

Inter-Departmental Communication

Date: April 26, 2022

To: Mayor Quinton Lucas; Chair: Transportation, Infrastructure & Operations Committee

From: Andrea Dorch; Director; Civil Rights & Equal Opportunity Department

Subject: Docket Memo #:220351

CONTRACTOR:	W.W. Grainger, Inc.
Address:	2300 E. 18 th St. Kansas City, MO 64127
Contract #	EVP2894 – Maintenance, Repairs & Operations Supplies
Contract Amount:	\$1,200,000.00
MBE Goal:	0%
WBE Goal:	0%

MBE SUBCONTRACTORS:

None

WBE SUBCONTRACTORS:

None

Comments:

CREO KC did not set MBE/WBE goals on the project at the request of Procurement Services because this is a piggy-back contract with OMINA contract #192163 through the City of Tucson, AZ. There is a certified MBE (RJ Kool Co.) participating on the contract as part of a Mentor-Protégé agreement with the prime contractor.



MBE/WBE/DBE Contract Goals Request

Date: October 18, 2021
 To: Andrea Dorch, Director, Civil Rights & Equal Opportunity Department
 From: Mia Wilson, Senior Procurement Officer, Procurement Services

Project Number	Project Name	
	Maintenance, Repair and Operation Supplies	
Contract ID Number	Estimated Cost: (cost breakdown attached)	Solicitation Date:
EVP2894	\$1,200,000.00	

Estimated Project Duration:

Note: Click the box to select

Contract Category:	→ FICB	PREVAILING WAGE:	☐ YES	☒ NO
	☐ Construction	☐ Design-Build	☐ Non-Municipal Agency	
	☐ Design Professional	☒ Other Goods & Services	☐ Lease	
	☐ Professional Services	☐ Facilities Maintenance/Repair	☐ Tenant (MBE/WBE)	
	☐ Other (Enter Type):		☐ Concession	
Type:	☒ Original ☐ Amendment No.			
Funding:	☒ City(MBE/WBE)	☐ Federal (DBE)	☐ State (DBE)	
	☐ Other:	☐ Grant#		
Construction Workforce Goals: Are the estimated construction labor hours greater than 800 and the estimated cost greater than \$300,000? If yes, complete "Required Crafts" Worksheet and include total number of hours in Description of Work.				
☐ Yes ☐ No				
☐ Estimated Cost Breakdown attached - Page 2 ☐ List of Required Crafts attached - Page 3				

Description of work:

This is a piggyback contract utilizing the OMINA Contract #192163, of which the City of Tucson, AZ was the Lead Public Agency. This contract is for Maintenance Repair and Operations (MRO) Supplies, Parts, Equipment and Materials and Related Services which includes, but not limited to, janitorial supplies, facilities supplies, and other related supplies. The City will be able to access deeply-discounted pricing based on this national contract, as well as have access to a wide variety of products. Grainger will be utilizing a City-certified MBE (RJ Kool DBA Controlled Environment Products) firm through its Distributor Alliance Program to sell janitorial supplies (under contract EVP2448) to the City at the same discounted contract price. The total estimated amount for these items is about \$220,000 of the \$1M or 22%. Grainger and RJ Kool will be participating in the CREO Mentor-Protege program. Based on the CREO program, Procurement is requesting no goals.

cc:

FOR CIVIL RIGHTS & EQUAL OPPORTUNITY DEPARTMENT USE ONLY:

☒ No Goals are set for this Project; OR *

☐ The following Goals are approved for this Project

DocuSigned by: _____ % MBE _____ % WBE OR _____ % DBE

Civil Rights & Equal Opportunity Department

Date: 10/29/2021

FOR FAIRNESS IN CONSTRUCTION BOARD USE ONLY²

☐ Approved

☐ Disapproved

☐ N/A

Date

FOR GRANT AGENCY USE ONLY³

☐ Approved

☐ Disapproved

☐ N/A

Date

¹ DBE Programs apply to specific federal or state grant requirements.

² For Projects subject to prevailing wage requirements only.

³ Federal and state grant agreements may require granting agency approval of contract goals.

* The Prime and MBE firm have agreed to enter a Mentor/Protege Agreement (MPA). Failure of the Prime to submit a valid MPA within 30 days of contract execution will void this approval and require goals to be set for this contract. NOTE to Contract Admin: This is a required contract term.