

## Inter-Departmental Communication

Date: July 17, 2024

To: Councilman Kevin O'Neill; Chair; Transportation. Infrastructure & Operations Committee

From Jaime Guillen; Director; Civil Rights & Equal Opportunity Department

Subject: Revised CUP Summary for Amendment 4 #:

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**CONTRACTOR:** Ancor Information Management / Doxim  
Utilitec, LLC  
Address: 1911 Woodslee Dr.  
Troy, MI 48083  
Contract # EV3934 / 22003-2 – Water Bill Printing &  
Mailing Services, Renewal 2, Amendment 4  
Contract Amount: \$2,764,751.23 (\$109,500 on Amendment 4)  
MBE Goal 0%  
WBE Goal: 6%  
Total MBE Achieved: 0%  
Total WBE Achieved: 6%\*

### **MBE SUBCONTRACTORS:**

None

### **WBE SUBCONTRACTORS:**

Name: FWT Enterprises II, Inc., dba Alphagraphics  
Address: 518 E. 16<sup>th</sup> St.  
Kansas City, MO 64108  
Scope of Work: Envelopes  
Subcontract Percentage: 6%  
Ownership: Haar, Haley  
Structure: Caucasian Female Code: 27

### **Comments: \**

Original Contract Amount:	\$1,118,471.52
Amendment 1 & 2:	\$ 0.00
Amendment 3:	<u>\$1,536,779.71</u>
Current Contract Amount:	\$2,655,251.23
Proposed Amendment 4:	<u>\$ 109,500.00</u>
Proposed Contract Amount:	\$2,764,751.23

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\*Note: Participation on the contract is based on the amount for other services which make up approximately 37% of the contract dollars. The remainder of the contract dollars are for postage and no MBE/WBE participation is possible on postage.

According to the prime contractor, the contract dollars that they have received to date were for the following:

Postage:	\$1,257,750.00
Other Services:	<u>\$ 732,444.71</u>
Total received:	\$1,990,194.71

According to the prime contractor and B2G, the prime contractor is currently achieving the following participation on the contract dollars for other services to date:

Dollars paid to prime contractor by City to date: \$1,990,194.71  
Dollars paid to MBE by prime contractor to date: \$0 for 0% MBE  
Dollars paid to WBE by prime contractor to date: \$70,616 for 10% WBE.

On Amendment 4, the total dollars of \$109,500 are for other services- Collections.

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