



MEMORANDUM

DATE: January 13, 2026

TO: Kenneth C. Morgan, P.E., Director
Andy Shively, P.E., Deputy Director

FROM: Jacob Groh, Smart Sewer Project Manager Initial
JG

SUBJECT: **Professional, Specialized or Technical Services Contract recommendation for Forcemain Assessment, Project No. 81001035, Contract No. EV3986**

On July 3, 2025, WSD advertised a request for proposals to verify existing forcemain alignment and assess pipeline condition. Work will result in updated forcemain alignment and condition information to determine future repair or rehabilitation work. Proposals were received on July 30, 2025.

Project Description:

Professional, specialized, or technical services are required for: determining the operational, physical, and location information of forcemains in the wastewater collection system; delivering a summary report of findings featuring the existing as-built locations and the actual pipeline alignment and offsets; installing launch and retrieval piping modifications, if necessary; providing point repairs to correct leaks if found; and, if authorized, to provide necessary cleaning and condition assessment inspections to determine the internal condition of the forcemain. Task series listing to be included in the Basic Scope of Services is organized as follows:

1. Forcemain Alignment Verification.
2. Forcemain Condition Assessment (Optional Services)

Proposals Received from the Following Firms:

1. She Digs It, LLC

Selection Type and Committee Members:

1. Selection Type: City-Wide Selection
2. City-Wide Selection Committee Members:
 - a. Jeff Martin, Assistant City Manager
 - b. Kenneth C. Morgan, Director
 - c. Andy Shively, Deputy Director

Contractor Selection:

Selected Consultant: She Digs It, LLC

MBE/WBE Utilization and CREO KC Approval: 4% MBE / 4% WBE

Negotiated Fee: \$1,500,000.00

Funding Source: 8110-807769-611040-81001035

Permission is requested to proceed with Ordinance authorization Contract #EV3986 for Forcemain Assessment.

Approved:  5C2BF4AF648149C...
Andy Shively, P.E., Deputy Director
Water Services Department

Approved:  47CA3801D3B6446...
Kenneth C. Morgan, P.E., Director
Water Services Department

Attachment:

1. Approved Unit Price Table

cc: Contract File EV3986