



City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: 250825 - Revised

Department/Preparer: Water

Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

Executive Summary

Authorizing a \$1,237,066.00 design professional services contract with Black & Veatch Corporation, for the South Booster Booster Pressure Zone Upgrades; and recognizing this ordinance as having an accelerated effective date.

Discussion

Project Justification

Water Masterplan projections show that the City may have a shortfall in water capacity during high demand days in the South Booster Booster (SB2) pressure zone (Extreme Southern portion of District 6) within the next 5 years that could result in slowed development.

Project Description

This design professional services contract is for the owner's advisor services.

The project will consist of providing a conceptual (10%) design of a new High Grove Pump Station, improvements at the Prospect Road Pump Station, and installation of transmission lines to and from the pump stations to support development and wholesale customers in the SB2 pressure zone.

Black & Veatch Corporation will also assist the department in discussion with our major wholesale customer, Lee's Summit, about upgrades and coordinating projects at our 150 Highway connection.

They will also assist us in developing procurement documents, bidding assistance, and contractor outreach to help create a competitive bidding environment. The project will ensure redundancy during the non-peak demand days, via the increased pumping capacities of the high grove and prospect road pump stations.

Design Professional Services to be provided as part of this contract include:

- Project Management and Administration
- Conceptual Design
- Procurement Assistance
- Coordination with Wholesale Customers

Term

The term of this contract is 210 calendar days.

Solicitation Waiver/Project Goals/Subcontracting Participation

The contract utilizes a specialized waiver (under Code of Ordinance Section 3-7(a)(3)) for subsequent design work for a major subcontractor of the water masterplan. This waiver was approved by the Director of Water Services on August 12, 2025 recommending Black & Veatch Corporation for this project with a contract amount of \$1,198,023.00, which increased to total \$1,237,066.00, and with subcontracting participation of 14% MBE and 14% WBE. CREO KC approved subcontracting goals on August 22, 2025 of 14% MBE and 14% WBE.

The original water master plan was selected by a City Wide Selection Committee:

Mayor Appointee:	Councilperson Melissa Robinson
City Manager Appointee:	Assistant City Manager Mario Vasquez
Department Member:	Water Director Wes Minder

Since the project fee is above the \$400,000.00 threshold, this contract will need Council approval.

Estimated Project Cost

The City's estimated cost for the SB2 project is \$1,237,066.00.

Fiscal Impact

1. Is this legislation included in the adopted budget? ☒ Yes ☐ No
2. What is the funding source?
Water Fund 26-8010-807772-611040-80002617 = \$1,237,066.00
South Booster - Prospect & Main
3. How does the legislation affect the current fiscal year?
This ordinance is supported by the Fiscal Year 26 Water Services Annual CIP. Work on this project will be performed during the current fiscal year to improve the reliability of the City's water distribution system.

4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.
Funds encumbered in the current fiscal year will be disbursed over Fiscal Year 26. Work on the project is anticipated to be completed by 210 days from the Notice to Proceed date.
5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?
No.

Office of Management and Budget Review

(OMB Staff will complete this section.)

1. This legislation is supported by the general fund. ☐ Yes ☒ No
2. This fund has a structural imbalance. ☐ Yes ☒ No
3. Account string has been verified/confirmed. ☒ Yes ☐ No

Additional Discussion (if needed)

Click or tap here to enter text.

Citywide Business Plan (CWBP) Impact

1. View the [Adopted 2025-2029 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?
Infrastructure and Accessibility (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
 - ☐ Engage in thoughtful planning and redesign of existing road networks to ensure safety, access, and mobility of users of all ages and abilities.
 - ☐ Enhance the City's connectivity, resiliency, and equity through a better-connected multi-modal transportation system for all users.
 - ☐ Build on existing strengths while developing a comprehensive transportation plan for the future.
 - ☒ Develop environmentally sustainable infrastructure strategies that improve quality of life and foster economic growth.
 - ☒ Ensure adequate resources are provided for continued maintenance of existing infrastructure.
 - ☐ Focus on delivery of safe connections to schools.

Prior Legislation

N/A

Service Level Impacts

To maintain current service level commitments in the South Booster Booster, pressure zone transmission main upgrades as well as upgrades to the High Grove and Prospect Road Pump stations are necessary.

Other Impacts

1. What will be the potential health impacts to any affected groups?
This project will maintain public health by allowing the Water Utility to continue to meet its service level commitments.
2. How have those groups been engaged and involved in the development of this ordinance?
N/A
3. How does this legislation contribute to a sustainable Kansas City?
This project looks to improve existing assets and replace old assets that would allow the City to meet future water demands in the area.
4. Does this legislation create or preserve new housing units?
No (Press tab after selecting)
N/A
[Click or tap here to enter text.](#)
5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.
Yes - I have submitted documents for CREO Review (Press tab after selecting)
Please attach or copy and paste CREO's review.
The Contractor Utilization Plan was submitted to CREO KC for the design professional services project on September 4, 2025, and was approved on September 15, 2025 with 19% MBE and 16% WBE goals.

There are Affirmative Action Program requirements in this contract.

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

☐ No(Press tab after selecting)

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?
- ☐ No(Press tab after selecting)