

ORDINANCE No. 250702

Authorizing the Manager of Procurement Services to execute a five (5) year contract (No. 6223060088) with SP Plus LLC, to provide parking management services at the Airport; authorizing the Manager of Procurement Services to amend the contract and exercise two (2) one-year renewal options; and authorizing the Aviation Director to expend \$11,269,633.00 (which includes a \$857,600.00 management fee and \$10,412,033.00 for operational expenses) for this fiscal year.

- RFP issued on September 12, 2024
 - Pre-Proposal Conference held on September 20, 2024
 - Facility tour given on September 26, 2024
 - Questions closed on October 15, 2024
- Proposals due on October 17, 2024.
- Two Proposals Received.
- Proposal Interviews on December 3, 2024
- Award recommendation: SP Plus LLC.



ORDINANCE No. 250702

Authorizing the Manager of Procurement Services to execute a five (5) year contract (No. 6223060088) with SP Plus LLC, to provide parking management services at the Airport; authorizing the Manager of Procurement Services to amend the contract and exercise two (2) one-year renewal options; and authorizing the Aviation Director to expend \$11,269,633.00 (which includes a \$857,600.00 management fee and \$10,412,033.00 for operational expenses) for this fiscal year.

- Parking is a key revenue source for Aviation, generating \$73,062,124 in fiscal year 2024
- Operation is 24 hours a day 7 days a week and includes 4 facilities, 24,610 spaces.
 - Garage: 6,219 (includes 562 Valet spaces)
 - Surface: 787
 - Economy: 15,263
 - Park Air Express: 2,341
- Future Plans
 - B Garage: Employee Parking
 - C Garage: Valet Storage



ORDINANCE No. 250702

Authorizing the Manager of Procurement Services to execute a five (5) year contract (No. 6223060088) with SP Plus LLC, to provide parking management services at the Airport; authorizing the Manager of Procurement Services to amend the contract and exercise two (2) one-year renewal options; and authorizing the Aviation Director to expend \$11,269,633.00 (which includes a \$857,600.00 management fee and \$10,412,033.00 for operational expenses) for this fiscal year.

- Contract provides Aviation with the overall management, operations and efficient collection of parking revenue for all public and employee parking facilities on airport premises.
- Responsibilities Include:
 - Accurate collection of parking fees in all facilities.
 - Provide roving patrols for customer assistance.
 - Snow removal and custodial maintenance in the lots.
 - Manage Loyalty Program.
- 5-year term
 - \$1,058,443 Average Yearly Management Fee
 - \$13,116,095 Average Yearly Operational Expenses

