



Project Number-80002579

WMR 20th St to 39th St, State Line Rd to Woodland Ave

CREO Document Upload:#1

Subject: CUP/LOI Document Upload | Contract WSD9926
Initiator: Newman-Buckner, Marzella
Date Created: 05.07.2025 05:06PM
Department: Water Services

Process Information

Document Type: CUP/LOI
Date Submitted: 05.07.2025
Date Received: 12.18.2024
Contract Number: WSD9926
Prime Contractor: TETRA TECH INC
Amount of Project: 761725.00
%MBE 14
%WBE 14
%DBE

Special Instructions:

CREO - Division of Economic Equity & Inclusion

Contractor Utilization Plan Approval FormPrepared by: Davis
by: McDonald-MacLin**e-Builder users:** Approval Form must be completed and attached in PDF format where indicated. CUP/LOIs must be attached where indicated, or as supporting documents.

Date: 5/9/25

Contract/Project Number: 9926/80002579	Project Name: WMR in the Area of 20th Street to 39th Street, State Line Road to Woodland Avenue
Developer/Prime: Tetra Tech, Inc.	Contact Name: Bridget Harper
Address: 415 Oak St., Kansas City, MO	Email: bridget.harper@tetrattech.com

Full Contract Value: \$ 761,725.00

Funding: ☒ City ☐ State ☐ Federal ☐ CO-OP ☐ Grant: ☐ Other:

Project Requirements: ☒ M/WBE ☐ DBE ☐ Section 3 ☐ N/A

Tax Incentive: ☐ LCRA ☐ TIF ☐ PIEA ☒ N/A ☐ Other:

Prevailing Wage: ☐ Yes ☒ No

Davis-Bacon: ☐ Yes ☒ No

Construction Employment Program: ☐ Yes: Workforce goals are 10% Minority & 2% Women. There are over 800 Workforce hours and project cost is \$300,000 or more.
☐ NO: Workforce hours are less than 800 and project cost is less than \$300,000.

Contract Goals:	Contractor Utilization Plan Achievement:
Self-Perform: ____%	Self-Perform: ____%
MBE: <u>14</u> %	MBE: <u>14</u> %
WBE: <u>14</u> %	WBE: <u>14</u> %
Non-certified firms: ____%	Non-certified firms: ____%

Contract Type (select one): ☐ Construction ☐ Design-Build ☒ Design Professional ☐ Professional Services
☐ General Services ☐ Facilities Maintenance/Repair/Renovation ☐ Concessions ☐ Co-operative
☐ Revenue Sharing ☐ Non-Municipal Agency ☐ Other Goods & Services ☐ Other _____

Project Manager: Davis McDonald-MacLin
Additional Information:

Email: davis.mcdonald@kcmo.org

This document is submitted with all available facts. Intentionally falsifying this document or omitting pertinent facts is grounds for disciplinary action pursuant to KCMO Human Resources Rules & Policy Manual (eff. August 4, 2014).

FOR CIVIL RIGHTS & EQUAL OPPORTUNITY DEPARTMENT (CREO) USE ONLY:**The Contractor Utilization Plan is:**

<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Disapproved
<u>14</u> % MBE	<u>14</u> % WBE <u> </u> % DBE

The Request for Good Faith Efforts Waiver is:

<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	<input checked="" type="checkbox"/> Not Applicable
Appeal Sent to FICB or Incentive Agency? <input type="checkbox"/> Yes <u> </u> FICB <u> </u> Incentive Agency <input type="checkbox"/> No		

CREO Signature: Rebecca Amezaga-Hogan Date: 5/15/2025**Comments:**

Approved at 14/14 RAH



Contractor Utilization Plan (CUP) MUST be submitted to CREO prior to being posted on docket for review & approval from Council.

CREO EEI Contractor Utilization Plan Approval Form REVISED 12-01-2023

Inter-Departmental Communication

Date: May 15, 2025

To: Councilman Kevin O'Neill; Chair; Transportation. Infrastructure & Operations Committee

From: Jaime Guillen; Director; Civil Rights & Equal Opportunity Department

Subject: CUP Summary #: (Ordinance Number)

CONTRACTOR: Tetra Tech, Inc.
Address: 415 Oak St.
Kansas City, MO 64106
Contract #: 9926/80002579 - WMR 20th St to 39th St, State Line Rd to Woodland Ave
Contract Amount: \$761,725.00
MBE Goal: 14%
WBE Goal: 14%
Total MBE Achieved: 14%
Total WBE Achieved: 14%

MBE SUBCONTRACTORS:

Name: Taliaferro & Browne, Inc.
Address: 1020 E 8th St.
Kansas City, MO 64106
Scope of Work: Survey
Subcontract Percentage: \$106,641.50
Ownership: Andebrhan, Hagos
Structure: African American Male Code: 15

WBE SUBCONTRACTORS:

Name: Environmental Advisors and Engineers, Inc.
Address: 19211 W 64th Ter
Shawnee, KS 66218
Scope of Work: QA/QC, Utility Coordination, Environmental Assessment, Project Administrator, Asset Management, GIS Support
Subcontract Percentage: \$106,641.50
Ownership: Biesma, Jill
Structure: Caucasian Female Code: 27

Comments:

The prime contractor has submitted a CUP (Contractor Utilization Plan) meeting the project goals of 14% MBE and 14% WBE. After review of the CUP, the prime contractor will meet or exceed goals at 14% MBE and 14% WBE.