



## **Agenda**

### **Transportation, Infrastructure and Operations Committee**

Chairperson Kevin O'Neill  
Vice Chair Melissa Robinson

Councilmember Eric Bunch

Councilmember Johnathan Duncan

Councilmember Lindsay French

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**Tuesday, August 6, 2024**

**9:00 AM**

**26th Floor, Council Chamber**

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<https://us02web.zoom.us/j/84530222968>

#### **PUBLIC OBSERVANCE OF MEETINGS**

Members of the City Council may attend this meeting via videoconference.

Any closed session may be held via teleconference.

The public can observe this meeting at the links provided below.

Applicants and citizens wishing to participate have the option of attending each meeting or they may do so through the videoconference platform ZOOM, using this link:

<https://us02web.zoom.us/j/84530222968>

\*\*\*Public Testimony is Limited to 2 Minutes\*\*\*

#### Public Works

**240655** Sponsor: Director of the Public Works Department

Authorizing the Director of Public Works to execute \$3,957,847.77 construction contract with Sarai Construction, Inc. for sidewalk repairs; authorizing the Director of Public Works to enter into contract changes up to twenty percent (20%); recognizing the Civil Rights and Equal Opportunity Department goals; and recognizing this ordinance as having an accelerated effective date.

**Attachments:** [Docket Memo](#)  
[Approved CUP](#)  
[IF Ordinance 89061076 Sarai Sidewalks#1](#)  
[Ordinance 240655-CUP Summary - 89061076.pdf](#)

[240656](#) Sponsor: Director of the Public Works Department

Authorizing the Director of Public Works to execute \$1,147,212.55 construction contract with Sarai Construction, Inc. for ADA repairs; recognizing the Civil Rights and Equal Opportunity Department goals; and recognizing this ordinance as having an accelerated effective date.

**Attachments:** [Docket Memo](#)  
[Approved CUP](#)  
[Approved CUP Summary](#)  
[IF Ordinance 89061077 ADA#1](#)

[240657](#) Sponsor: Director of the Public Works Department

Authorizing the Director of Public Works to execute \$1,106,829.39 construction contract with Sarai Construction, Inc. for ADA repairs; recognizing the Civil Rights and Equal Opportunity Department goals; and recognizing this ordinance as having an accelerated effective date.

**Attachments:** [Docket Memo](#)  
[Approved CUP](#)  
[Approved CUP Summary](#)  
[IF Ordinance 89061078 ADA#2](#)

HELD IN COMMITTEE

**Director of Public Works**

[231049](#) Sponsor: Director of the Public Works Department

Authorizing the Director of Public Works to execute a Cooperative Agreement with Bird Rides, Inc. for continued operation of shared-use electric scooters through December 31, 2026.

**Attachments:** [No Docket Memo](#)

**Bunch**

[240533](#)

Sponsor: Councilman Bunch

Amending Chapter 70, Code of Ordinances, entitled "Traffic and Vehicles" by enacting a new section 70-962 entitled "Pedestrian signal programming policies and standards" for the purpose of instituting policies and standards related to pedestrian crossing signals; establishing an effective date; and directing the City Manager to provide periodic updates regarding implementation progress every 45 days to the Transportation, Infrastructure, and Operations Committee.

**Attachments:** [Docket Memo](#)

**City Manager's Office**

[240567](#)

Sponsor: City Manager

Authorizing the City Manager to execute a one-year contract, for the period August 1, 2024 through July 31, 2025, with the Metropolitan Energy Center (MEC); estimating revenue in the amount of \$146,922.00 in the General Grants Fund, Fund No. 2580; appropriating \$146,922.00 from the Unappropriated Fund Balance of the General Grants Fund, Fund No. 2580; and recognizing this ordinance as having an accelerated effective date.

**Attachments:** [Docket Memo](#)  
[Admin Approp DOE Better Building Grant](#)

**City Manager's Office**

[240582](#)

Sponsor: City Manager

Accepting and approving a \$477,390.00 grant award from the United States Department of Energy for energy planning and fleet electrification in Kansas City, Missouri; estimating and appropriating \$477,390.00 in the General Grants Fund; authorizing the Director of General Services to expend the sum of \$477,390.00; and recognizing this ordinance as having an accelerated effective date.

**Attachments:** [Docket Memo](#)  
[Approp Admin EECBG](#)

**Director of General Services**

**240585** Sponsor: Director of General Services Department

Authorizing the Manager of Procurement Services to exceed the \$400,000.00 contract threshold for professional services contract No. EV3295 with HDR Engineering, Inc. to provide a detailed vehicle roadmap that supports the City's goals of reducing the City fleet to zero emissions; and authorizing the Manager of Procurement Services to amend and extend the contract.

**Attachments:** [Docket Memo](#)  
[240585 docket memo](#)

**Director of General Services**

**240609** Sponsor: Director of General Services Department

Authorizing the Manager of Procurement Services to execute a Design Professional Services contract with Dake Wells Architecture (No. 07P24026) in the amount of \$485,500.00 for Fire Station Gender Neutral Upgrades.

**Attachments:** [Docket Memo](#)  
[Approved CUP](#)  
[CUP Summary](#)  
[Ordinance 240609-CUP Summary - 07P24026-Corrected.pdf](#)

ADDITIONAL BUSINESS

1. There may be a general discussion regarding current Transportation, Infrastructure and Operations Committee issues.

## 2. Closed Session

- Pursuant to Section 610.021 subsection 1 of the Revised Statutes of Missouri to discuss legal matters, litigation, or privileged communications with attorneys;
- Pursuant to Section 610.021 subsection 2 of the Revised Statutes of Missouri to discuss real estate;
- Pursuant to Section 610.021 subsections 3 and 13 of the Revised Statutes of Missouri to discuss personnel matters;
- Pursuant to Section 610.021 subsection 9 of the Revised Statutes of Missouri to discuss employee labor negotiations;
- Pursuant to Section 610.021 subsection 11 of the Revised Statutes of Missouri to discuss specifications for competitive bidding;
- Pursuant to Section 610.021 subsection 12 of the Revised Statutes of Missouri to discuss sealed bids or proposals; or
- Pursuant to Section 610.021 subsection 17 of the Revised Statutes of Missouri to discuss confidential or privileged communications with auditors.

3. Those who wish to comment on proposed ordinances can email written testimony to [public.testimony@kcmo.org](mailto:public.testimony@kcmo.org). Comments received will be distributed to the committee and added to the public record by the clerk.

The city provides several ways for residents to watch City Council meetings:

- Livestream on the city's website at [www.kcmo.gov](http://www.kcmo.gov)
- Livestream on the city's YouTube channel at <https://www.youtube.com/watch?v=3hOublg4fok>
- Watch Channel 2 on your cable system. The channel is available through Time Warner Cable (channel 2 or 98.2), AT&T U-verse (channel 99 then select Kansas City) and Google Fiber on Channel 142.
- To watch archived meetings, visit the City Clerk's website and look in the Video on Demand section: [http://kansascity.granicus.com/ViewPublisher.php?view\\_id=2](http://kansascity.granicus.com/ViewPublisher.php?view_id=2)

The City Clerk's Office now has equipment for the hearing impaired for use with every meeting. To check out the equipment please see the secretary for each committee. Be prepared to leave your Driver's License or State issued Identification Card with the secretary and she will give you the equipment. Upon returning the equipment your license will be returned.

Adjournment



**File #: 240655**

ORDINANCE NO. 240655

Sponsor: Director of the Public Works Department

Authorizing the Director of Public Works to execute \$3,957,847.77 construction contract with Sarai Construction, Inc. for sidewalk repairs; authorizing the Director of Public Works to enter into contract changes up to twenty percent (20%); recognizing the Civil Rights and Equal Opportunity Department goals; and recognizing this ordinance as having an accelerated effective date.

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That the Director of Public Works is hereby authorized to execute a construction contract with Sarai Construction, Inc. for sidewalk repairs in the amount of \$3,957,847.77 from funds previously appropriated to the following accounts:

25-3090-898077-B-89061076	Sdww FY24-25 CWA Citywide #1	\$1,614,677.16
AL-3525-898077-B-89061076	Sdww FY24-25 CWA Citywide #1	<u>2,343,170.61</u>
	TOTAL:	\$3,957,847.77

A copy of the contract is on file in the office of the Director of Public Works.

Section 2. That the Director of Public Works is hereby authorized to increase the amount of the contract by up to twenty percent (20%) without further Council approval.

Section 3. The Civil Rights and Equal Opportunity Department (CREO), to assure fair representation by socially and economically disadvantaged groups, approved for this project, a fifteen percent (15%) representation by Minority Owned Businesses and a fifteen percent (15%) representation by Women Owned Businesses.

Section 4. That this ordinance, relating to the design, repair, maintenance or construction of a public improvement, is recognized as having an accelerated effective date provided by Section 503(a)(3)(D) of the City Charter and shall take effect in accordance with Section 503.

..end

The City has no financial obligation under both this Ordinance and Contract until the Director of Public Works issues a Purchase Order which shall be signed by the City's Director of Finance certifying there is a balance, otherwise unencumbered, to the credit of the appropriation to which the expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment will be made, each sufficient to meet the obligation incurred in the Purchase Order.

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Tammy L. Queen  
Director of Finance

Approved as to form:

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Dustin E. Johnson  
Assistant City Attorney





# City of Kansas City, Missouri

## Docket Memo

Ordinance/Resolution #: 240655

Submitted Department/Preparer: Public Works

Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

### Executive Summary

Authorizing the Director of Public Works to execute \$3,957,847.77 construction contract with Sarai Construction for Sidewalk repairs with 20% contingency; and recognizing this ordinance as having an accelerated effective date.

### Discussion

The Director of Public Works is hereby authorized to execute an agreement with Sarai Construction for Sidewalk repairs for \$3,957,847.77 with a 20% contingency. The approved goals for this project are fifteen (15%) MBE and fifteen (15%) WBE.

### Fiscal Impact

1. Is this legislation included in the adopted budget?  Yes  No
2. What is the funding source?  
25-3090-898077-B-89061076  
(Capital Improvement Fund)  
AL-3525-898077-B-89061076  
(GO Bond 2025 Q1)
3. How does the legislation affect the current fiscal year?  
N/A
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.  
N/A
5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?  
N/A

#### Office of Management and Budget Review

(OMB Staff will complete this section.)

- |   |   |  |
|---|---|--|
| 1. This legislation is supported by the general fund. | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| 2. This fund has a structural imbalance.              | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| 3. Account string has been verified/confirmed.        | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |

**Additional Discussion (if needed)**

**Citywide Business Plan (CWBP) Impact**

1. View the [Adopted 2025-2029 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?  
Infrastructure and Accessibility (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
  - Engage in thoughtful planning and redesign of existing road networks to ensure safety, access, and mobility of users of all ages and abilities.
  - Enhance the City's connectivity, resiliency, and equity through a better-connected multi-modal transportation system for all users.
  - Build on existing strengths while developing a comprehensive transportation plan for the future.
  - Develop environmentally sustainable infrastructure strategies that improve quality of life and foster economic growth.
  - Ensure adequate resources are provided for continued maintenance of existing infrastructure.
  - Focus on delivery of safe connections to schools.

**Prior Legislation**

2017 GO Bond  
Ordinance 211032  
Resolution 211098

**Service Level Impacts**

Improve walkability and safety for pedestrians

**Other Impacts**

1. What will be the potential health impacts to any affected groups?  
Provides safe walking thus improving the quality of life
2. How have those groups been engaged and involved in the development of this ordinance?  
Improves safe walking throughout the corridor. Public engagement was performed.
3. How does this legislation contribute to a sustainable Kansas City?  
Long term safe walking improves the quality of life and connecting to schools, Parks, Employment locations, Transit reduces the reason for car travel, leading to sustainability goals.
4. Does this legislation create or preserve new housing units?  
No (Press tab after selecting)

Click or tap here to enter text.

Click or tap here to enter text.

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

Yes - I have submitted documents for CREO Review (Press tab after selecting)  
Please attach or copy and paste CREO's review.

Click or tap here to enter text.

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

Yes(Press tab after selecting)

List the three (3) lowest bidders in addition to the selected bidder.

Click or tap here to enter text.

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?  
No(Press tab after selecting)

# Contractor Utilization Plan Approval Form

Prepared by: Roberto Everidge  
by:

**e-Builder users:** Approval Form must be completed and attached in PDF format where indicated. CUP/LOIs must be attached where indicated, or as supporting documents.

Date: 7/3/24

Contract/Project Number: 89061076	Project Name: Sidewalks FY24-25 - CWA Citywide # 1
Developer/Prime: Sarai Construction, Inc.	Contact Name: Jarnail Sarai
Address: 320 NE Dartmore Ct. LSMO 64064	Email: saraiconstructionc@gmail.com

**Full Contract Value: \$ 3,957,847.77**

Funding:  City  State  Federal  CO-OP  Grant:  Other:  
 Project Requirements:  M/WBE  DBE  Section 3  N/A  
 Tax Incentive:  LCRA  TIF  PIEA  N/A  Other:  
 Prevailing Wage:  Yes  No  
 Davis-Bacon:  Yes  No

Construction Employment Program:  Yes: Workforce goals are 10% Minority & 2% Women. There are over 800 Workforce hours and project cost is \$300,000 or more.  
 NO: Workforce hours are less than 800 and project cost is less than \$300,000.

Contract Goals:	Contractor Utilization Plan Achievement:
Self-Perform: ____%	Self-Perform: ____%
MBE: <u>15</u> %	MBE: <u>15</u> %
WBE: <u>15</u> %	WBE: <u>15</u> %
Non-certified firms: ____%	Non-certified firms: ____%

Contract Type (select one):  Construction  Design-Build  Design Professional  Professional Services  
 General Services  Facilities Maintenance/Repair/Renovation  Concessions  Co-operative  
 Revenue Sharing  Non-Municipal Agency  Other Goods & Services  Other \_\_\_\_\_

Project Manager: Mia Puthumana Email: mia.puthumana@kcmo.org  
 Additional Information:

**This document is submitted with all available facts. Intentionally falsifying this document or omitting pertinent facts is grounds for disciplinary action pursuant to KCMO Human Resources Rules & Policy Manual (eff. August 4, 2014).**

**FOR CIVIL RIGHTS & EQUAL OPPORTUNITY DEPARTMENT (CREO) USE ONLY:**

**The Contractor Utilization Plan is:**  
 Approved  Disapproved  
 \_\_\_\_\_ 15 % MBE \_\_\_\_\_ 15 % WBE \_\_\_\_\_ % DBE

**The Request for Good Faith Efforts Waiver is:**  
 Approved  Disapproved  Not Applicable

**Appeal Sent to FICB or Incentive Agency?**  Yes \_\_\_\_\_ FICB \_\_\_\_\_ Incentive Agency  No

CREO Signature:  Date: 7/11/2024

**Comments:**  
 CREO EEI approves CUP with 15% MBE & 15% WBE.



ORDINANCE NO. XXXXX

..title

Sponsor: Director of the Public Works Department

Authorizing the Director of Public Works to execute \$3,957,847.77 construction contract with Sarai Construction, Inc. for sidewalk repairs; authorizing the Director of Public Works to enter contract changes by up to twenty percent (20%); recognizing the Civil Rights and Equal Opportunity Department goals; and recognizing this ordinance as having an accelerated effective date.

..body

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That the Director of Public Works is hereby authorized to execute a construction with Sarai Construction, Inc. for sidewalk repairs in the amount of \$3,957,847.77 from funds previously appropriated to the following accounts:

25-3090-898077-B-89061076	Sdwk FY24-25 CWA Citywide #1	\$1,614,677.16
AL-3525-898077-B-89061076	Sdwk FY24-25 CWA Citywide #1	<u>\$2,343,170.61</u>
Total:		\$3,957,847.77

A copy of the contract is on file in the office of the Director of Public Works.

Section 2. That the Director of Public Works is hereby authorized to amend this contract and to increase the amount of the contract by up to twenty percent (20%) without further Council approval.

Section 3. The Civil Rights and Equal Opportunity Department (CREO), to assure fair representation by socially and economically disadvantaged groups, approved for this project, a fifteen percent (15%) representation by Minority Owned Businesses and a fifteen percent (15%) representation by Women Owned Businesses.

Section 4. That this ordinance, relating to the design, repair, maintenance or construction of a public improvement, is recognized as having an accelerated effective date provided by Section 503(a)(3)(D) of the City Charter and shall take effect in accordance with Section 503, City Charter.  
..end

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The City has no financial obligation under both this Ordinance and Contract until the Director of Public Works issues a Purchase Order which shall be signed by the City's Director of Finance certifying there is a balance, otherwise unencumbered, to the credit of the appropriation to which the expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment will be made, each sufficient to meet the obligation incurred in the Purchase Order.

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Tammy L. Queen  
Director of Finance

Approved as to form:

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Dustin E. Johnson  
Assistant City Attorney

**Inter-Departmental Communication**

Date: July 11, 2024

To: Councilman Kevin O'Neill: Chairman: Transportation, Infrastructure & Operations Committee

From: Jaime Guillen; Director; Civil Rights & Equal Opportunity Department

**Subject:** CUP Summary #: 240655

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**CONTRACTOR:** Sarai Construction, Inc.  
Address: 320 NE Dartmore Court  
Lee's Summit, MO 64064

Contract # 89061076 - Sidewalks FY24-25 - CWA  
Citywide # 1

Contract Amount: \$ 3,957,847.77  
MBE Goal 15%  
WBE Goal: 15%  
Total MBE Achieved: 15%\*  
Total WBE Achieved: 15%\*

**MBE SUBCONTRACTORS:**

Name: RGS & Associates Development Co., LLC  
Address: 5835 Blue Hills Rd  
Kansas City, MO 64110  
Scope of Work: Concrete Curb, and Flatwork Installation  
Subcontract Amount: \$593,677  
Ownership: Green, Rodney  
Structure: African-American Male (15)

**WBE SUBCONTRACTORS:**

Name: EJ & Sons Construction, LLC  
Address: 3910 Norton  
Kansas City, MO 64130  
Scope of Work: Concrete Curb, and Flatwork Installation;  
Hauling  
Subcontract Amount: \$593,677  
Ownership: Jones, Elwanda  
Structure: African-American Female (23)

**Comments:**



**File #: 240656**

ORDINANCE NO. 240656

Sponsor: Director of the Public Works Department

Authorizing the Director of Public Works to execute \$1,147,212.55 construction contract with Sarai Construction, Inc. for ADA repairs; recognizing the Civil Rights and Equal Opportunity Department goals; and recognizing this ordinance as having an accelerated effective date.

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That the Director of Public Works is hereby authorized to execute a construction contract with Sarai Construction, Inc. for ADA repairs in the amount of \$1,147,212.55 from funds previously appropriated to the following accounts:

25-3090-898107-B-89061022	Fountain Hills Nbhd-Sdwk-SR	\$ 250,000.00
AL-3525-898077-B-89061077	Corner Repair 24-25 CW ADA#1	<u>897,212.55</u>
	TOTAL:	\$1,147,212.55

A copy of the contract is on file in the office of the Director of Public Works.

Section 2. The Civil Rights and Equal Opportunity Department (CREO), to assure fair representation by socially and economically disadvantaged groups, approved for this project, a fifteen percent (15%) representation by Minority Owned Businesses and a fifteen percent (15%) representation by Women Owned Businesses.

Section 3. That this ordinance, relating to the design, repair, maintenance or construction of a public improvement, is recognized as having an accelerated effective date provided by Section 503(a)(3)(D) of the City Charter and shall take effect in accordance with Section 503, City Charter.

..end

The City has no financial obligation under both this Ordinance and Contract until the Director of Public Works issues a Purchase Order which shall be signed by the City's Director of Finance certifying there is a balance, otherwise unencumbered, to the credit of the appropriation to which the expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment will be made, each sufficient to meet the obligation incurred in the Purchase Order.



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Tammy L. Queen  
Director of Finance

Approved as to form:

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Dustin E. Johnson  
Assistant City Attorney



# City of Kansas City, Missouri

## Docket Memo

Ordinance/Resolution #: 240656

Submitted Department/Preparer: Public Works

Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

### Executive Summary

Authorizing the Director of Public Works to execute \$1,147,212.55 construction contract with Sarai Construction for ADA repairs; and recognizing this ordinance as having an accelerated effective date.

### Discussion

The Director of Public Works is hereby authorized to execute an agreement with Sarai Construction for ADA repairs for \$1,147,212.55. The approved goals for this project are fifteen (15%) MBE and fifteen (15%) WBE.

### Fiscal Impact

1. Is this legislation included in the adopted budget?  Yes  No
2. What is the funding source?  
AL-3525-898077-B-89061077  
(GO Bond 2025 Q1 Fund)  
25-3090-898107-B-89061022  
(Capital Improvement Fund)
3. How does the legislation affect the current fiscal year?  
N/A
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.  
N/A
5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?  
N/A

#### Office of Management and Budget Review

(OMB Staff will complete this section.)

- |   |   |  |
|---|---|--|
| 1. This legislation is supported by the general fund. | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| 2. This fund has a structural imbalance.              | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| 3. Account string has been verified/confirmed.        | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |

**Additional Discussion (if needed)**

Click or tap here to enter text.

**Citywide Business Plan (CWBP) Impact**

- View the [Adopted 2025-2029 Citywide Business Plan](#)
- Which CWBP goal is most impacted by this legislation?  
Infrastructure and Accessibility (Press tab after selecting.)
- Which objectives are impacted by this legislation (select all that apply):
  - Engage in thoughtful planning and redesign of existing road networks to ensure safety, access, and mobility of users of all ages and abilities.
  - Enhance the City's connectivity, resiliency, and equity through a better-connected multi-modal transportation system for all users.
  - Build on existing strengths while developing a comprehensive transportation plan for the future.
  - Develop environmentally sustainable infrastructure strategies that improve quality of life and foster economic growth.
  - Ensure adequate resources are provided for continued maintenance of existing infrastructure.
  - Focus on delivery of safe connections to schools.

**Prior Legislation**

2017 GO Bond  
Ordinance 211032  
Resolution 211098

**Service Level Impacts**

Improve walkability and safety for pedestrians

**Other Impacts**

1. What will be the potential health impacts to any affected groups?  
Provides accessible corners at intersections and corridors
2. How have those groups been engaged and involved in the development of this ordinance?  
Improves safe walking throughout the corridor. Public engagement was performed.
3. How does this legislation contribute to a sustainable Kansas City?  
Long term safe walking improves the quality of life and connecting to schools, Parks, Employment locations, Transit reduces the reason for car travel, leading to sustainability goals.
4. Does this legislation create or preserve new housing units?  
No (Press tab after selecting)

Click or tap here to enter text.

Click or tap here to enter text.

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

Yes - I have submitted documents for CREO Review (Press tab after selecting)  
Please attach or copy and paste CREO's review.

Click or tap here to enter text.

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

Yes(Press tab after selecting)

List the three (3) lowest bidders in addition to the selected bidder.

Click or tap here to enter text.

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?  
No(Press tab after selecting)

# Contractor Utilization Plan Approval Form

Prepared by: Roberto Everidge  
by:

**e-Builder users:** Approval Form must be completed and attached in PDF format where indicated. CUP/LOIs must be attached where indicated, or as supporting documents.

Date: 7/3/24

Contract/Project Number: 89061077	Project Name: Corner Repair FY24-25 - Citywide ADA # 1
Developer/Prime: Sarai Construction, Inc.	Contact Name: Jarnail Sarai
Address: 320 NE Dartmore Ct. LSMO 64064	Email: saraiconstructionc@gmail.com

**Full Contract Value: \$ 1,147,212.55**

Funding:  City  State  Federal  CO-OP  Grant:  Other:

Project Requirements:  M/WBE  DBE  Section 3  N/A

Tax Incentive:  LCRA  TIF  PIEA  N/A  Other:

Prevailing Wage:  Yes  No

Davis-Bacon:  Yes  No

Construction Employment Program:  Yes: Workforce goals are 10% Minority & 2% Women. There are over 800 Workforce hours and project cost is \$300,000 or more.  
 NO: Workforce hours are less than 800 and project cost is less than \$300,000.

Contract Goals:	Contractor Utilization Plan Achievement:
Self-Perform: ____%	Self-Perform: ____%
MBE: <u>15</u> %	MBE: <u>15</u> %
WBE: <u>15</u> %	WBE: <u>15</u> %
Non-certified firms: ____%	Non-certified firms: ____%

Contract Type (select one):  Construction  Design-Build  Design Professional  Professional Services  
 General Services  Facilities Maintenance/Repair/Renovation  Concessions  Co-operative  
 Revenue Sharing  Non-Municipal Agency  Other Goods & Services  Other \_\_\_\_\_

Project Manager: Daisy Dixon Email: daisy.dixon@kcmo.org  
 Additional Information:

**This document is submitted with all available facts. Intentionally falsifying this document or omitting pertinent facts is grounds for disciplinary action pursuant to KCMO Human Resources Rules & Policy Manual (eff. August 4, 2014).**

**FOR CIVIL RIGHTS & EQUAL OPPORTUNITY DEPARTMENT (CREO) USE ONLY:**

**The Contractor Utilization Plan is:**

Approved  Disapproved

15 % MBE 15 % WBE \_\_\_\_\_ % DBE

**The Request for Good Faith Efforts Waiver is:**

Approved  Disapproved  Not Applicable

**Appeal Sent to FICB or Incentive Agency?**  Yes \_\_\_\_\_ FICB \_\_\_\_\_ Incentive Agency  No

CREO Signature: *Alvaro Ontiveros* Date: 7/19/2024

**Comments:**  
 Approved at 15/15. AO



**Inter-Departmental Communication**

**Date:** August 5, 2024  
**To:** Councilman Kevin O’Neill; Chair; Transportation, Infrastructure, & Operations Committee  
**From:** Jaime Guillen; Director; Civil Rights & Equal Opportunity Department  
**Subject:** CUP Summary #: 240656

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**CONTRACTOR:** Sarai Construction, Inc.  
**Address:** 320 NE Dartmore Ct.  
Lee’s Summit, MO 64064  
**Contract #:** 89061077/CS 240042–Corner Repair FY 24-25 Citywide ADA #1  
**Contract Amount:** \$1,147,212.55  
**MBE Goal:** 15%  
**WBE Goal:** 15%  
**Total MBE Achieved:** 15%  
**Total WBE Achieved:** 15%

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**MBE SUBCONTRACTORS:**

**Name:** RGS & Associates Development Co., LLC  
**Address:** 9411 E. 63rd St.  
Raytown, MO 64133  
**Scope of Work:** Concrete Curb and Flat Work Installation  
**Subcontract Percentage:** 15%  
**Ownership:** Green, Rodney  
**Structure:** African-American Male Code: 15

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**WBE SUBCONTRACTORS:**

Name: EJ & Sons Construction, LLC  
Address: 3910 Norton Ave.  
Kansas City, MO 64130  
Scope of Work: Concrete Work, Flatwork Installation, & Trucking  
Subcontract Percentage: 15%  
Ownership: Elwanda Jones  
Structure: African-American Female Code: 23

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**Comments:**

ORDINANCE NO. XXXXX

..title

Sponsor: Director of the Public Works Department

Authorizing the Director of Public Works to execute \$1,147,212.55 construction contract with Sarai Construction, Inc. for ADA repairs; recognizing the Civil Rights and Equal Opportunity Department goals; and recognizing this ordinance as having an accelerated effective date.

..body

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That the Director of Public Works is hereby authorized to execute a construction with Sarai Construction, Inc. for ADA repairs in the amount of \$1,147,212.55 from funds previously appropriated to the following accounts:

25-3090-898107-B-89061022	Fountain Hills Nbhd-Sdwb-SR	\$250,000.00
AL-3525-898077-B-89061077	Corner Repair 24-25 CW ADA#1	<u>\$897,212.55</u>
Total:		\$1,147,212.55

A copy of the contract is on file in the office of the Director of Public Works.

Section 2. The Civil Rights and Equal Opportunity Department (CREO), to assure fair representation by socially and economically disadvantaged groups, approved for this project, a fifteen percent (15%) representation by Minority Owned Businesses and a fifteen percent (15%) representation by Women Owned Businesses.

Section 3. That this ordinance, relating to the design, repair, maintenance or construction of a public improvement, is recognized as having an accelerated effective date provided by Section 503(a)(3)(D) of the City Charter and shall take effect in accordance with Section 503, City Charter.

..end

The City has no financial obligation under both this Ordinance and Contract until the Director of Public Works issues a Purchase Order which shall be signed by the City's Director of Finance certifying there is a balance, otherwise unencumbered, to the credit of the appropriation to which the expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment will be made, each sufficient to meet the obligation incurred in the Purchase Order.

Tammy L. Queen  
Director of Finance

Approved as to form:



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Dustin E. Johnson  
Assistant City Attorney



**File #: 240657**

ORDINANCE NO. 240657

Sponsor: Director of the Public Works Department

Authorizing the Director of Public Works to execute \$1,106,829.39 construction contract with Sarai Construction, Inc. for ADA repairs; recognizing the Civil Rights and Equal Opportunity Department goals; and recognizing this ordinance as having an accelerated effective date.

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That the Director of Public Works is hereby authorized to execute a construction contract with Sarai Construction, Inc. for ADA repairs in the amount of \$1,106,829.39 from funds previously appropriated to the following accounts:

AL-3525-898077-B-89061076	Sdwk FY24-25 CWA Citywide #1	\$ 6,829.39
AL-3525-898077-B-89061078	Corner Repair 24-25 CW ADA#1	<u>1,100,000.00</u>
	TOTAL:	\$1,106,829.39

A copy of the contract is on file in the office of the Director of Public Works.

Section 2. The Civil Rights and Equal Opportunity Department (CREO), to assure fair representation by socially and economically disadvantaged groups, approved for this project, a fifteen percent (15%) representation by Minority Owned Businesses and a fifteen percent (15%) representation by Women Owned Businesses.

Section 3. That this ordinance, relating to the design, repair, maintenance or construction of a public improvement, is recognized as having an accelerated effective date provided by Section 503(a)(3)(D) of the City Charter and shall take effect in accordance with Section 503, City Charter.

..end

The City has no financial obligation under both this Ordinance and Contract until the Director of Public Works issues a Purchase Order which shall be signed by the City's Director of Finance certifying there is a balance, otherwise unencumbered, to the credit of the appropriation to which the expenditure is to be charged, and a cash balance, otherwise unencumbered, in the

treasury, to the credit of the fund from which payment will be made, each sufficient to meet the obligation incurred in the Purchase Order.

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Tammy L. Queen  
Director of Finance  
Approved as to form:

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Dustin E. Johnson  
Assistant City Attorney



# City of Kansas City, Missouri

## Docket Memo

Ordinance/Resolution #: 240657

Submitted Department/Preparer: Public Works

Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

### Executive Summary

Authorizing the Director of Public Works to execute \$1,106,829.39 construction contract with Sarai Construction for ADA repairs; and recognizing this ordinance as having an accelerated effective date.

### Discussion

The Director of Public Works is hereby authorized to execute an agreement with Sarai Construction for ADA repairs for \$1,106,829.39. The approved goals for this project are fifteen (15%) MBE and fifteen (15%) WBE.

### Fiscal Impact

1. Is this legislation included in the adopted budget?  Yes  No
2. What is the funding source?  
AL-3525-898077-B-89061078  
(GO Bond 2025 Q1 Fund)  
AL-3525-898077-B-89061076  
(GO Bond 2025 Q1 Fund)
3. How does the legislation affect the current fiscal year?  
N/A
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.  
N/A
5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?  
N/A

#### Office of Management and Budget Review

(OMB Staff will complete this section.)

- |   |   |  |
|---|---|--|
| 1. This legislation is supported by the general fund. | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| 2. This fund has a structural imbalance.              | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| 3. Account string has been verified/confirmed.        | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |

**Additional Discussion (if needed)**

**Citywide Business Plan (CWBP) Impact**

1. View the [Adopted 2025-2029 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?  
Infrastructure and Accessibility (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
  - Engage in thoughtful planning and redesign of existing road networks to ensure safety, access, and mobility of users of all ages and abilities.
  - Enhance the City's connectivity, resiliency, and equity through a better-connected multi-modal transportation system for all users.
  - Build on existing strengths while developing a comprehensive transportation plan for the future.
  - Develop environmentally sustainable infrastructure strategies that improve quality of life and foster economic growth.
  - Ensure adequate resources are provided for continued maintenance of existing infrastructure.
  - Focus on delivery of safe connections to schools.

**Prior Legislation**

2017 GO Bond  
Ordinance 211032  
Resolution 211098

**Service Level Impacts**

Improve walkability and safety for pedestrians

**Other Impacts**

1. What will be the potential health impacts to any affected groups?  
Provides accessible corners at intersections and corridors
2. How have those groups been engaged and involved in the development of this ordinance?  
Improves safe walking throughout the corridor. Public engagement was performed.
3. How does this legislation contribute to a sustainable Kansas City?  
Long term safe walking improves the quality of life and connecting to schools, Parks, Employment locations, Transit reduces the reason for car travel, leading to sustainability goals.
4. Does this legislation create or preserve new housing units?  
No (Press tab after selecting)

Click or tap here to enter text.

Click or tap here to enter text.

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

Yes - I have submitted documents for CREO Review (Press tab after selecting)  
Please attach or copy and paste CREO's review.

Click or tap here to enter text.

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

Yes(Press tab after selecting)

List the three (3) lowest bidders in addition to the selected bidder.

Click or tap here to enter text.

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?  
No(Press tab after selecting)

# Contractor Utilization Plan Approval Form

Prepared by: Roberto Everidge  
by:

**e-Builder users:** Approval Form must be completed and attached in PDF format where indicated. CUP/LOIs must be attached where indicated, or as supporting documents.

Date: 7/3/24

Contract/Project Number: 89061078	Project Name: Corner Repair FY24-25 - Citywide ADA # 2
Developer/Prime: Sarai Construction, Inc.	Contact Name: Jarnail Sarai
Address: 320 NE Dartmore Ct. LSMO 64064	Email: saraiconstructionc@gmail.com

**Full Contract Value: \$ 1,106,829.39**

Funding:  City  State  Federal  CO-OP  Grant:  Other:

Project Requirements:  M/WBE  DBE  Section 3  N/A

Tax Incentive:  LCRA  TIF  PIEA  N/A  Other:

Prevailing Wage:  Yes  No

Davis-Bacon:  Yes  No

Construction Employment Program:  Yes: Workforce goals are 10% Minority & 2% Women. There are over 800 Workforce hours and project cost is \$300,000 or more.  
 NO: Workforce hours are less than 800 and project cost is less than \$300,000.

Contract Goals:	Contractor Utilization Plan Achievement:
Self-Perform: ____%	Self-Perform: ____%
MBE: <u>15</u> %	MBE: <u>15</u> %
WBE: <u>15</u> %	WBE: <u>15</u> %
Non-certified firms: ____%	Non-certified firms: ____%

Contract Type (select one):  Construction  Design-Build  Design Professional  Professional Services  
 General Services  Facilities Maintenance/Repair/Renovation  Concessions  Co-operative  
 Revenue Sharing  Non-Municipal Agency  Other Goods & Services  Other \_\_\_\_\_

Project Manager: Daisy Dixon Email: daisy.dixon@kcmo.org  
 Additional Information:

**This document is submitted with all available facts. Intentionally falsifying this document or omitting pertinent facts is grounds for disciplinary action pursuant to KCMO Human Resources Rules & Policy Manual (eff. August 4, 2014).**

**FOR CIVIL RIGHTS & EQUAL OPPORTUNITY DEPARTMENT (CREO) USE ONLY:**

**The Contractor Utilization Plan is:**

Approved  Disapproved

15 % MBE 15 % WBE \_\_\_\_\_ % DBE

**The Request for Good Faith Efforts Waiver is:**

Approved  Disapproved  Not Applicable

**Appeal Sent to FICB or Incentive Agency?**  Yes \_\_\_\_\_ FICB \_\_\_\_\_ Incentive Agency  No

CREO Signature:  Date: 7/11/2024

**Comments:**  
 CREO EEI approves CUP with 15% MBE and 15% WBE.



**Inter-Departmental Communication**

Date: July 11, 2024

To: Councilman Kevin O'Neill; Chairman; Transportation, Infrastructure & Operations Committee

From: Jaime Guillen; Director; Civil Rights & Equal Opportunity Department

**Subject:** CUP Summary #: 240657

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**CONTRACTOR:** Sarai Construction, Inc.  
Address: 320 NE Dartmore Court  
Lee's Summit, MO 64064

Contract # 89061078 - Corner Repair FY24-25 - Citywide  
ADA # 2

Contract Amount: \$ 1,106,829.39  
MBE Goal 15%  
WBE Goal: 15%  
Total MBE Achieved: 15%\*  
Total WBE Achieved: 15%\*

**MBE SUBCONTRACTORS:**

Name: RGS & Associates Development Co., LLC  
Address: 5835 Blue Hills Rd  
Kansas City, MO 64110  
Scope of Work: Concrete Curb, and Flatwork Installation  
Subcontract Amount: \$166,025  
Ownership: Green, Rodney  
Structure: African-American Male (15)

**WBE SUBCONTRACTORS:**

Name: EJ & Sons Construction, LLC  
Address: 3910 Norton  
Kansas City, MO 64130  
Scope of Work: Concrete Curb, and Flatwork Installation;  
Hauling  
Subcontract Amount: \$166,025  
Ownership: Jones, Elwanda  
Structure: African-American Female (23)

**Comments:**



ORDINANCE NO. XXXXX

..title

Sponsor: Director of the Public Works Department

Authorizing the Director of Public Works to execute \$1,106,829.39 construction contract with Sarai Construction, Inc. for ADA repairs; recognizing the Civil Rights and Equal Opportunity Department goals; and recognizing this ordinance as having an accelerated effective date.

..body

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That the Director of Public Works is hereby authorized to execute a construction with Sarai Construction, Inc. for ADA repairs in the amount of \$1,106,829.39 from funds previously appropriated to the following accounts:

AL-3525-898077-B-89061076	Sdwk FY24-25 CWA Citywide #1	\$6,829.39
AL-3525-898077-B-89061078	Corner Repair 24-25 CW ADA#1	<u>\$1,100,000.00</u>
Total:		\$1,106,829.39

A copy of the contract is on file in the office of the Director of Public Works.

Section 2. The Civil Rights and Equal Opportunity Department (CREO), to assure fair representation by socially and economically disadvantaged groups, approved for this project, a fifteen percent (15%) representation by Minority Owned Businesses and a fifteen percent (15%) representation by Women Owned Businesses.

Section 3. That this ordinance, relating to the design, repair, maintenance or construction of a public improvement, is recognized as having an accelerated effective date provided by Section 503(a)(3)(D) of the City Charter and shall take effect in accordance with Section 503, City Charter.

..end

The City has no financial obligation under both this Ordinance and Contract until the Director of Public Works issues a Purchase Order which shall be signed by the City's Director of Finance certifying there is a balance, otherwise unencumbered, to the credit of the appropriation to which the expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment will be made, each sufficient to meet the obligation incurred in the Purchase Order.

Tammy L. Queen  
Director of Finance

Approved as to form:

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Dustin E. Johnson  
Assistant City Attorney



**File #: 231049**

ORDINANCE NO. 231049

Sponsor: Director of the Public Works Department

Authorizing the Director of Public Works to execute a Cooperative Agreement with Bird Rides, Inc. for continued operation of shared-use electric scooters through December 31, 2026.

WHEREAS, the City of Kansas City, Missouri supports innovation in transportation and welcomes multimodal mobility options; and

WHEREAS, Bird Rides, Inc. was selected as one of four operators chosen by the City through a formal procurement to begin operating shared-use electric scooters within the City beginning in May 2019; and

WHEREAS, although the other selected operators of the City’s procurement process have ceased electric scooter operations since the procurement, Bird has continued to provide this service within Kansas City; and

WHEREAS, Bird also recently served as the sole operator of shared electric scooters in Qatar for the World Cup held in 2023, and is able to parlay that experience in Kansas City in preparation for the City’s involvement in the 2026 World Cup; and

WHEREAS, given the length of the extension in addition to the current time operating within the City, Council approval is required; NOW, THEREFORE,

**BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:**

Section 1. That the Director of Public Works is authorized to execute a Cooperative Agreement with Bird Rides, Inc. for continued operation of shared-use electric scooters through December 31, 2026.

..end

I hereby certify that there is a balance, otherwise unencumbered, to the credit of the appropriation to which the foregoing expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment is to be made, each sufficient to meet the obligation hereby incurred.

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Tammy L. Queen  
Director of Finance

Approved as to form:

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Dustin E. Johnson  
Assistant City Attorney

**No Docket Memo  
Provided for  
Ordinance No.**

**231049**



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**File #: 240533**

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ORDINANCE NO. 240533

Sponsor: Councilman Bunch

Amending Chapter 70, Code of Ordinances, entitled “Traffic and Vehicles” by enacting a new section 70-962 entitled “Pedestrian signal programming policies and standards” for the purpose of instituting policies and standards related to pedestrian crossing signals; establishing an effective date; and directing the City Manager to provide periodic updates regarding implementation progress every 45 days to the Transportation, Infrastructure, and Operations Committee.

WHEREAS, pedestrian safety is a key component of Vision Zero; and

WHEREAS, the City Council believes creating clear policies and standards for pedestrian crossing signals will benefit all Kansas Citians; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That Chapter 70, Code of Ordinances, Traffic Control Signs, Signals, and Devices, is hereby amended by enacting a new Section 70-962 for the purpose of creating a standard for pedestrian crossing signals, to read as follows:

**Sec. 70-962. Pedestrian signal programming policies and standards.**

(a) *General principles.* For all signalized intersections:

1. Pedestrian Demand shall be used to determine locations where pedestrian signals are to be automated.
2. Exceptions to the automated pedestrian signals shall have a clearly explained rationale.

(b) *Lower demand intersections and exceptions.*

1. Pedestrian signals shall always activate on both sides of the street when the signal is pressed.
2. When the length of the green light phase is equal to or greater than the length of the pedestrian crossing time, the pedestrian signal shall be active when the green light is activated.
3. When the length of the green light phase is long enough, the pedestrian signal shall still activated after green light begins.
4. The pedestrian signal change interval shall last until the vehicular yellow signal begins.

(c) *Principles based on demand.*

1. Tier One: Specific intersections and corridors where walking is in high demand, such as intersections within the Country Club Plaza, the Downtown Loop, the Crossroads, and the River Market, shall have pedestrian signals programmed according to the following guidelines:
  - i. Leading Pedestrian Intervals shall be the default setting.
  - ii. Pedestrian signals shall be initiated by automation to provide an adequate pedestrian interval.
  - iii. Push button initiation shall be used to prompt the walk signal at locations where the technology allows.
  - iv. Push button initiation shall be used to request longer pedestrian intervals where the technology allows.
  - v. Road diet studies may be conducted to explore potential reduction of dependency on traffic signals.
2. Tier Two: Areas around educational institutions, high frequency corridors, or within three blocks of a major transit stop, shall have pedestrian signals programmed according to the following guidelines:
  - i. Pedestrian signals shall be initiated by automation to provide an adequate pedestrian interval.
  - ii. Push button initiation shall be used to prompt the walk signal at locations where the technology allows.
  - iii. Push button initiation shall be used to request longer pedestrian intervals where the technology allows.
  - iv. Road diet studies may be conducted to explore potential reduction of dependency on traffic signals.
  - v. Leading Pedestrian Intervals are encouraged.
3. Tier Three: Moderate Pedestrian Demand.
  - i. Push button activation highly discouraged and shall only be used in locations where automation would cause major disruptions in traffic or transit operations.
  - ii. All pedestrian signals shall be automated for trail crossings.
  - iii. Push button activation prohibited on at-grade trail crossings or designated bike routes.
4. Tier Four: Low Pedestrian Demand.
  - i. Push button activation acceptable but highly discouraged.
  - ii. Walk signal will illuminate with the adjacent green light phase as long as it doesn't affect existing timing.
  - iii. Push button activation may lengthen the walk signal or activate it sooner.
  - iv. Push button activation highly discouraged on at-grade trail crossings or designated bike routes.

Section 2. That this ordinance shall become effective on December 13, 2024.

Section 3. That the City Manager is further directed to provide periodic updates regarding implementation progress every 45 days to the Transportation, Infrastructure, and Operations Committee.

..end

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Approved as to form:

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Dustin E. Johnson  
Assistant City Attorney





# City of Kansas City, Missouri

## Docket Memo

Ordinance/Resolution #: 240533

Submitted Department/Preparer: Public Works

Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

### Executive Summary

Amending Chapter 70, Code of Ordinances, entitled "Traffic and Vehicles" by enacting a new section 70-962 entitled "Pedestrian signal programming policies and standards" for the purpose of instituting policies and standards related to pedestrian crossing signals; establishing an effective date; and directing the City Manager to provide periodic updates regarding implementation progress every 45 days to the Transportation, Infrastructure, and Operations Committee.

### Discussion

This ordinance amends Chapter 70, Code of Ordinances, Traffic Control Signs, Signals, and Devices, for the purpose of creating a standard for pedestrian crossing signals. The amendment categorizes traffic intersections into four tiers, based on pedestrian demand, with different guidelines for each tier.

### Fiscal Impact

1. Is this legislation included in the adopted budget?  Yes  No
2. What is the funding source?  
The fiscal impact of this is yet to be determined.
3. How does the legislation affect the current fiscal year?  
The fiscal impact of this is yet to be determined.
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.  
The fiscal impact of this is yet to be determined.
5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?

No

**Office of Management and Budget Review**

(OMB Staff will complete this section.)

- 1. This legislation is supported by the general fund.  Yes  No
- 2. This fund has a structural imbalance.  Yes  No
- 3. Account string has been verified/confirmed.  Yes  No

**Additional Discussion (if needed)**

There is no account string to verify because this ordinance has no fiscal impact.

**Citywide Business Plan (CWBP) Impact**

- 1. View the [Adopted 2025-2029 Citywide Business Plan](#)
- 2. Which CWBP goal is most impacted by this legislation?  
Infrastructure and Accessibility (Press tab after selecting.)
- 3. Which objectives are impacted by this legislation (select all that apply):
  - Engage in thoughtful planning and redesign of existing road networks to ensure safety, access, and mobility of users of all ages and abilities.
  - Enhance the City's connectivity, resiliency, and equity through a better-connected multi-modal transportation system for all users.
  - Build on existing strengths while developing a comprehensive transportation plan for the future.
  - Develop environmentally sustainable infrastructure strategies that improve quality of life and foster economic growth.
  - Ensure adequate resources are provided for continued maintenance of existing infrastructure.
  - Focus on delivery of safe connections to schools.

**Prior Legislation**

N/A

**Service Level Impacts**

Pedestrians would no longer need to press push buttons in some areas. There may be greater vehicle delay if signals are on pedestrian recall which previously were not. This means the side street signal phase may be longer for the pedestrian time than previously.

## Other Impacts

1. What will be the potential health impacts to any affected groups?  
Pedestrians may be able to cross the street easier.
2. How have those groups been engaged and involved in the development of this ordinance?  
No
3. How does this legislation contribute to a sustainable Kansas City?  
This prioritizes pedestrian movements on our streets by not requiring pedestrians to push activation buttons at crossings.
4. Does this legislation create or preserve new housing units?  
No (Press tab after selecting)

Click or tap here to enter text.  
Click or tap here to enter text.

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

No - CREO's review is not applicable (Press tab after selecting)  
Please provide reasoning why not:  
There is no contract moving through this Ordinance.

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

Click or tap here to enter text.

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?  
No(Press tab after selecting)



**File #: 240567**

ORDINANCE NO. 240567

Sponsor: City Manager

Authorizing the City Manager to execute a one-year contract, for the period August 1, 2024 through July 31, 2025, with the Metropolitan Energy Center (MEC); estimating revenue in the amount of \$146,922.00 in the General Grants Fund, Fund No. 2580; appropriating \$146,922.00 from the Unappropriated Fund Balance of the General Grants Fund, Fund No. 2580; and recognizing this ordinance as having an accelerated effective date.

WHEREAS, the City was one of 25 entities nationwide selected by the DOE to be a recipient of a Better Buildings (formerly Retrofit Ramp-up) grant and the City has negotiated a revised scope of work consistent with a grant award in the amount of \$146,922.00 in order to extend the implementation of the Benchmarking help desk element of MEC’s EnergyWorks KC program; and

WHEREAS, the City received approval from the United States Department of Energy to repurpose previously awarded grant funds; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That the City Manager, or his designee, is hereby authorized to execute a Contract with the Metropolitan Energy Center. A copy of the contract agreement is on file with the Office of Environmental Quality.

Section 2. That the revenue in the General Grants Fund, Fund No. 2580, is estimated in the following accounts:

24-2580-105056-485200-G10EECST1	DOE ARRA Funds	\$146,922.00
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Section 3. That \$146,922.00 is appropriated from the Unappropriated Fund Balance of the General Grants Fund, Fund No. 2580, to the following accounts:

24-2580-101056-B-G10EECST1	DOE ARRA Funds	\$146,922.00
----------------------------	----------------	--------------

Section 4. That the City Manager is hereby designated as requisitioning authority for Account No. 24-2580-101056, ARRA Funds.

Section 5. That this ordinance is recognized as an ordinance with an accelerated effective date as provided by Section 503(a)(3)(c) of the City Charter and shall take effect in accordance with Section 503, City Charter.

..end

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I hereby certify that there is a balance, otherwise unencumbered, to the credit of the appropriation to which the foregoing expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment is to be made, each sufficient to meet the obligation hereby incurred.

---

Tammy L. Queen  
Director of Finance

Approved as to form:

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Andrew Bonkowski  
Assistant City Attorney



# City of Kansas City, Missouri

## Docket Memo

Ordinance/Resolution #: 240567

Submitted Department/Preparer: City Manager's Office

Revised 11/01/23

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

### Executive Summary

Authorizing a \$146,922.00, three-year contract with the Metropolitan Energy Center and estimating revenue and appropriating that amount from the General Grants Fund.

### Discussion

The City was one of 25 entities nationwide selected by the DOE to receive a Better Buildings (formerly Retrofit Ramp-up) grant and the City has negotiated a revised scope of work consistent with a grant award in the amount of \$146,922.00 in order to extend the implementation of the Benchmarking help desk element of MEC's EnergyWorks KC program with approval from the US Department of Energy to repurpose previously awarded grant funds.

### Fiscal Impact

1. Is this legislation included in the adopted budget?  Yes  No
2. What is the funding source?  
24-2580-101056-B; General Grants Fund
3. How does the legislation affect the current fiscal year?  
Estimates new grant revenue for the appropriation
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.  
No
5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?  
Yes, revenue through grant revenue

#### Office of Management and Budget Review

(OMB Staff will complete this section.)

- |   |   |  |
|---|---|--|
| 1. This legislation is supported by the general fund. | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| 2. This fund has a structural imbalance.              | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| 3. Account string has been verified/confirmed.        | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |

**Additional Discussion (if needed)**

N/A

**Citywide Business Plan (CWBP) Impact**

1. View the [FY23 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?  
Housing and Healthy Communities (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
  - Utilize planning approaches in neighborhoods to reduce blight, ensure sustainable housing, and improve resident wellbeing and cultural diversity.
  - Maintain and increase affordable housing supply to meet the demands of a diverse population.
  - Address the various needs of the City's most vulnerable population by working to reduce disparities.
  - Foster an inclusive environment and regional approach to spur innovative solutions to housing challenges.
  - Ensure all residents have safe, accessible, quality housing by reducing barriers.
  - Protect and promote healthy, active amenities such as parks and trails, play spaces, and green spaces.

**Prior Legislation**

**Service Level Impacts**

No City service level impacts

**Other Impacts**



1. What will be the potential health impacts to any affected groups?  
N/A
2. How have those groups been engaged and involved in the development of this ordinance?  
N/A
3. How does this legislation contribute to a sustainable Kansas City?  
Will support energy efficiency improvement efforts in Kansas City,
4. Does this legislation create or preserve new housing units?  
No (Press tab after selecting)
  
5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.  
  
No - CREO's review is not applicable (Press tab after selecting)  
Please provide reasoning why not:
6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?  
  
No(Press tab after selecting)
7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?  
No(Press tab after selecting)







**File #: 240582**

ORDINANCE NO. 240582

Sponsor: City Manager

Accepting and approving a \$477,390.00 grant award from the United States Department of Energy for energy planning and fleet electrification in Kansas City, Missouri; estimating and appropriating \$477,390.00 in the General Grants Fund; authorizing the Director of General Services to expend the sum of \$477,390.00; and recognizing this ordinance as having an accelerated effective date.

WHEREAS, Energy Efficiency and Conservation Block Grant Program (EECBG) funds are designed to assist states, local governments, and Tribes in implementing strategies to reduce energy use, to reduce fossil fuel emissions, and to improve energy efficiency; and

WHEREAS, the EECBG Program will assist the City of Kansas City to significantly reduce municipal greenhouse gas emissions and meet goals outlined in the Climate Protection and Resiliency Plan including carbon neutrality by 2040; and

WHEREAS, the City of Kansas City, Missouri was allocated \$477,390.00 of formula grant funding through the EECBG program; and

WHEREAS, the City of Kansas City, Missouri will use \$175,000.00 for energy planning and \$302,390.00 for City fleet electrification; NOW, THEREFORE,

**BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:**

Section 1. That a two-year grant award in the amount of \$477,390.00 between the City of Kansas City, Missouri, acting through its Director of General Services, and the U.S. Department of Energy, Office of State and Community Energy Programs (SCEP), acting through its Director of Administration, whereby SCEP will provide funding for energy planning, electric vehicles, and fleet electrification for a period beginning April 1, 2024 through March 31, 2026, for a total grant award amount not to exceed \$477,390.00, is hereby accepted and approved. A copy of the award, in substantial form is attached hereto and made a part hereof by reference.

Section 2. That revenue in the amount of \$477,390.00 is hereby estimate in the following account of the General Grants Fund:

25-2580-100001-476300-G10EECBG23	Energy Efficiency Conservation	\$477,390.00
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Section 3. That the sum of \$477,390.00 is hereby appropriated from the Unappropriated Fund Balance of the General Grants Fund to the following account:

25-2580-105055-B-G10EECBG23	Energy Efficiency Conservation	\$477,390.00
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Section 4. That the Director of General Services is hereby authorized to expend the sum of \$477,390.00 from funds appropriated to Account No. 25-2580-105055-G10EECBG23 for the aforesaid contract.

Section 5. That this ordinance is recognized as having an accelerated effective date within the provisions of Section 503 of the City Charter in that it appropriates money and provides the expenses of City government and shall take effect in accordance with that section.

..end

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I hereby certify that there is a balance, otherwise unencumbered, to the credit of the appropriation to which the foregoing expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment is to be made, each sufficient to meet the obligation hereby incurred.

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Tammy L. Queen  
Director of Finance

Approved as to form:

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Joseph A. Guarino  
Senior Associate City Attorney



# City of Kansas City, Missouri

## Docket Memo

Ordinance/Resolution #: 240582

Submitted Department/Preparer: City Manager's Office

Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

### Executive Summary

Accepting and approving a \$477,390.00 grant award from the United States Department of Energy for energy planning and fleet electrification in Kansas City, Missouri; estimating and appropriating \$477,390.00 in the General Grants Fund; authorizing the Director of General Services to expend \$477,390.00; and recognizing this ordinance as having an accelerated effective date.

### Discussion

Energy Efficiency and Conservation Block Grant Program (EECBG) funds are designed to assist states, local governments, and Tribes in implementing strategies to reduce energy use, to reduce fossil fuel emissions, and to improve energy efficiency. The EECBG Program will assist the City of Kansas City to significantly reduce municipal greenhouse gas emissions and meet goals outlined in the Climate Protection and Resiliency Plan including carbon neutrality by 2040.

### Fiscal Impact

1. Is this legislation included in the adopted budget?  Yes  No
2. What is the funding source?  
25-2580-105055-B-G10EECBG23  
General Grants Fund
3. How does the legislation affect the current fiscal year?  
This legislation approves, estimates, and appropriates a grant award in the current fiscal year. This is additional grant funding for fleet electrification and energy planning.

4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.  
This is a three year grant.
5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?  
Yes, DOE grant funding. Electrifying our fleet and energy planning will help us strategically move toward the City's goal of carbon neutrality by 2040. This has positive environmental and economic impacts.

**Office of Management and Budget Review**

(OMB Staff will complete this section.)

1. This legislation is supported by the general fund.  Yes  No
2. This fund has a structural imbalance.  Yes  No
3. Account string has been verified/confirmed.  Yes  No

**Additional Discussion (if needed)**

This legislation estimates revenue sufficient to cover the additional appropriation.

**Citywide Business Plan (CWBP) Impact**

1. View the [Adopted 2025-2029 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?  
Infrastructure and Accessibility (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
  - Engage in thoughtful planning and redesign of existing road networks to ensure safety, access, and mobility of users of all ages and abilities.
  - Enhance the City's connectivity, resiliency, and equity through a better-connected multi-modal transportation system for all users.
  - Build on existing strengths while developing a comprehensive transportation plan for the future.
  - Develop environmentally sustainable infrastructure strategies that improve quality of life and foster economic growth.
  - Ensure adequate resources are provided for continued maintenance of existing infrastructure.
  - Focus on delivery of safe connections to schools.

**Prior Legislation**

## Service Level Impacts

The City of Kansas City, Missouri was allocated \$477,390 of formula grant funding through the EECBG program. The City will use \$175,000 for energy planning and \$302,390 for City fleet electrification.

## Other Impacts

1. What will be the potential health impacts to any affected groups?

Transitioning City fleet to electric vehicles can improve air quality in our neighborhoods by reducing the number of fossil-fuel powered vehicles on the roads

2. How have those groups been engaged and involved in the development of this ordinance?

No, but they are anticipated to be in the planning process for these projects.

3. How does this legislation contribute to a sustainable Kansas City?

The EECBG Program will assist the City of Kansas City to significantly reduce municipal greenhouse gas emissions and meet goals outlined in the Climate Protection and Resiliency Plan including carbon neutrality by 2040, reducing vehicle emissions through low- and no-emission vehicles, transitioning energy grid mix to renewable energy, expanding neighborhood, commercial, and municipal renewable energy generation, and improving grid stability and resilience.

4. Does this legislation create or preserve new housing units?

No (Press tab after selecting)

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.



No - CREO's review is not applicable (Press tab after selecting)  
Please provide reasoning why not:  
Accepting a grant award.

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?  
Yes(Press tab after selecting)  
In an effort to prevent disclosure of confidential information, a separate communication will be provided to City Council members to reflect the top three proposers for the RFP/Q.







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**File #: 240585**

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ORDINANCE NO. 240585

Sponsor: Director of General Services Department

Authorizing the Manager of Procurement Services to exceed the \$400,000.00 contract threshold for professional services contract No. EV3295 with HDR Engineering, Inc. to provide a detailed vehicle roadmap that supports the City's goals of reducing the City fleet to zero emissions; and authorizing the Manager of Procurement Services to amend and extend the contract.

WHEREAS, pursuant to Code of Ordinances Section 3-41(a)(2), the Manager of Procurement Services may enter into solicited professional service contracts that do not exceed \$400,000.00; and

WHEREAS, pursuant to Code of Ordinances Section 3-41, the City Council must authorize professional services contracts in excess of \$400,000.00; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That the Manager of Procurement Services to exceed the \$400,000.00 contract authorization threshold in Code of Ordinances Section 3-41(a)(2) for contract No. EV3295 with HDR Engineering, Inc. to provide a detailed vehicle roadmap that supports the City's goals of the reducing City fleet to zero emissions.

Section 2. That the Manager of Procurement Services is authorized to execute contract amendments and extend the professional services contract for up to five (5) one-year renewal terms without additional Council authorization.

..end

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The City has no financial obligation under both this Ordinance and Contract until the Manager of Procurement Services issues a purchase order which shall be signed by the City's Director of Finance certifying there is a balance, otherwise unencumbered, to the credit of the appropriation to which the expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment will be made, each sufficient to meet the obligated incurred in the purchase order.

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Tammy L. Queen  
Director of Finance

Approved as to form:

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James M. Brady  
Assistant City Attorney



# City of Kansas City, Missouri

## Docket Memo

Ordinance/Resolution #: 240585

Submitted Department/Preparer: General Services

Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

### Executive Summary

Authorizing the Manager of Procurement Services to exceed the \$50,000 contract authorization threshold in Code of Ordinances Section 3-41(a)(2) in order to execute contract No. EV3295 with HDR Engineering for the purpose of providing a detailed vehicle roadmap supporting the City goals of the City fleet to zero emissions vehicles.

### Discussion

Project Justification.

By executing this contract contract parties further desire to meet the City's carbon goals. Over the coming decade the City anticipates moving the entire City fleet to electric, provided suitable electric vehicles are available. To achieve this goal, sufficient charging infrastructure is critical to maintain the level of use needed for the City vehicles. While the expectation is that all fleet vehicles would be able to move to electric, there may be a need for some vehicles to transition to other zero or low carbon alternatives, such as hydrogen.

### Fiscal Impact

1. Is this legislation included in the adopted budget?  Yes  No
2. What is the funding source?  
Capital Improvements Fund  
3090-077700-610120-07P25015 HDR EV
3. How does the legislation affect the current fiscal year?  
Work on this project will begin in FY25. Invoices will be submitted by the contracted firm on a monthly basis
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.

Funds will be encumbered in the current fiscal year.

5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?  
No.

**Office of Management and Budget Review**

(OMB Staff will complete this section.)

1. This legislation is supported by the general fund.  Yes  No
2. This fund has a structural imbalance.  Yes  No
3. Account string has been verified/confirmed.  Yes  No

**Additional Discussion (if needed)**

This ordinance seeks to use previously appropriated funds for the purpose of authorizing a contract for services related to transitioning the City's fleet to zero emissions vehicles.

**Citywide Business Plan (CWBP) Impact**

1. View the [Adopted 2025-2029 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?  
Infrastructure and Accessibility (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
- Engage in thoughtful planning and redesign of existing road networks to ensure safety, access, and mobility of users of all ages and abilities.
  - Enhance the City's connectivity, resiliency, and equity through a better-connected multi-modal transportation system for all users.
  - Build on existing strengths while developing a comprehensive transportation plan for the future.
  - Develop environmentally sustainable infrastructure strategies that improve quality of life and foster economic growth.
  - Ensure adequate resources are provided for continued maintenance of existing infrastructure.
  - Focus on delivery of safe connections to schools.

**Prior Legislation**

N/A

## Service Level Impacts

This project will continue over the coming decade. The City anticipates moving the entire City fleet to electric, provided suitable electric vehicles are available. To achieve this goal, sufficient charging infrastructure is critical to maintain the level of use needed for the City vehicles.

## Other Impacts

1. What will be the potential health impacts to any affected groups?

N/A

2. How have those groups been engaged and involved in the development of this ordinance?

N/A

3. How does this legislation contribute to a sustainable Kansas City?

Contractor shall include in their project proposals any “green, eco-friendly or sustainable” products as requested by City, also reduce energy usage in City Hall.

4. Does this legislation create or preserve new housing units?

No (Press tab after selecting)

Click or tap here to enter text.

Click or tap here to enter text.

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

Yes - I have submitted documents for CREO Review (Press tab after selecting)

Please attach or copy and paste CREO's review.

The General Services Department applied section Professional Service, 14% MBE and 14% WBE.

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?



No(Press tab after selecting)

Click or tap here to enter text.

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?

Yes(Press tab after selecting)

In an effort to prevent disclosure of confidential information, a separate communication will be provided to City Council members to reflect the top three proposers for the RFP/Q.



# City of Kansas City, Missouri

## Docket Memo

Ordinance/Resolution #: 240585

Submitted Department/Preparer: General Services

Revised 11/01/23

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

### Executive Summary

Authorizing the Manager of Procurement Services to exceed the \$400,000.00 contract threshold for professional services contract No. EV3295 with HDR Engineering, Inc. to provide a detailed vehicle roadmap that supports the City’s goals of reducing the City fleet to zero emissions; and authorizing the Manager of Procurement Services to amend and extend the contract

### Discussion

Project Justification.

By executing this contract contract parties further desire to meet the City’s carbon goals. Over the coming decade the City anticipates moving the entire City fleet to electric, provided suitable electric vehicles are available. To achieve this goal, sufficient charging infrastructure is critical to maintain the level of use needed for the City vehicles. While the expectation is that all fleet vehicles would be able to move to electric, there may be a need for some vehicles to transition to other zero or low carbon alternatives, such as hydrogen.

### Fiscal Impact

1. Is this legislation included in the adopted budget?  Yes  No
2. What is the funding source?  
3090-077700-610120-07P25015 HDR EV
3. How does the legislation affect the current fiscal year?  
Work on this project will begin in FY24. Invoices will be submitted by the contracted firm on a monthly basis
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.  
Funds will be encumbered in the current fiscal year.

5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?  
No.

### Office of Management and Budget Review

(OMB Staff will complete this section.)

1. This legislation is supported by the general fund.  Yes  No
2. This fund has a structural imbalance.  Yes  No
3. Account string has been verified/confirmed.  Yes  No

### Additional Discussion (if needed)

Click or tap here to enter text.

## Citywide Business Plan (CWBP) Impact

1. View the [FY23 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?  
Infrastructure and Accessibility (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
- Engage in thoughtful planning and redesign of existing road networks to ensure safety, access, and mobility of users of all ages and abilities.
  - Enhance the City's connectivity, resiliency, and equity through a better-connected multi-modal transportation system for all users.
  - Build on existing strengths while developing a comprehensive transportation plan for the future.
  - Develop environmentally sustainable infrastructure strategies that improve quality of life and foster economic growth.
  - Ensure adequate resources are provided for continued maintenance of existing infrastructure.
  - Focus on delivery of safe connections to schools.

## Prior Legislation

NA

## Service Level Impacts

This project will over the coming decade the City anticipates moving the entire City fleet to electric, provided suitable electric vehicles are available. To achieve this goal, sufficient charging infrastructure is critical to maintain the level of use needed for the City vehicles.

## Other Impacts

1. What will be the potential health impacts to any affected groups?  
N
2. How have those groups been engaged and involved in the development of this ordinance?  
NA
3. How does this legislation contribute to a sustainable Kansas City?  
Contractor shall include in their project proposals any "green, eco-friendly or sustainable" products as requested by City, also reduce energy usage in City Hall.
4. Does this legislation create or preserve new housing units?  
No (Press tab after selecting)  
  
Click or tap here to enter text.  
Click or tap here to enter text.
5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.  
  
Yes - I have submitted documents for CREO Review (Press tab after selecting)  
Please attach or copy and paste CREO's review.  
The General Services Department applied section Professional Service, 14% MBE and 14% WBE.
6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?

Yes(Press tab after selecting)

In an effort to prevent disclosure of confidential information, a separate communication will be provided to City Council members to reflect the top three proposers for the RFP/Q.



**File #: 240609**

ORDINANCE NO. 240609

Sponsor: Director of General Services Department

Authorizing the Manager of Procurement Services to execute a Design Professional Services contract with Dake Wells Architecture (No. 07P24026) in the amount of \$485,500.00 for Fire Station Gender Neutral Upgrades.

WHEREAS, the proposed contract includes the design of eight (8) Kansas City Missouri fire stations across the City to provide each station with secure individual and private bunk, restroom, and shower accommodations for each fire staff member and also include all electrical, plumbing, HVAC, and alerting system upgrades necessary to achieve their requirements in individual spaces; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That the Manager of Procurement Services is authorized to execute a design professional contract in the amount of \$485,500.00 (No. 07P24026) with Dake Wells Architecture for the purpose of Fire Station Gender Neutral Upgrades.

..end

The City has no financial obligation under both this Ordinance and Contract until the Manager of Procurement Services issues a purchase order which shall be signed by the City's Director of Finance certifying there is a balance, otherwise unencumbered, to the credit of the appropriation to which the expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment will be made, each sufficient to meet the obligated incurred in the purchase order.

\_\_\_\_\_  
Tammy L. Queen  
Director of Finance

Approved as to form:

\_\_\_\_\_

Dustin E. Johnson  
Associate City Attorney



# City of Kansas City, Missouri

## Docket Memo

Ordinance/Resolution #: 240609

Submitted Department/Preparer: General Services

Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

### Executive Summary

Authorizing the Manager of Procurement Services to execute a Design Professional Services contract with Dake Wells Architecture (No. 07P24026) in the amount of \$485,500.00 for Fire Station Gender Neutral Upgrades

### Discussion

Project Justification.

The project scope includes the design of eight (8) Kansas City Missouri fire stations across the City to provide each station with secure individual and private bunk, restroom, and shower accommodations for each fire staff member and also include all electrical, plumbing, HVAC, and alerting system upgrades necessary to achieve the requirements in individual spaces.

### Fiscal Impact

1. Is this legislation included in the adopted budget?  Yes  No
2. What is the funding source?  
Fire Capital Sales Tax  
25-2301-077700-632980
3. How does the legislation affect the current fiscal year?  
Funds are appropriated from previously appropriated funds
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.  
No. This is a one-time project.
5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?  
No

**Office of Management and Budget Review**



(OMB Staff will complete this section.)

1. This legislation is supported by the general fund.  Yes  No
2. This fund has a structural imbalance.  Yes  No
3. Account string has been verified/confirmed.  Yes  No

**Additional Discussion (if needed)**

The funding for gender neutral upgrades to Fire Stations was previously appropriated and will be reappropriated in Fiscal Year 2024-25 to be available for this purpose.

**Citywide Business Plan (CWBP) Impact**

1. View the [Adopted 2025-2029 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?  
Infrastructure and Accessibility (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
  - Engage in thoughtful planning and redesign of existing road networks to ensure safety, access, and mobility of users of all ages and abilities.
  - Enhance the City's connectivity, resiliency, and equity through a better-connected multi-modal transportation system for all users.
  - Build on existing strengths while developing a comprehensive transportation plan for the future.
  - Develop environmentally sustainable infrastructure strategies that improve quality of life and foster economic growth.
  - Ensure adequate resources are provided for continued maintenance of existing infrastructure.
  - Focus on delivery of safe connections to schools.

**Prior Legislation**

Click or tap here to list prior, related ordinances/resolutions.

**Service Level Impacts**

This project will improve the living conditions for all KCFD employees regardless of gender.

## Other Impacts

1. What will be the potential health impacts to any affected groups?  
N/A
2. How have those groups been engaged and involved in the development of this ordinance?  
N/A
3. How does this legislation contribute to a sustainable Kansas City?  
N/A
4. Does this legislation create or preserve new housing units?  
No (Press tab after selecting)

Click or tap here to enter text.

Click or tap here to enter text.

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

Yes - I have submitted documents for CREO Review (Press tab after selecting)  
Please attach or copy and paste CREO's review.

The CREO department approved goals of 5.84% MBE and 15.37% WBE per available scopes of work.

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

Click or tap here to enter text.

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?

Yes(Press tab after selecting)

In an effort to prevent disclosure of confidential information, a separate communication will be provided to City Council members to reflect the top three proposers for the RFP/Q.



\*CREO Document Submittal Project

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**CREO Document Submittal for Non e-Builder Projects: #1514**

Subject: CUP/LOI (Contract Utilization Plan/Letter of Intent) Document Upload |  
Contract 07P24026 | 07P24026 Fire Station Gender Neutral Upgrades  
Creator: Implementation, e-Builder  
Date Created: 05.22.2024 12:08PM  
Process Date Due:  
Open: Yes

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Accepted By:  
Current Step: CREO MM CUP/LOI  
Status: Approved  
Date Due:

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**Comments**

**Comment**  
6/21/2024 4:44:52 PM

**By:** Alvaro Ontiveros, CITY OF KANSAS CITY

A document was attached

**Comment**  
6/11/2024 1:02:09 PM

**By:** Cory Burress, City of Kansas City, Missouri

A document was attached

# Contractor Utilization Plan Approval Form

Prepared by: DSmith  
by:

**e-Builder users:** Approval Form must be completed and attached in PDF format where indicated. CUP/LOIs must be attached where indicated, or as supporting documents.

Date: 5/22/24

Contract/Project Number: 07P24026	Project Name: Fire Station Gender Neutral Project 2024
Developer/Prime: Dake Wells	Contact Name: Dan Maginn
Address: 2100 Central Street, #01C, KCMO 64108	Email: dmaginn@dake-wells.com

**Full Contract Value: \$ 485,500.00**

Funding:  City  State  Federal  CO-OP  Grant:  Other:

Project Requirements:  M/WBE  DBE  Section 3  N/A

Tax Incentive:  LCRA  TIF  PIEA  N/A  Other:

Prevailing Wage:  Yes  No

Davis-Bacon:  Yes  No

Construction Employment Program:  Yes: Workforce goals are 10% Minority & 2% Women. There are over 800 Workforce hours and project cost is \$300,000 or more.  
 NO: Workforce hours are less than 800 and project cost is less than \$300,000.

Contract Goals:	Contractor Utilization Plan Achievement:
Self-Perform: ____%	Self-Perform: ____%
MBE: <u>14</u> %	MBE: <u>5.84</u> %
WBE: <u>14</u> %	WBE: <u>15.37</u> %
Non-certified firms: ____%	Non-certified firms: ____%

Contract Type (select one):  Construction  Design-Build  Design Professional  Professional Services  
 General Services  Facilities Maintenance/Repair/Renovation  Concessions  Co-operative  
 Revenue Sharing  Non-Municipal Agency  Other Goods & Services  Other \_\_\_\_\_

Project Manager: Ingrid Bunn Email: Ingrid.Bunn@kcmo.org  
 Additional Information:

**This document is submitted with all available facts. Intentionally falsifying this document or omitting pertinent facts is grounds for disciplinary action pursuant to KCMO Human Resources Rules & Policy Manual (eff. August 4, 2014).**

**FOR CIVIL RIGHTS & EQUAL OPPORTUNITY DEPARTMENT (CREO) USE ONLY:**

**The Contractor Utilization Plan is:**

Approved  Disapproved

5.84 % MBE 15.37 % WBE \_\_\_\_\_ % DBE

**The Request for Good Faith Efforts Waiver is:**

Approved  Disapproved  Not Applicable

**Appeal Sent to FICB or Incentive Agency?**  Yes \_\_\_\_\_ FICB \_\_\_\_\_ Incentive Agency  No

CREO Signature: Alvaro Outineros Date: 6/21/2024

**Comments:**  
 CUP summary attached. Good faith efforts approved at 5.84% and 15.37%



**Inter-Departmental Communication**

**Date:** June 21, 2024  
**To:** Councilman Kevin O’Neill — Chair, Transportation, Infrastructure, and Operations Committee  
**From:** Jaime Guillen — Director, Civil Rights and Equal Opportunity Department  
**Subject:** CUP Summary : 240609

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**CONTRACTOR:** Dake Wells Architecture  
**Address:** 2100 Central St., Suite 21  
Kansas City, MO 64108  
**Contract Number:** 07P24026 – Fire Station Gender Neutral Project 2024  
**Contract Amount:** \$ 948,000.00  
**MBE Goal:** 14%  
**WBE Goal:** 14%  
**Total MBE Achieved:** 6%\*  
**Total WBE Achieved:** 15.4%

**MBE SUBCONTRACTORS:**

**Name:** Pendulum Studio, LLC  
**Address:** 1512 Holmes St.  
Kansas City, MO 64108  
**Scope of Work:** Architectural Design Services  
**Subcontract Amount:** \$ 27,000  
**Ownership:** Jonathan Cole  
**Structure:** African American Male Code: 15

**WBE SUBCONTRACTORS:**

Name: FSC, Inc.  
Address: 8675 W 96<sup>th</sup> St.  
Overland Park, KS 66212  
Scope of Work: Mechanical, Electrical, Plumbing Engineering Design  
Subcontract Amount: \$ 71,000  
Ownership: Sonia Garapaty  
Structure: Asian American Female Code: 22

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**Comments:**

\*Note: Good Faith Efforts were approved.

**Inter-Departmental Communication**

**Date:** June 21, 2024  
**To:** Councilman Kevin O’Neill — Chair, Transportation, Infrastructure, and Operations Committee  
**From:** Jaime Guillen — Director, Civil Rights and Equal Opportunity Department  
**Subject:** CUP Summary #: 240609

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**CONTRACTOR:** Dake Wells Architecture  
**Address:** 2100 Central St., Suite 21  
Kansas City, MO 64108  
**Contract Number:** 07P24026 – Fire Station Gender Neutral Upgrades  
**Contract Amount:** \$ 948,000.00  
**MBE Goal:** 14%  
**WBE Goal:** 14%  
**Total MBE Achieved:** 6%\*  
**Total WBE Achieved:** 15.4%

**MBE SUBCONTRACTORS:**

**Name:** Pendulum Studio, LLC  
**Address:** 1512 Holmes St.  
Kansas City, MO 64108  
**Scope of Work:** Architectural Design Services  
**Subcontract Amount:** \$ 27,000  
**Ownership:** Jonathan Cole  
**Structure:** African American Male Code: 15

**WBE SUBCONTRACTORS:**

Name: FSC, Inc.  
Address: 8675 W 96<sup>th</sup> St.  
Overland Park, KS 66212  
  
Scope of Work: Mechanical, Electrical, Plumbing Engineering Design  
Subcontract Amount: \$ 71,000  
Ownership: Sonia Garapaty  
Structure: Asian American Female Code: 22

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**Comments:**

\*Note: Good Faith Efforts were approved.



# Contractor Utilization Plan Approval Form

Prepared by: DSmith  
by:

**e-Builder users:** Approval Form must be completed and attached in PDF format where indicated. CUP/LOIs must be attached where indicated, or as supporting documents.

Date: 5/22/24

Contract/Project Number: 07P24026	Project Name: Fire Station Gender Neutral Project 2024
Developer/Prime: Dake Wells	Contact Name: Dan Maginn
Address: 2100 Central Street, #01C, KCMO 64108	Email: dmaginn@dake-wells.com

**Full Contract Value: \$ 485,500.00**

Funding:  City  State  Federal  CO-OP  Grant:  Other:  
 Project Requirements:  M/WBE  DBE  Section 3  N/A  
 Tax Incentive:  LCRA  TIF  PIEA  N/A  Other:  
 Prevailing Wage:  Yes  No  
 Davis-Bacon:  Yes  No

Construction Employment Program:  Yes: Workforce goals are 10% Minority & 2% Women. There are over 800 Workforce hours and project cost is \$300,000 or more.  
 NO: Workforce hours are less than 800 and project cost is less than \$300,000.

Contract Goals:	Contractor Utilization Plan Achievement:
Self-Perform: ____%	Self-Perform: ____%
MBE: <u>14</u> %	MBE: <u>5.84</u> %
WBE: <u>14</u> %	WBE: <u>15.37</u> %
Non-certified firms: ____%	Non-certified firms: ____%

Contract Type (select one):  Construction  Design-Build  Design Professional  Professional Services  
 General Services  Facilities Maintenance/Repair/Renovation  Concessions  Co-operative  
 Revenue Sharing  Non-Municipal Agency  Other Goods & Services  Other \_\_\_\_\_

Project Manager: Ingrid Bunn Email: Ingrid.Bunn@kcmo.org  
 Additional Information:

**This document is submitted with all available facts. Intentionally falsifying this document or omitting pertinent facts is grounds for disciplinary action pursuant to KCMO Human Resources Rules & Policy Manual (eff. August 4, 2014).**

**FOR CIVIL RIGHTS & EQUAL OPPORTUNITY DEPARTMENT (CREO) USE ONLY:**

**The Contractor Utilization Plan is:**  
 Approved  Disapproved  
5.84 % MBE 15.37 % WBE \_\_\_\_\_ % DBE

**The Request for Good Faith Efforts Waiver is:**  
 Approved  Disapproved  Not Applicable

**Appeal Sent to FICB or Incentive Agency?**  Yes \_\_\_\_\_ FICB \_\_\_\_\_ Incentive Agency  No

CREO Signature: Alvaro Outineros Date: 6/21/2024

**Comments:**  
 CUP summary attached. Good faith efforts approved at 5.84% and 15.37%



# Contractor Utilization Plan Approval Form

Prepared by: Roberto Everidge  
by:

**e-Builder users:** Approval Form must be completed and attached in PDF format where indicated. CUP/LOIs must be attached where indicated, or as supporting documents.

Date: 7/3/24

Contract/Project Number: 89061078	Project Name: Corner Repair FY24-25 - Citywide ADA # 2
Developer/Prime: Sarai Construction, Inc.	Contact Name: Jarnail Sarai
Address: 320 NE Dartmore Ct. LSMO 64064	Email: saraiconstructionc@gmail.com

**Full Contract Value: \$ 1,106,829.39**

Funding:  City  State  Federal  CO-OP  Grant:  Other:

Project Requirements:  M/WBE  DBE  Section 3  N/A

Tax Incentive:  LCRA  TIF  PIEA  N/A  Other:

Prevailing Wage:  Yes  No

Davis-Bacon:  Yes  No

Construction Employment Program:  Yes: Workforce goals are 10% Minority & 2% Women. There are over 800 Workforce hours and project cost is \$300,000 or more.  
 NO: Workforce hours are less than 800 and project cost is less than \$300,000.

Contract Goals:	Contractor Utilization Plan Achievement:
Self-Perform: ____%	Self-Perform: ____%
MBE: <u>15</u> %	MBE: <u>15</u> %
WBE: <u>15</u> %	WBE: <u>15</u> %
Non-certified firms: ____%	Non-certified firms: ____%

Contract Type (select one):  Construction  Design-Build  Design Professional  Professional Services  
 General Services  Facilities Maintenance/Repair/Renovation  Concessions  Co-operative  
 Revenue Sharing  Non-Municipal Agency  Other Goods & Services  Other \_\_\_\_\_

Project Manager: Daisy Dixon Email: daisy.dixon@kcmo.org  
 Additional Information:

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**FOR CIVIL RIGHTS & EQUAL OPPORTUNITY DEPARTMENT (CREO) USE ONLY:**

**The Contractor Utilization Plan is:**


Approved  Disapproved

15 % MBE 15 % WBE \_\_\_\_\_ % DBE

**The Request for Good Faith Efforts Waiver is:**

Approved  Disapproved  Not Applicable

**Appeal Sent to FICB or Incentive Agency?**  Yes \_\_\_\_\_ FICB \_\_\_\_\_ Incentive Agency  No

CREO Signature:  Date: 7/11/2024

**Comments:**  
 CREO EEI approves CUP with 15% MBE and 15% WBE.



# Contractor Utilization Plan Approval Form

Prepared by: Roberto Everidge

**e-Builder users:** Approval Form must be completed and attached in PDF format where indicated. CUP/LOIs must be attached where indicated, or as supporting documents.

Date: 7/3/24

Contract/Project Number: 89061077	Project Name: Corner Repair FY24-25 - Citywide ADA # 1
Developer/Prime: Sarai Construction, Inc.	Contact Name: Jarnail Sarai
Address: 320 NE Dartmore Ct. LSMO 64064	Email: saraiconstructionc@gmail.com

**Full Contract Value:** \$ 1,147,212.55

Funding:  City  State  Federal  CO-OP  Grant:  Other:

Project Requirements:  M/WBE  DBE  Section 3  N/A

Tax Incentive:  LCRA  TIF  PIEA  N/A  Other:

Prevailing Wage:  Yes  No

Davis-Bacon:  Yes  No

Construction Employment Program:  Yes: Workforce goals are 10% Minority & 2% Women. There are over 800 Workforce hours and project cost is \$300,000 or more.  
 NO: Workforce hours are less than 800 and project cost is less than \$300,000.

Contract Goals:	Contractor Utilization Plan Achievement:
Self-Perform: ____%	Self-Perform: ____%
MBE: <u>15</u> %	MBE: <u>15</u> %
WBE: <u>15</u> %	WBE: <u>15</u> %
Non-certified firms: ____%	Non-certified firms: ____%

Contract Type (select one):  Construction  Design-Build  Design Professional  Professional Services  
 General Services  Facilities Maintenance/Repair/Renovation  Concessions  Co-operative  
 Revenue Sharing  Non-Municipal Agency  Other Goods & Services  Other \_\_\_\_\_

Project Manager: Daisy Dixon Email: daisy.dixon@kcmo.org  
 Additional Information:

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**FOR CIVIL RIGHTS & EQUAL OPPORTUNITY DEPARTMENT (CREO) USE ONLY:**

**The Contractor Utilization Plan is:**

Approved  Disapproved

15 % MBE 15 % WBE \_\_\_\_\_ % DBE

**The Request for Good Faith Efforts Waiver is:**

Approved  Disapproved  Not Applicable

**Appeal Sent to FICB or Incentive Agency?**  Yes \_\_\_\_\_ FICB \_\_\_\_\_ Incentive Agency  No

CREO Signature: *Alvaro Ontiveros* Date: 7/19/2024

**Comments:**  
 Approved at 15/15. AO



# Contractor Utilization Plan Approval Form

Prepared by: Roberto Everidge  
by:

**e-Builder users:** Approval Form must be completed and attached in PDF format where indicated. CUP/LOIs must be attached where indicated, or as supporting documents.

Date: 7/3/24

Contract/Project Number: 89061076	Project Name: Sidewalks FY24-25 - CWA Citywide # 1
Developer/Prime: Sarai Construction, Inc.	Contact Name: Jarnail Sarai
Address: 320 NE Dartmore Ct. LSMO 64064	Email: saraiconstructionc@gmail.com

**Full Contract Value: \$ 3,957,847.77**

Funding:  City  State  Federal  CO-OP  Grant:  Other:

Project Requirements:  M/WBE  DBE  Section 3  N/A

Tax Incentive:  LCRA  TIF  PIEA  N/A  Other:

Prevailing Wage:  Yes  No

Davis-Bacon:  Yes  No

Construction Employment Program:  Yes: Workforce goals are 10% Minority & 2% Women. There are over 800 Workforce hours and project cost is \$300,000 or more.  
 NO: Workforce hours are less than 800 and project cost is less than \$300,000.

Contract Goals:	Contractor Utilization Plan Achievement:
Self-Perform: ____%	Self-Perform: ____%
MBE: <u>15</u> %	MBE: <u>15</u> %
WBE: <u>15</u> %	WBE: <u>15</u> %
Non-certified firms: ____%	Non-certified firms: ____%

Contract Type (select one):  Construction  Design-Build  Design Professional  Professional Services  
 General Services  Facilities Maintenance/Repair/Renovation  Concessions  Co-operative  
 Revenue Sharing  Non-Municipal Agency  Other Goods & Services  Other \_\_\_\_\_

Project Manager: Mia Puthumana Email: mia.puthumana@kcmo.org  
 Additional Information:

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**FOR CIVIL RIGHTS & EQUAL OPPORTUNITY DEPARTMENT (CREO) USE ONLY:**

**The Contractor Utilization Plan is:**

Approved  Disapproved

15 % MBE 15 % WBE \_\_\_\_\_ % DBE

**The Request for Good Faith Efforts Waiver is:**

Approved  Disapproved  Not Applicable

**Appeal Sent to FICB or Incentive Agency?**  Yes \_\_\_\_\_ FICB \_\_\_\_\_ Incentive Agency  No

CREO Signature:  Date: 7/11/2024

**Comments:**

CREO EEI approves CUP with 15% MBE & 15% WBE.

