -
 -

Prior Legislation

N/A

Service Level Impacts

This project will improve the performance and infrastructure of the City's operations related to snow removal and road access.

Other Impacts

1. What will be the potential health impacts to any affected groups?
NA
2. How have those groups been engaged and involved in the development of this ordinance?
NA
3. How does this legislation contribute to a sustainable Kansas City?
NA
4. Does this legislation create or preserve new housing units?
No (Press tab after selecting)

Click or tap here to enter text.

Click or tap here to enter text.

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

No - CREO's review is not applicable (Press tab after selecting)

Please provide reasoning why not:

Per the goals manual section .01 purchase only contracts. These contracts are exempted from contract goals based on availability analysis, historical data and feasibility of subcontract opportunities.

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?
No(Press tab after selecting)