



# City of Kansas City, Missouri

## Docket Memo

Ordinance/Resolution #: 241080

Submitted Department/Preparer: Water

Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

### Executive Summary

Authorizing a \$521,498.00 Facility Repair and Maintenance contract with Millgoal Enterprises II, LLC, for Renewal No. 1 for the Green Infrastructure Landscape Maintenance project; authorizing three successive one-year renewals for Facility Repair and Maintenance contracts with further City Council approval; and recognizing this ordinance as having an accelerated effective date.

### Discussion

#### Reason for Contract

In 2010, the City of Kansas City, Missouri entered into a Consent Decree with the United States Environmental Protection Agency (EPA) to reduce the volume and frequency of overflows from the City's sewer system. The City's Smart Sewer Program is currently in year 14 of a 30-year implementation period. The purpose of this program is to provide regular maintenance for green infrastructure sites across the City to preserve function, aesthetics, and to maintain compliance with the Nine Minimum Controls requirements of the Consent Decree.

#### Project Summary/Ordinance Justification

Original Contract:	\$521,498.00
Proposed Renewal No. 1:	\$521,498.00
Proposed Renewal No. 2:	\$521,498.00
Proposed Renewal No. 3:	\$521,498.00
Proposed Renewal No. 4:	\$521,498.00
TOTAL:	\$2,607,490.00

The City executed the original \$521,498.00 Green Infrastructure Landscape Maintenance contract on September 28, 2023.

The reason this proposed Renewal No. 1 requires City Council approval is that the overall contract amount including this renewal exceeds the \$1,000,000.00 threshold pursuant to Code of Ordinance Section 3-41(a)(1).

### Facility Repair and Maintenance Contract Description

The scope of work to be provided under the Facility Repair and Maintenance Contracts is for routine maintenance of specified green infrastructure sites including but not limited to trash, sediment and debris removal, weed and pest control, and vegetative pruning and edge control. Maintenance of five existing green infrastructure sites is included under this contract including: Target Green Marlborough 81<sup>st</sup> & Troost, Target Green Marlborough Rachel Morado, Water Services Administration Building, KCATA Trolley Trail, and West Bottoms.

The term of this project will be 365 calendar days with two remaining 365-day renewals, out of a total of three possible renewals.

### Solicitation

Green Infrastructure Landscape Maintenance was advertised in accordance with the City's requirements on July 11, 2023, and bids were opened on August 1, 2023, with one (1) bidders responding.

### Awardee/Subcontracting Participation

Millgoal Enterprises II, LLC submitted the lowest, responsible, and responsive bid of \$521,498.00, with subcontracting participation of 10% MBE and 10% WBE.

### Other Bidders/Subcontracting Participation

There were no other bidders on this project.

### MBE/WBE Goals

CREO KC set goals of 10% MBE and 10% WBE on July 31, 2023.

## **Fiscal Impact**

1. Is this legislation included in the adopted budget? ☒ Yes ☐ No
2. What is the funding source?  
25-8110-801320-B = \$521,498.00  
Sewer Fund
3. How does the legislation affect the current fiscal year?  
Work on this project will begin in the current fiscal year and extend into FY26. Invoices will be submitted by the Contractor on a monthly basis after construction begins.
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.

Funds encumbered in the current fiscal year will be disbursed over subsequent fiscal years as construction proceeds. Work on the project is anticipated to be complete within 365 calendar days from when work begins.

5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?  
No

### Office of Management and Budget Review

(OMB Staff will complete this section.)

- |   |   |  |
|---|---|--|
| 1. This legislation is supported by the general fund. | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| 2. This fund has a structural imbalance.              | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| 3. Account string has been verified/confirmed.        | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |

### Additional Discussion (if needed)

Click or tap here to enter text.

## Citywide Business Plan (CWBP) Impact

1. View the [Adopted 2025-2029 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?  
Infrastructure and Accessibility (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
  - ☐ Engage in thoughtful planning and redesign of existing road networks to ensure safety, access, and mobility of users of all ages and abilities.
  - ☐ Enhance the City's connectivity, resiliency, and equity through a better-connected multi-modal transportation system for all users.
  - ☐ Build on existing strengths while developing a comprehensive transportation plan for the future.
  - ☒ Develop environmentally sustainable infrastructure strategies that improve quality of life and foster economic growth.
  - ☒ Ensure adequate resources are provided for continued maintenance of existing infrastructure.
  - ☐ Focus on delivery of safe connections to schools.

## Prior Legislation

N/A

## Service Level Impacts

The Green Infrastructure Landscape Maintenance project is dedicated to preserving and sustaining the function and visual appeal of green infrastructure sites throughout the City. Sustaining the effectiveness of these sites over the long term necessitates consistent and ongoing maintenance efforts throughout the year. These maintenance efforts are essential to meet performance expectations regarding their appearance, vegetative health, infiltration capacity, and stormwater drainage functions. Each green infrastructure site has unique maintenance needs influenced by the individual site layout and configuration, surrounding area, and weather conditions. The contractor is required to perform regular maintenance activities to continuously meet the Services Levels of Performance Standards defined in the scope of work.

## Other Impacts

1. What will be the potential health impacts to any affected groups?  
Green infrastructure assets help manage stormwater runoff, reducing water pollution and the risk of flooding, thereby protecting public health and the environment.
2. How have those groups been engaged and involved in the development of this ordinance?  
Each Smart Sewer Program green infrastructure project included unique and community-specific public engagement during the design and construction phases. Securing long-term operations and maintenance of these sites allows the City to continue to honor the project's functional performance and aesthetic commitments that were made to these community groups.
3. How does this legislation contribute to a sustainable Kansas City?  
This project helps promote environmental quality, social equity, and economic vitality while also enabling green infrastructure to serve as an amenity for the community.
4. Does this legislation create or preserve new housing units?  
No (Press tab after selecting)
5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

Yes - I have submitted documents for CREO Review (Press tab after selecting)  
Please attach or copy and paste CREO's review.

The original Contractor Utilization Plan was submitted to CREO KC for review on August 11, 2023, and was approved on September 6, 2023 with 10% MBE and 10% WBE participation.

The CREO KC Renewal request memo was submitted to CREO KC for review on October 29, 2024, and was approved November 11, 2024 with 10% MBE and 10% WBE participation. The Contractor will not adjust their previously approved Subcontractors for this Renewal No. 1.

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No (Press tab after selecting)  
N/A for this renewal.

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?  
No(Press tab after selecting)