



City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: 240017

Submitted Department/Preparer: Aviation

Revised 11/01/23

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

Executive Summary

Authorizing a Lease Agreement with DHL Express (USA), Inc., Contract #6223030027 at Kansas City International Airport; and estimating F.Y. '24 revenue in the amount of \$48,650.68 to the Aviation Fund.

Discussion

Authorizing Lease Agreement #6223030027 for 50,000 square feet of Apron/Ramp Space at the MCI Air Cargo Center 1 Facility located at Kansas City International Airport from January 1, 2024 to December 31, 2026, with the option to renew for one (1) additional two-year period.

Beginning January 1, 2024 DHL Express (USA) will pay an estimated FY '25 rental rate of \$145,952.04, plus three percent (3%) annual rental rate adjustment thereafter.

Fiscal Impact

1. Is this legislation included in the adopted budget? Yes No

2. What is the funding source?

Aviation Fund (8300)

24-8300-630000-470643 Property Rent Revenue \$48,650.68

3. How does the legislation affect the current fiscal year?

Year 1 ending April 30, 2024 \$48,650.68 Property Rent Revenue

4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.

The legislation increases revenue by an estimated \$145,952.04, plus three percent (3%) annually in future years.

5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?

The legislation does generate revenue by an estimated \$145,952.04, plus three percent (3%) increases annually.

Office of Management and Budget Review

(OMB Staff will complete this section.)

1. This legislation is supported by the general fund. Yes No
2. This fund has a structural imbalance. Yes No
3. Account string has been verified/confirmed. Yes No

Additional Discussion (if needed)

This ordinance estimates \$48,650.68 of revenue in the current fiscal year (FY24), and authorizes a lease agreement that will increase estimated revenue in future fiscal years.

Citywide Business Plan (CWBP) Impact

1. View the [FY23 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?
Infrastructure and Accessibility (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
- Engage in thoughtful planning and redesign of existing road networks to ensure safety, access, and mobility of users of all ages and abilities.
 - Enhance the City's connectivity, resiliency, and equity through a better-connected multi-modal transportation system for all users.
 - Build on existing strengths while developing a comprehensive transportation plan for the future.
 - Develop environmentally sustainable infrastructure strategies that improve quality of life and foster economic growth.
 - Ensure adequate resources are provided for continued maintenance of existing infrastructure.
 - Focus on delivery of safe connections to schools.

Prior Legislation

Click or tap here to list prior, related ordinances/resolutions.

Service Level Impacts

Click or tap here to provide a description of how this ordinance will impact service levels. List any related key performance indicators and impact.

Other Impacts

1. What will be the potential health impacts to any affected groups?

There are no known potential health impacts to any affected group.

2. How have those groups been engaged and involved in the development of this ordinance?

N/A

3. How does this legislation contribute to a sustainable Kansas City?

This Lease Agreement supports our goal to utilize assets to maximize revenue while providing customer services for passengers and visitors.

4. Does this legislation create or preserve new housing units?

No (Press tab after selecting)

Click or tap here to enter text.

Click or tap here to enter text.

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

Yes - I have submitted documents for CREO Review (Press tab after selecting)

Please attach or copy and paste CREO's review.

CREO Document attached

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

N/A

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?
No(Press tab after selecting)