



CONTRACTOR UTILIZATION PLAN/REQUEST FOR WAIVER

Project Number 81000929/1720

Project Title 87th St. Pump Station (PS) Screen Evaluation

87th St. Pump Station (PS) Screen Evaluation
(Department Project)

Water Services Department
Department

Garver, LLC

(Bidder/Proposer)

STATE OF Clay)

COUNTY OF Missouri) ss

I, Mary Elizabeth Mach, of lawful age and upon my oath state as follows:

1. This Affidavit is made for the purpose of complying with the provisions of the MBE/WBE submittal requirements on the above project and the MBE/WBE Program and is given on behalf of the Bidder/Proposer listed below. It sets out the Bidder/Proposer's plan to utilize MBE and/or WBE contractors on the project.
2. The project target goals are 11 % MBE and 11 % WBE.
3. Bidder/Proposer assures that it will utilize a minimum of the following percentages of MBE/WBE participation in the above project:

| **BIDDER/PROPOSER PARTICIPATION:** 11 % MBE 11 %
WBE

| **POST-BID/POST-RFP ESTIMATED BUDGET:** \$ 1,088,300.00

4. The following are the M/WBE subcontractors whose utilization Bidder/Proposer warrants will meet or exceed the above-listed Bidder/Proposer Participation. Bidder/Proposer warrants that it will utilize the M/WBE subcontractors to provide the goods/services described in the applicable Letter(s) of Intent to Subcontract, copies of which shall collectively be deemed incorporated herein). (*All firms must currently be certified by Kansas City, Missouri*)

Name of M/WBE Firm Custom Engineering

Address 12760 E US E Hwy 40, Independence, MO 64055

Telephone No. (816) 350-1473

I.R.S. No. 43-1031915

Name of M/WBE Firm Environmental Advisors and Engineers, Inc.
 Address 19211 W 64th Terrace, Shawnee KS 66218
 Telephone No. (913) 559-9429
 I.R.S. No. 43-1806626

Name of M/WBE Firm KMB Engineering LLC
 Address 11412 W 114th Street, Overland Park, KS
 Telephone No. 913-707-0543
 I.R.S. No. 87-4401810

Name of M/WBE Firm TSi Geotechnical, Inc
 Address 8248 NW 101st Terrace, Kansas City, MO 64153
 Telephone No. 816-599-7965
 I.R.S. No. 43-1535463

Name of M/WBE Firm _____
 Address _____
 Telephone No. _____
 I.R.S. No. _____

Name of M/WBE Firm _____
 Address _____
 Telephone No. _____
 I.R.S. No. _____

(List additional M/WBEs, if any, on additional page and attach to this form)

4. The following is a breakdown of the percentage of the total contract amount that Bidder/Proposer agrees to pay to each listed M/WBE:

MBE/WBE BREAKDOWN SHEET

MBE FIRMS:

Name of MBE Firm	Supplier/Broker/Contractor	Subcontract Amount*	Weighted Value**	% of Total Contract
TSi Geotechnical		\$ 46,550.17		4.25
Custom Engineering		\$ 73,932.62		6.75



TOTAL MBE \$ / TOTAL MBE %:	\$ <u>120,482.79</u>	<u>11.00</u> %
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WBE FIRMS:

Name of WBE Firm	Supplier/Broker/Contractor	Subcontract Amount*	Weighted Value**	% of Total Contract
Environmental Advisors and Engineers, Inc		\$ 87,514.31		7.99
KMB Engineering, LLC		\$ 32,968.47		3.01
TOTAL WBE \$ / TOTAL WBE %:		\$ <u>120,482.78</u>		<u>11.00</u> %

*"Subcontract Amount" refers to the dollar amount that Bidder/Proposer has agreed to pay each M/WBE subcontractor as of the date of contracting and is indicated here solely for the purpose of calculating the percentage that this sum represents in proportion to the total contract amount. Any contract amendments and/or change orders changing the total contract amount may alter the amount due an M/WBE under their subcontract for purposes of meeting or exceeding the Bidder/Proposer participation.

**"Weighted Value" means the portion of the subcontract amount that will be credited towards meeting the Bidder/Proposer participation. See CREO KC Forms and Instructions for allowable credit and special instructions for suppliers.

5. Bidder/Proposer acknowledges that the monetary amount to be paid each listed M/WBE for their work, and which is approved herein, is an amount corresponding to the percentage of the total contract amount allocable to each listed M/WBE as calculated in the MBE/WBE Breakdown Sheet. Bidder/Proposer further acknowledges that this amount may be higher than the subcontract amount listed therein as change orders and/or amendments changing the total contract amount may correspondingly increase the amount of compensation due an M/WBE for purposes of meeting or exceeding the Bidder/Proposer participation



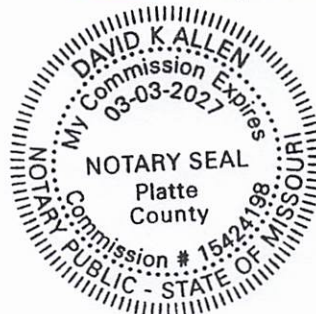
6. Bidder/Proposer acknowledges that it is responsible for considering the effect that any change orders and/or amendments changing the total contract amount may have on its ability to meet or exceed the Bidder/Proposer participation. Bidder/Proposer further acknowledges that it is responsible for submitting a Request for Modification or Substitution if it will be unable to meet or exceed the Bidder/Proposer participation set forth herein.
7. If Bidder/Proposer has not achieved both the M/WBE goal(s) set for this Project, Bidder/Proposer hereby requests a waiver of the MBE and/or WBE goal(s) that Bidder/Proposer has failed to achieve
8. Bidder/Proposer will present documentation of its good faith efforts, a narrative summary detailing its efforts and the reasons its efforts were unsuccessful when requested by the City.
9. I hereby certify that I am authorized to make this Affidavit on behalf of the Bidder/Proposer named below and who shall abide by the terms set forth herein:

Bidder/Proposer primary contact: Garver, LLC - Terry Leeds
Address: 7509 NW Tiffany Springs Pkwy, Ste. 200
Kansas City, MO 64153
Phone Number: 816-849-2026
Facsimile number: _____
E-mail Address: tcleeds@garverusa.com

By: Mary Elizabeth Mach *Mary E Mach*
Title: Vice President
Date: December 22, 2025
(Attach corporate seal if applicable)

Subscribed and sworn to before me this 22nd day of December, 2025

My Commission Expires: March 3, 2027 *David K Allen*
Notary Public





LETTER OF INTENT TO SUBCONTRACT

Check one:	
Original LOI:	<input checked="" type="checkbox"/>
Updated LOI:	<input type="checkbox"/>

Project Name/Title 87th St. Pump Station (PS) Screen Evaluation

Project Location/Number 81000929/1720

PART I: Prime Contractor Garver, LLC agrees to enter into a contractual agreement with M/W/DBE Subcontractor Custom Engineering who will provide the following goods/services in connection with the above-reference contract: [Insert a brief narrative describing goods/services to be provided. Broad Categorizations (e.g., "electrical," "plumbing," etc.) or the listing of NAICS Codes in which M/W/DBE Subcontractor is certified are insufficient and may result in denial of this Letter of Intent to Subcontract.]

Custom Engineering will be responsible for reviewing the electrical systems, and the mechanical systems in place as well as provide modifications associated with the bar screen replacements.

for an estimated amount of \$ 73,932.62 (or 6.75 % of the total estimated contract value.)

- M/WBE Vendor type:
- ☒ Subcontractor/manufacture (counts as 100% of contract value towards goals)
 - ☐ Supplier (counts as 60% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)
 - ☐ Broker (counts as 10% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)

M/W/DBE Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Civil Rights & Equal Opportunity Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.

PART 2: This section is to be completed by the M/W/DBE subcontractor listed above. Please attach additional sheets as needed for more than one intended sub-tier contract. **IMPORTANT: Falsification of this document will result in denial and other remedies available under City Code.**

- Select one:
- ☒ The M/W/DBE Subcontractor listed above **IS NOT** subcontracting any portions of the above-stated scope of work(s). (Continue to Part 3.)
 - ☐ The M/W/DBE Subcontractor listed above **IS** subcontracting certain portions of the above stated scope of work(s) to:

(1) Company name: _____

Full address: _____

Street number and name

City, State and Zip Code

Primary contact: _____

Name

Phone

a) This subcontractor is (select one): ☐ MBE ☐ WBE ☐ DBE ☐ N/A

i: If this subcontractor is an M/W/DBE certified with the City of Kansas City, Missouri, a separate Letter of Intent must be attached to this document.

ii. If this subcontractor is NOT a certified M/W/DBE certified with the City of Kansas City, Missouri, the firm must still be listed for reporting purposes but a Letter of Intent is not required.

b) Scope of work to be performed: _____

c) The dollar value of this agreement is: _____

PART 3:

**NOTE: SIGNATURES AND NOTARIZATIONS REQUIRED FOR NEW LETTERS OF INTENT (LOI);
SIGNATURES ONLY FOR UPDATED LOI (ADDING VALUE TO EXISTING CONTRACT).**

PRIME CONTRACTOR BUSINESS NAME: Garver, LLC

Mary Elizabeth Mach
Signature: Prime Contractor
Vice President
Title

Mary Elizabeth Mach
Print Name
December 22, 2025
Date

State of Missouri)
County of Platte)

I, Mary Elizabeth Mach state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 22nd day of Dec, 2025



My Commission Expires: March 3, 2027 David Kallen
Notary Public

STAMP:

MWDBE SUBCONTRACTOR BUSINESS NAME: Custom Engineering

Joseph T. Davis
Signature: Subcontractor
CEO
Title

Joseph T. Davis
Print Name
12/19/2025
Date

State of MO)
County of Jackson)

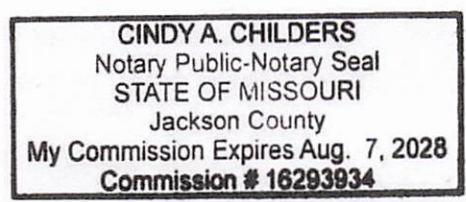
I, Joseph T. Davis state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 19th day of December, 2025

My Commission Expires: 8-7-2028

Cindy A. Childers
Notary Public

STAMP:





LETTER OF INTENT TO SUBCONTRACT

Check one:

Original LOI: ☒

Updated LOI: ☐

Project Name/Title 87th St. Pump Station (PS) Screen Evaluation

Project Location/Number 81000929/1720

PART I: Prime Contractor Garver, LLC agrees to enter into a contractual agreement with M/W/DBE Subcontractor Environmental Advisors and Engineers, Inc. who will provide the following goods/services in connection with the above-reference contract: [Insert a brief narrative describing goods/services to be provided. Broad Categorizations (e.g., "electrical," "plumbing," etc.) or the listing of NAICS Codes in which M/W/DBE Subcontractor is certified are insufficient and may result in denial of this Letter of Intent to Subcontract.]

Environmental Advisors and Engineers will be in charge of any architectural improvements required during the evaluation, assistance with grit sampling field work, Envision certification evaluation, as well as environmental evaluation for additional storage site selection.

for an estimated amount of \$ 87,514.31 (or 7.99 % of the total estimated contract value.)

M/WBE Vendor type: ☒ Subcontractor/manufacturer (counts as 100% of contract value towards goals)
☐ Supplier (counts as 60% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)
☐ Broker (counts as 10% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)

M/W/DBE Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Civil Rights & Equal Opportunity Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.

PART 2: This section is to be completed by the M/W/DBE subcontractor listed above. Please attach additional sheets as needed for more than one intended sub-tier contract. **IMPORTANT: Falsification of this document will result in denial and other remedies available under City Code.**

Select one: ☒ The M/W/DBE Subcontractor listed above **IS NOT** subcontracting any portions of the above-stated scope of work(s). (Continue to Part 3.)
☐ The M/W/DBE Subcontractor listed above **IS** subcontracting certain portions of the above stated scope of work(s) to:

(1) Company name: _____

Full address: _____

Street number and name

City, State and Zip Code

Primary contact: _____

Name

Phone

a) This subcontractor is (select one): ☐ MBE ☐ WBE ☐ DBE ☐ N/A

i: If this subcontractor is an M/W/DBE certified with the City of Kansas City, Missouri, a separate Letter of Intent must be attached to this document.

ii. If this subcontractor is NOT a certified M/W/DBE certified with the City of Kansas City, Missouri, the firm must still be listed for reporting purposes but a Letter of Intent is not required.

b) Scope of work to be performed: _____

c) The dollar value of this agreement is: _____

PART 3:

**NOTE: SIGNATURES AND NOTARIZATIONS REQUIRED FOR NEW LETTERS OF INTENT (LOI);
SIGNATURES ONLY FOR UPDATED LOI (ADDING VALUE TO EXISTING CONTRACT).**

PRIME CONTRACTOR BUSINESS NAME: Garver, LLC

Mary Elizabeth Mach
Signature/Prime Contractor
Vice President
Title

Mary Elizabeth Mach
Print Name
December 22, 2025
Date

State of Missouri)
County of Platte)

I, Mary Elizabeth Mach, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 22nd
day of Dec, 2025

My Commission Expires: March

STAMP:



MWDBE SUBCONTRACTOR BUSINESS NAME: Environmental Advisors and Engineers, Inc.

Jill R. Biesma
Signature: Subcontractor
President
Title

Jill R. Biesma
Print Name
12/19/2025
Date

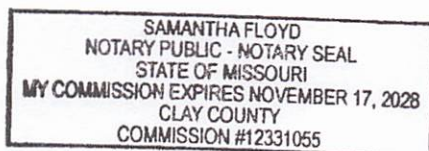
State of Missouri)
County of Clay)

I, Jill R. Biesma, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 19th
day of Dec, 2025

My Commission Expires: 11-17-2028

STAMP:



[Signature]
Notary Public



LETTER OF INTENT TO SUBCONTRACT

Project Name/Title 87th St. Pump Station (PS) Screen Evaluation

Project Location/Number 81000929/1720

Check one:

Original LOI: ☒

Updated LOI: ☐

PART 1: Prime Contractor Garver, LLC agrees to enter into a contractual agreement with M/W/DBE Subcontractor KMB Engineering, LLC who will provide the following goods/services in connection with the above-reference contract: [Insert a brief narrative describing goods/services to be provided. Broad Categorizations (e.g., "electrical," "plumbing," etc.) or the listing of NAICS Codes in which M/W/DBE Subcontractor is certified are insufficient and may result in denial of this Letter of Intent to Subcontract.]

KMB Engineering will be in charge of evaluating the controls, SCADA system, and H2S Monitoring systems and providing any recommendations for improvements.

for an estimated amount of \$ 32,968.47 (or 3.01 % of the total estimated contract value.)

M/WBE Vendor type: ☒ Subcontractor/manufacture (counts as 100% of contract value towards goals)
☐ Supplier (counts as 60% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)
☐ Broker (counts as 10% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)

M/W/DBE Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Civil Rights & Equal Opportunity Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.

PART 2: This section is to be completed by the M/W/DBE subcontractor listed above. Please attach additional sheets as needed for more than one intended sub-tier contract. **IMPORTANT: Falsification of this document will result in denial and other remedies available under City Code.**

Select one: ☒ The M/W/DBE Subcontractor listed above **IS NOT** subcontracting any portions of the above-stated scope of work(s). (Continue to Part 3.)
☐ The M/W/DBE Subcontractor listed above **IS** subcontracting certain portions of the above stated scope of work(s) to:

(1) Company name: _____

Full address: _____

Street number and name

City, State and Zip Code

Primary contact: _____

Name

Phone

a) This subcontractor is (select one): ☐ MBE ☐ WBE ☐ DBE ☐ N/A

i: If this subcontractor is an M/W/DBE certified with the City of Kansas City, Missouri, a separate Letter of Intent must be attached to this document.

ii. If this subcontractor is NOT a certified M/W/DBE certified with the City of Kansas City, Missouri, the firm must still be listed for reporting purposes but a Letter of Intent is not required.

b) Scope of work to be performed: _____

c) The dollar value of this agreement is: _____

PART 3:

NOTE: SIGNATURES AND NOTARIZATIONS REQUIRED FOR NEW LETTERS OF INTENT (LOI);
SIGNATURES ONLY FOR UPDATED LOI (ADDING VALUE TO EXISTING CONTRACT).

PRIME CONTRACTOR BUSINESS NAME: Garver, LLC

Mary Elizabeth Mach
Signature: Prime Contractor
Vice President
Title

Mary Elizabeth Mach
Print Name
December 22, 2025
Date

State of Missouri)
County of Platte)

I, Mary Elizabeth Mach, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 22nd
day of Dec, 20 25

My Commission Expires: March 3, 2027

David R. Allen
Notary Public

STAMP:



MWDBE SUBCONTRACTOR BUSINESS NAME: KMB Engineering, LLC

Kathleen M. Buechler
Signature: Subcontractor
Principal
Title

Kathleen M. Buechler
Print Name
12/22/25
Date

State of Kansas)
County of Johnson)

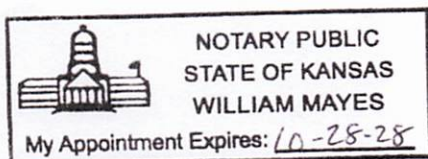
I, William Mayes, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 22
day of Dec, 20 25

My Commission Expires: 10-28-2028

William Mayes
Notary Public

STAMP:





LETTER OF INTENT TO SUBCONTRACT

Check one:	
Original LOI:	<input checked="checked" type="checkbox"/>
Updated LOI:	<input type="checkbox"/>

Project Name/Title 87th St. Pump Station (PS) Screen Evaluation

Project Location/Number 81000929/1720

PART 1: Prime Contractor Garver, LLC agrees to enter into a contractual agreement with M/W/DBE Subcontractor TSI Geotechnical, Inc who will provide the following goods/services in connection with the above-reference contract: [Insert a brief narrative describing goods/services to be provided. Broad Categorizations (e.g., "electrical," "plumbing," etc.) or the listing of NAICS Codes in which M/W/DBE Subcontractor is certified are insufficient and may result in denial of this Letter of Intent to Subcontract.]

TSI Geotechnical will be responsible for boring on the recommended site including a technical report outlining the findings of the bore investigations.

for an estimated amount of \$ 46,550.17 (or 4.25 % of the total estimated contract value.)

M/WBE Vendor type: ☒ Subcontractor/manufacturer (counts as 100% of contract value towards goals)
☐ Supplier (counts as 60% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)
☐ Broker (counts as 10% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)

M/W/DBE Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Civil Rights & Equal Opportunity Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.

PART 2: This section is to be completed by the M/W/DBE subcontractor listed above. Please attach additional sheets as needed for more than one intended sub-tier contract. **IMPORTANT: Falsification of this document will result in denial and other remedies available under City Code.**

Select one: ☒ The M/W/DBE Subcontractor listed above **IS NOT** subcontracting any portions of the above-stated scope of work(s). (Continue to Part 3.)
☐ The M/W/DBE Subcontractor listed above **IS** subcontracting certain portions of the above stated scope of work(s) to:

(1) Company name: _____

Full address: _____

Street number and name

City, State and Zip Code

Primary contact: _____

Name

Phone

a) This subcontractor is (select one): ☐ MBE ☐ WBE ☐ DBE ☐ N/A

i: If this subcontractor is an M/W/DBE certified with the City of Kansas City, Missouri, a separate Letter of Intent must be attached to this document.

ii. If this subcontractor is NOT a certified M/W/DBE certified with the City of Kansas City, Missouri, the firm must still be listed for reporting purposes but a Letter of Intent is not required.

b) Scope of work to be performed: _____

c) The dollar value of this agreement is: _____



PART 3:

**NOTE: SIGNATURES AND NOTARIZATIONS REQUIRED FOR NEW LETTERS OF INTENT (LOI);
SIGNATURES ONLY FOR UPDATED LOI (ADDING VALUE TO EXISTING CONTRACT).**

PRIME CONTRACTOR BUSINESS NAME: Garver, LLC

Mary Elizabeth Mach
Signature: Prime Contractor

Mary Elizabeth Mach
Print Name

Vice President
Title

December 22, 2025
Date

State of Missouri)

County of Platte)

I, Mary Elizabeth Mach, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 22nd day of Dec, 2025

My Commission Expires: March 3, 2027

David K Allen
Notary Public

STAMP:



MWDBE SUBCONTRACTOR BUSINESS NAME: TSi Geotechnical, Inc.

Denise B. Hervey
Signature: Subcontractor

Denise B. Hervey
Print Name

CEO
Title

12-22-25
Date

State of Missouri)

County of St. Louis)

I, Denise B. Hervey, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 22nd day of Dec, 2025

My Commission Expires: 9-25-27

Mary K. Harris
Notary Public

STAMP:

