



City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: TMP-5823
Submitted Department/Preparer: Aviation
Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

Executive Summary

Authorizing the Manager of Procurement Services to execute a five (5) year contract (No. 6223060088) with SP Plus LLC, to provide parking management services at the Airport; authorizing the Manager of Procurement Services to amend the contract and exercise two (2) one-year renewal options; and authorizing the Director of Aviation to expend \$11,269,633 (which includes a \$857,600 management fee and \$10,412,033 for operational expenses) for this fiscal year.

Discussion

The contractor operates and manages all parking operations consisting of approximately (28,000 spaces) with nearly 140 employees, to provide parking services to all the public parking facilities at the Kansas City International Airport. It is a 24 hours a day, seven days a week operation which includes, the terminal garage, B garage (employee parking), C Garage (Valet storage), two surface lots, terminal valet, and an off-airport valet operation (Park Air Express). Contractor is responsible for the secure and accurate collection of an anticipated \$75 million in annual parking revenue and managing the operating budget to maintain all parking equipment, cleaning of all parking facilities, maintaining off-airport valet shuttles, service vehicles, and snow removal in the lots.

This is an ACBDE contract with a small business participation goal of 24%, SP+ estimated to achieve and approximate 32% participation.

Fiscal Impact

1. Is this legislation included in the adopted budget? ☒ Yes ☐ No
2. What is the funding source?
Aviation Fund - 26-8300-621045-B
Aviation Fund - 26-8300-621050-B
3. How does the legislation affect the current fiscal year?
26-8300-621045-B \$7,827,634

26-8300-621050-B

\$3,441,999

4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.

Year 2 May 1, 2026 – April 30, 2027 - \$14,053,181

Year 3 May 1, 2027 – April 30, 2028 - \$14,603,648

Year 4 May 1, 2028 – April 30, 2029 - \$15,175,784

Year 5 May 1, 2029 – April 30, 2030 - \$15,770,446

(Option) Year 6 May 1, 2030 – April 30, 2031 - \$16,394,022

(Option) Year 7 May 1, 2031 - April 30, 2032 - \$17,030,940

5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?

Legislation will create an estimated revenue of \$75 million annually during the term of the contract.

Office of Management and Budget Review

(OMB Staff will complete this section.)

- | | | |
|---|---|--|
| 1. This legislation is supported by the general fund. | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| 2. This fund has a structural imbalance. | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| 3. Account string has been verified/confirmed. | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |

Additional Discussion (if needed)

Click or tap here to enter text.

Citywide Business Plan (CWBP) Impact

1. View the [Adopted 2025-2029 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?
Infrastructure and Accessibility (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
 - ☐ Engage in thoughtful planning and redesign of existing road networks to ensure safety, access, and mobility of users of all ages and abilities.
 - ☐ Enhance the City's connectivity, resiliency, and equity through a better-connected multi-modal transportation system for all users.

- ☐ Build on existing strengths while developing a comprehensive transportation plan for the future.
- ☒ Develop environmentally sustainable infrastructure strategies that improve quality of life and foster economic growth.
- ☒ Ensure adequate resources are provided for continued maintenance of existing infrastructure.
- ☐ Focus on delivery of safe connections to schools.

Prior Legislation

None

Service Level Impacts

This contract supports the Aviation Department's goal to maximize use of all parking assets while providing efficient and satisfactory services and facilities to passengers and visitors.

Other Impacts

1. What will be the potential health impacts to any affected groups?
Not applicable
2. How have those groups been engaged and involved in the development of this ordinance?
Not Applicable
3. How does this legislation contribute to a sustainable Kansas City?
The contract supports our goal to utilize assets to maximize revenue while providing customer services for passengers and visitors.
4. Does this legislation create or preserve new housing units?
No (Press tab after selecting)

Click or tap here to enter text.

Click or tap here to enter text.

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

No - CREO's review is not applicable (Press tab after selecting)
Please provide reasoning why not:
ACDBE Goals required for this contract

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

Click or tap here to enter text.

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?

Yes(Press tab after selecting)

In an effort to prevent disclosure of confidential information, a separate communication will be provided to City Council members to reflect the top three proposers for the RFP/Q.