

Inter-Departmental Communication

Date: September 1, 2022

To: Mayor Quinton Lucas, Chair: Transportation, Infrastructure & Operations Committee

From: Andrea Dorch; Director; Civil Rights & Equal Opportunity Department

Subject: Docket Memo #: 220963

CONTRACTOR: Coffman Associates
Address: 12920 Metcalf Ave., Suite 200
Overland Park, KS. 66213
Contract #: 62220555- Aviation Planning Services at CBW
Downtown Airport
Contract Amount: \$1,320,968.00
DBE Goal: 17%
Total DBE Achieved: 22.42%

DBE SUBCONTRACTORS:
Name: Martinez Geospatial
Address: 2915 Waters Rd., Suite 100
Eagan, MN. 55121
Scope of Work: Airport Geographic Information System Survey
Dollar Amount: \$155,836
Ownership: Steve Martinez
Structure: Hispanic/Latino Male Code 68

DBE SUBCONTRACTORS:
Name: Landry Consulting LLC
Address: 2960 E. LA 46
St. Bernard, LA. 70085
Scope of Work: Safety Risk Management Analysis
Dollar Amount: \$140,317
Ownership: Joanne Landry
Structure: Caucasian Female Code 79

Comments:



AVIATION DEPARTMENT DBE Contract Goals Request

Date: 12/8/2021
 To: Ian Redhead, DBE Program Manager, Aviation Department
 From: Sara Hurst, Planning & Engineering
 Senior Planner: Mike Waller

Project Number: 62220555		Project Name: Aviation Planning Services-MKC	
Contract ID Number NA		Estimated Cost: (cost breakdown attached) \$1,500,000.00	Solicitation Date:
Estimated Project Duration: 5 Years (On-call)			

Note: Click the box to select

Contact	<input type="checkbox"/> Construction	<input checked="" type="checkbox"/> Design Professional	<input checked="" type="checkbox"/> Professional Services	<input type="checkbox"/> Service/Maintenance
Category:	<input type="checkbox"/> Lease	<input type="checkbox"/> Non-Municipal Agency	<input type="checkbox"/> Concession	<input type="checkbox"/> Other Goods & Services
Type:	<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Amendment No. _____		
Funding:	<input type="checkbox"/> City(MBE/WBE)	<input checked="" type="checkbox"/> Federal (DBE)1	<input checked="" type="checkbox"/> State (DBE)1	<input type="checkbox"/> Tenant (MBE/WBE)
	<input type="checkbox"/> Other:		<input type="checkbox"/> Grant#	
Construction Workforce Goals: Are the estimated construction labor hours greater than 800? If yes, complete "Required Crafts" Worksheet and include total number of hours in Description of Work. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
<input checked="" type="checkbox"/> Estimated Cost Breakdown attached				
<input type="checkbox"/> List of Required Crafts attached				

Description of work:

This project will involve soliciting statements of qualifications and experience from qualified consultants for aviation planning services related to airport development projects at the Charles B. Wheeler Downtown Airport (MKC), subject to future receipt of FAA AIP and/or MoDOT funding, including: 1) Development of an Airport Master Plan and Airport Layout Plan Update; 2) Perform Airports GIS (AGIS) aeronautical surveys; 3) Preparation of a Certificate of Title, including an Exhibit "A" Property Map; 4) Assistance with land acquisition and obstruction removal for development and preservation of airspace; 5) Assistance with environmental actions and NEPA documentation; and 6) Assistance with preparation of Airport Capital Improvement Program.

cc: Jade Liska
 Mike Waller, Senior Planner

FOR AVIATION DEPARTMENT USE ONLY:	
<input type="checkbox"/> No Goals are set for this Project; OR	
<input checked="" type="checkbox"/> The following Goals are approved for this Project	17 % DBE
<i>Jan A. Redhead</i>	12/16/2021
Aviation Department DBE Program Mgr.	Date

**ESTIMATED COST BREAKDOWN FOR
PROJECT #62220555 - Aviation Planning Services-MKC**

Department Use		
Scopes of Work	Dollar Amount	DBE
Airport Master Plan Development/Airport Layout Plan (ALP) Design	\$ 700,000.00	
Airports GIS (AGIS) Aeronautical Survey Completion	\$ 150,000.00	\$ 150,000.00
Certificate of Title, Including an Exhibit 'A' Property Map Preparation	\$ 100,000.00	\$ 100,000.00
Land Acquisition and/or Obstruction Removal	\$ 300,000.00	
Environmental Actions and NEPA Documentation	\$ 225,000.00	
Annual Airport Capital Improvement Program (ACIP) Preparation	\$ 25,000.00	
Department Recommendation Total	\$ 1,500,000.00	\$ 250,000.00
Department Recommended Goal		17%
CREO KC Use Only:		
Scopes of Work	Dollar Amount	DBE
CREO KC Recommendation Total	\$ -	\$ -
CREO KC Recommended Goal		#DIV/0!