

Civil Rights & Equal Opportunity Department
Economic Equity & Inclusion
Nondiscrimination & Equal Opportunity Review Form

Date: 7/8/2025

Form Prepared By: Erica Mackey

Contract/Project Number: NA		Project Name: Diamond Food LLC, dba Break Time	
Developer/Prime: NA		Contact Information: 816-291-0531	
Final Contract Value: N/A		Project Manager: Erica Mackey	
Funding:	<input type="checkbox"/> City	<input type="checkbox"/> State	<input type="checkbox"/> Federal
Project Requirements:	<input type="checkbox"/> M/WBE	<input type="checkbox"/> DBE	<input type="checkbox"/> Section 3
Tax Incentive:	<input type="checkbox"/> LCRA	<input type="checkbox"/> TIF	<input type="checkbox"/> PIEA
Prevailing Wage:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Davis-Bacon:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Construction Employment Program:	<input type="checkbox"/> Yes: Workforce goals are 10% Minority & 2% Women. There are over 800 Workforce hours and project cost is \$300,000 or more. <input type="checkbox"/> No: Workforce hours are less than 800 and project cost is less than \$300,000.		

Contracts & Leases	Nondiscrimination
Ch. 3 Article IV: <u>X</u> <u>X</u>	Ch. 38: <u>X</u> <u>X</u>
RSMo 213: <u>NA</u> <u>X</u>	Title VI: <u>NA</u> <u>X</u>
MWDBE: <u>NA</u> <u>X</u>	Prevailing Wage and Labor Standards: <u>NA</u> <u>X</u>
SLBE: <u>NA</u> <u>X</u>	RSMo 34 Anti-Discrimination Against Israel: <u>NA</u> <u>X</u>

Contract Type:

- ☐ Construction ☐ Design-Build ☐ Design Professional ☐ Professional Services
☒ General Service ☐ Concession ☐ Other Goods & Services ☐ Non-Municipal Agency
☐ Co-Operative ☐ Revenue Sharing ☐ Facilities Maintenance/Repair/Renovation
☒ Other: Property Lease

Additional Information:

Authorizing the Director of General Services to execute a one (1) year lease agreement with two options to renew for one (1) year each with Diamond Food LLC, dba Break Time for the purpose of a convenience store located at 1128 Oak Street, Kansas City Missouri, 64106.

This document is submitted with all available facts. Intentionally falsifying this document or omitting pertinent facts is grounds for disciplinary action pursuant to KCMO Human Resources Rules & Policy Manual (eff. August 4, 2014).

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☒ Approved ☐ Disapproved

Changes Needed:

Federal Provisions Included:

☐ Approved ☐ Disapproved ☒ Not Applicable

CREO Signature

DocuSigned by:

Alvaro Quinteros

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Date: 7/8/2025

Comments:

Re-submitted due to updated lease amounts per EM. Reviewed and approved again 7/8.AO

