



Project Number-81001031
FAC Westside Headworks

CREO Document Upload:#1

Subject: CUP/LOI Document Upload | Contract WSD1755
Initiator: Tomboc, Angelica
Date Created: 11.25.2025 12:56PM
Department: Water Services

Process Information

Document Type: CUP/LOI
Date Submitted: 11.25.2025
Date Received:
Contract Number: WSD1755
Prime Contractor: BURNS & MCDONNELL
Amount of Project: 4423513.00
%MBE
%WBE
%DBE

Special Instructions:

CREO - Division of Economic Equity & Inclusion

Contractor Utilization Plan Approval Form

Prepared by: Angelica Tomboc

e-Builder users: Approval Form must be completed and attached in PDF format where indicated. CUP/LOIs must be attached where indicated, or as supporting documents.

Date: 11/26/25

Contract/Project Number: 1755/81001031	Project Name: FAC Westside Headworks
Developer/Prime: Burn & McDonnell Engineering.	Contact Name: David Newman
Address: 9400 Ward Parkway KCMO 64114	Email: drnewman@burnsmcd.com

Full Contract Value: \$ 4,423,513.00

Funding: ☒ City ☐ State ☐ Federal ☐ CO-OP ☐ Grant: ☐ Other:

Project Requirements: ☒ M/WBE ☐ DBE ☐ Section 3 ☐ N/A

Tax Incentive: ☐ LCRA ☐ TIF ☐ PIEA ☐ N/A ☐ Other:

Prevailing Wage: ☒ Yes ☐ No

Davis-Bacon: ☐ Yes ☒ No

Construction Employment Program: ☐ Yes: Workforce goals are 10% Minority & 2% Women. There are over 800 Workforce hours and project cost is \$300,000 or more.
☐ NO: Workforce hours are less than 800 and project cost is less than \$300,000.

Contract Goals:	Contractor Utilization Plan Achievement:
Self-Perform: ____%	Self-Perform: ____%
MBE: <u>14</u> %	MBE: <u>14</u> %
WBE: <u>14</u> %	WBE: <u>18</u> %
Non-certified firms: ____%	Non-certified firms: ____%

Contract Type (select one): ☐ Construction ☐ Design-Build ☒ Design Professional ☐ Professional Services
☐ General Services ☐ Facilities Maintenance/Repair/Renovation ☐ Concessions ☐ Co-operative
☐ Revenue Sharing ☐ Non-Municipal Agency ☐ Other Goods & Services ☐ Other _____

Project Manager: Conner Hanlon
 Additional Information:

Email: conner.hanlon@kcmo.org

This document is submitted with all available facts. Intentionally falsifying this document or omitting pertinent facts is grounds for disciplinary action pursuant to KCMO Human Resources Rules & Policy Manual (eff. August 4, 2014).

FOR CIVIL RIGHTS & EQUAL OPPORTUNITY DEPARTMENT (CREO) USE ONLY:**The Contractor Utilization Plan is:**

<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Disapproved
<u>14</u> % MBE	<u>18</u> % WBE <u> </u> % DBE

The Request for Good Faith Efforts Waiver is:

<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	<input checked="" type="checkbox"/> Not Applicable
Appeal Sent to FICB or Incentive Agency? <input type="checkbox"/> Yes <input type="checkbox"/> FICB <input type="checkbox"/> Incentive Agency <input checked="" type="checkbox"/> No		

CREO Signature:  Date: 12/15/2025**Comments:**

CREO KC approves the CUP with 14% MBE and 18% WBE - TJJ



Contractor Utilization Plan (CUP) MUST be submitted to CREO prior to being posted on docket for review & approval from Council.

CREO EEI Contractor Utilization Plan Approval Form REVISED 12-01-2023

Inter-Departmental Communication

Date: December 15, 2025

To: Councilman Kevin O'Neill; Chair; Transportation, Infrastructure & Operations Committee

From: Jaime Guillen; Director; Civil Rights & Equal Opportunity Department

Subject: CUP Summary – Westside Headworks

CONTRACTOR: Burns & McDonnell Engineering Company, Inc.

Address: 9400 Ward Parkway
Kansas City, MO 64114

Contract #: 81001031/1755

Contract Amount: \$ 4,423,513.00

MBE Goal: 14%

WBE Goal: 14%

Total MBE Achieved: 14%

Total WBE Achieved: 18%

MBE SUBCONTRACTORS:

Name: DuBois Consultants, Inc.

Address: 7611 State Line Rd. Suite 103
Kansas City, MO 64114

Scope of Work: Structural Condition Assessment and Design

Subcontract Percentage: 12% / \$547,799.00

Ownership: Mr. Sudduth, Cervente

Structure: African-American Male Code: 15

MBE SUBCONTRACTORS:

Name: TSi Geotechnical, Inc.

Address: 8248 NW 101st, Terrace #5
Kansas City, MO 64153

Scope of Work: Geotechnical Investigation and Reporting

Subcontract Percentage: 2% / \$75,566.00

Ownership: Ms. Hervey, Denise

Structure: African-American Female Code: 19

WBE SUBCONTRACTORS:

Name: Environmental Advisors and Engineers

Address: 19211 W. 64th Terr.
Shawnee, KS 66218

Scope of Work: Environmental Site Assessment, and Architectural Services

Subcontract Percentage: 7% / \$306,100.00

Ownership: Ms. Blesma, Jill

Structure: Caucasian Female Code: 27

WBE SUBCONTRACTORS:

Name: KMB Engineering
Address: 11412 W 114th Street
Overland Park, KS 66210
Scope of Work: Electrical and I&C Condition Assessment and Design
Subcontract Percentage: 4% / \$193,600.00
Ownership: Ms. Buechler, Kathleen
Structure: Caucasian Female Code: 27

WBE SUBCONTRACTORS:

Name: TREKK Design Group
Address: 1411 East 104th St
Kansas City, MO 64131
Scope of Work: Survey and Utility Location Assessment
Subcontract Percentage: 7% / \$318,137.00
Ownership: Ms. Robinett, Kimberly
Structure: Caucasian Female Code: 27

Comments:

The prime contractor has submitted a CUP (Contractor Utilization Plan) meeting the project goals of 14% MBE and 14% WBE. The Prime Contractor is meeting the MBE participation with 14% MBE, and exceeding WBE participation with 18% WBE.
CREO KC recommends the approval of this CUP with 14% MBE and 18% WBE participation.