



AVIATION DEPARTMENT DBE Contractor Utilization Plan Approval

Date: April 9, 2020
 To: Twintenia Strother, DBE Program Manager, Aviation Department
 From: Kevin D. Wells, Planning & Engineering
 Subject: Project No.62190509 – Design Airport Development KCI

Type:	<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Amendment No.			
Funding:	<input type="checkbox"/> City (MBE/WBE)	<input checked="" type="checkbox"/> Federal (DBE) ¹	<input type="checkbox"/> State (DBE) ¹	<input type="checkbox"/> Tenant MBE/WBE	<input type="checkbox"/> Tenant DBE ¹
	<input type="checkbox"/> Other: <input checked="" type="checkbox"/> Grant #3-29-0040-77				
Contract	<input type="checkbox"/> Construction	<input type="checkbox"/> General Service	<input type="checkbox"/> Facility Repair	<input type="checkbox"/> Lease	
Category:	<input checked="" type="checkbox"/> Design Professional	<input type="checkbox"/> Professional Services	<input type="checkbox"/> Concession	<input type="checkbox"/> Tenant	
Bid/Proposal Closing Date:	06/21/19		No. of Bidders/Proposers: 4		
Recommended Bid/Proposal²: \$3,578,721.55					
Company: HNTB Corporation			Address: 715 Kirk Dr., KCMO 64105		
Contact: Lynette Mellett			Phone: 816-527-2412		
Contact Email: lmellett@hntb.com			Fax:		
Additional Information:					

cc: Lapondzia Jones, Project Manager
 Jade Liska

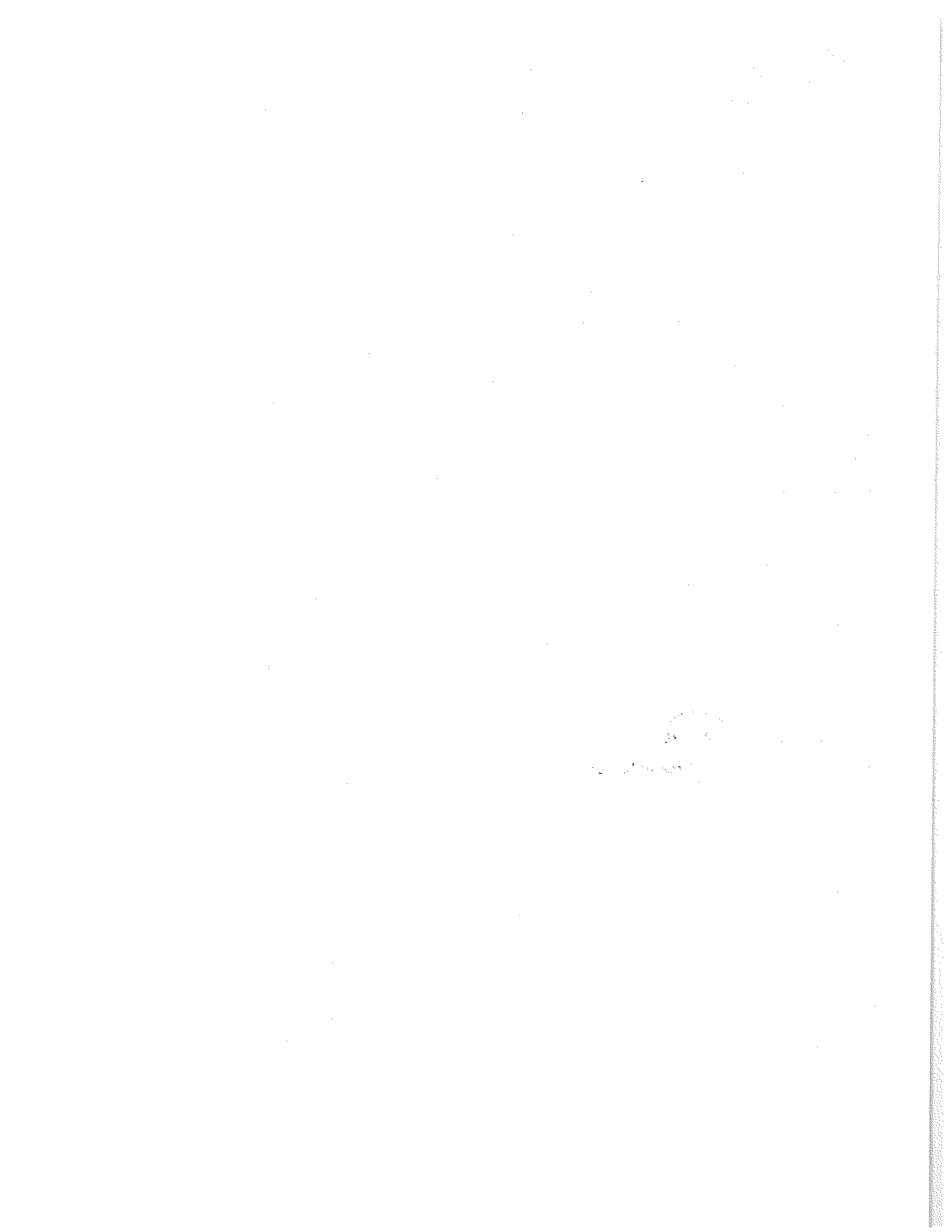
FOR AVIATION DEPARTMENT USE ONLY	
The attached Contractor Utilization Plan is:	The Request for Best Faith Efforts Waiver is:
<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Approved
<input type="checkbox"/> Disapproved	<input type="checkbox"/> Disapproved
	<input type="checkbox"/> Not Applicable
Contractor Utilization Plan Participation: 17.49% DBE	
Twintenia Strother	April 9, 2020
Aviation Department DBE Program Manager	Date

CONTRACT SUMMARY³:	
Project Goal: 13% DBE	
Original Contract Maximum Obligation	\$ _____
Amendment No. 1	\$ _____
Amendment No. 2	\$ _____
Amendment No. 3	\$ _____
Amendment No. 4	\$ _____
Amendment No. 5	\$ _____
Current Maximum Obligation:	\$ _____
<i>Proposed Amendment No. 6</i>	\$ _____
Proposed Revised Contract Maximum Obligation	\$ _____

¹ DBE Programs apply to specific federal or state grant requirements.

² The dollar figure here should match the approved Bid/Proposal recommendation on file with the requesting department.

³ The CONTRACT SUMMARY information should match information and calculations gathered and computed on the Contract Amendment Preparation Checklist. The Checklist form is found on Contract Central.



ATTACHMENT 6

AFFIDAVIT OF INTENDED UTILIZATION

(This Form must be submitted with your Bid/Proposal)

62190509 - Design Airport Development KCI

(Department Project # / Title)

HNTB Corporation

(Bidder/Proposer)

STATE OF Missouri)

COUNTY OF Jackson) ss

I, Timothy C. Morgan, of lawful age and upon my oath state as follows:

- 1. This Affidavit is made for the purpose of complying with the provisions of the DBE submittal requirements in the bid/proposal specifications on the above project and is given on behalf of the Bidder/Proposer listed below.
2. Bidder/Proposer assures that it presently intends to utilize the following DBE participation in the above project if awarded the Contract:

PROJECT GOALS: 13% DBE
BIDDER/PROPOSER PARTICIPATION: 17.49 % DBE

- 3. To the best of Bidder's/Proposer's knowledge, the following are the names of certified DBEs with whom Bidder/Proposer, or Bidder's/Proposer's subcontractors, presently intend to contract if awarded the Contract on the above project: (All firms must currently be certified by Kansas City, Missouri Dept. of Human Relations.)

a. Name of DBE Firm TREKK Design Group, LLC
Address 1441 E. 104th, Suite 105, Kansas City, MO 64131
Telephone No. 816-874-4655
I.R.S. No. 43-1953275
Area/Scope of work Survey
Subcontract amount \$237,757.10

b. Name of DBE Firm TSi Engineering Inc.
Address 8248 NW 101st Terrace #5, Kansas City, MO 64153
Telephone No. 816-599-7965
I.R.S. No. 43-1535463
Area/Scope of work Geotechnical Investigation
Subcontract amount \$45,190.76

c. Name of DBE Firm Custom Engineering
Address 12760 East 40 Highway, Independence, MO 64055
Telephone No. 816-350-1473

I.R.S. No. 43-1031915

Area/Scope of work Airfield Electrical Design

Subcontract amount \$230,707.00

(List additional DBEs, if any, on additional pages and attach to this form)

4. Bidder/Proposer will identify before contract award, those DBE subcontractors with dollar amounts and scopes of work which apply to or exceed the DBE goals for the Project on the *Contractor Utilization Plan/Request for Waiver (HRD 08)*.
5. Bidder/Proposer agrees that failure to meet or exceed the DBE Goals for the above project will automatically render this bid/proposal non-responsive if Bidder/Proposer fails to establish good faith efforts towards meeting the goals as set forth in the HRD Forms and Instructions.
6. I am authorized to make this Affidavit on behalf of the Bidder/Proposer named below as:

Vice President of HNTB Corporation
(Title) (Name of Bidder/Proposer)

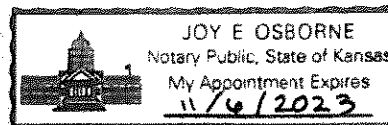
Dated: 1/10/2020

By: [Signature]
(Affiant)

Subscribed and sworn to before me this 10th day of January, 2020.

My Commission Expires: 11/6/2023

[Signature]
Notary Public



Attachment 6 continued

- d. Name of DBE Firm: Aviation Alliance Inc.
Address: P.O. Box 799 Colleyville, TX 76034
Telephone No.: 817-498-0388
I.R.S. No.: 75-1693540
Area/Scope of work: FAA NAVAID
Subcontract amount: \$122,251.00

d. Name of DBE Firm Aviation Alliance Inc.
 Address P.O. Box 799 Colleyville, TX 76034
 Telephone No. 817-498-0388
 I.R.S. No. 75-1693540

e. Name of DBE Firm _____
 Address _____
 Telephone No. _____
 I.R.S. No. _____

f. Name of DBE Firm _____
 Address _____
 Telephone No. _____
 I.R.S. No. _____

(List additional DBEs, if any, on additional page and attach to this form)

4. The following is a breakdown of the percentage of the total contract amount that Bidder/Proposer agrees to pay to each listed DBE:

DBE BREAKDOWN SHEET

DBE FIRMS:

<u>Name of DBE Firm</u>	<u>Supplier/Broker/Contractor</u>	<u>Subcontract Amount*</u>	<u>Weighted Value**</u>	<u>% of Total Contract</u>
<u>TREKK Design Group</u>	<u>Contractor</u>	<u>\$237,757.10</u>	<u>\$237,757.10</u>	<u>6.64%</u>
<u>TSi Engineering, Inc.</u>	<u>Contractor</u>	<u>\$45,190.76</u>	<u>\$45,190.76</u>	<u>1.26%</u>
<u>Custom Engineering, Inc.</u>	<u>Contractor</u>	<u>\$230,707.00</u>	<u>\$230,707.00</u>	<u>6.45%</u>
<u>Aviation Alliance, Inc.</u>	<u>Contractor</u>	<u>\$112,251.00</u>	<u>\$112,251.00</u>	<u>3.14%</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
TOTAL DBE \$ / %:		<u>\$ 625,905.86</u>		<u>17.49%</u>

*"Subcontract Amount" refers to the dollar amount that Bidder/Proposer has agreed to pay each DBE subcontractor as of the date of contracting and is indicated here solely for the purpose of calculating the percentage that this sum represents in proportion to the total contract amount. Any contract amendments and/or change orders changing the total contract amount may alter the amount due a DBE under their subcontract for purposes of meeting or exceeding the Bidder/Proposer participation.

**"Weighted Value" means the portion of the subcontract amount that will be credited towards meeting the Bidder/Proposer participation. See HRD Forms and Instructions for allowable credit and special instructions for suppliers.

5. Bidder/Proposer acknowledges that the monetary amount to be paid each listed DBE for their work, and which is approved herein, is an amount corresponding to the percentage of the total contract amount allocable to each listed DBE as calculated in the DBE Breakdown Sheet. Bidder/Proposer further acknowledges that this amount may be higher than the subcontract amount listed therein as change orders and/or amendments changing the total contract amount may correspondingly increase the amount of compensation due an DBE for purposes of meeting or exceeding the Bidder/Proposer participation
6. Bidder/Proposer acknowledges that it is responsible for considering the effect that any change orders and/or amendments changing the total contract amount may have on its ability to meet or exceed the Bidder/Proposer participation. Bidder/Proposer further acknowledges that it is responsible for submitting a Request for Modification or Substitution if it will be unable to meet or exceed the Bidder/Proposer participation set forth herein.
7. If Bidder/Proposer has not achieved the DBE goal set for this Project, Bidder/Proposer hereby requests a waiver of the DBE goal that Bidder/Proposer has failed to achieve.
8. Bidder/Proposer will present documentation of its good faith efforts, a narrative summary detailing its efforts and the reasons its efforts were unsuccessful when requested by the City.
9. I hereby certify that I am authorized to make this Affidavit on behalf of the Bidder/Proposer named below and who shall abide by the terms set forth herein:

Bidder/Proposer primary contact: Lynette Mellett
 Address: 715 Kirk Drive, Kansas City, MO 64105
 Facsimile number: 913-488-1079
 E-mail Address: lmellett@hntb.com

By: [Signature]
 Title: Vice President
 Date: 1/10/2020
 (Attach corporate seal if applicable)

Subscribed and sworn to before me this 10th day of January, 2020

My Commission Expires: 11/6/2023

[Signature]
 Notary Public



TIMETABLE FOR DBE UTILIZATION

(This form should be submitted to the City after contract award.)

I, Timothy C Morgan, acting in my capacity as Vice President
(Name) *(Position with Firm)*
of HNTB Corporation, with the submittal of this Timetable, certify that
(Name of Firm)

the following timetable for DBE utilization in the fulfillment of this contract is correct and true to the best of my knowledge.

ALLOTTED TIME FOR THE COMPLETION OF THIS CONTRACT *(Check one only)*

15 days	___	75 days	___	135 days	___
30 days	___	90 days	___	150 days	___
45 days	___	105 days	___	165 days	___
60 days	___	120 days	___	180 days	___
Other	<u>640</u>	(Specify)			

Throughout	<u>April 2020-December 2021</u>	Beginning 1/3	<u>April 2020-October 2020</u>		
Middle 1/3	<u>November 2020- May 2021</u>	Final 1/3	<u>June 2021-December 2021</u>		
Beginning 1/3	<u>77</u> %	Middle 1/3	<u>15</u> %	Final 1/3	<u>8</u> %

PLEASE NOTE: Any changes in this timetable require approval of the Aviation Department in advance of the change.

If you have any questions regarding the completion of this form, please contact the Department of Aviation at (816) 243-3108



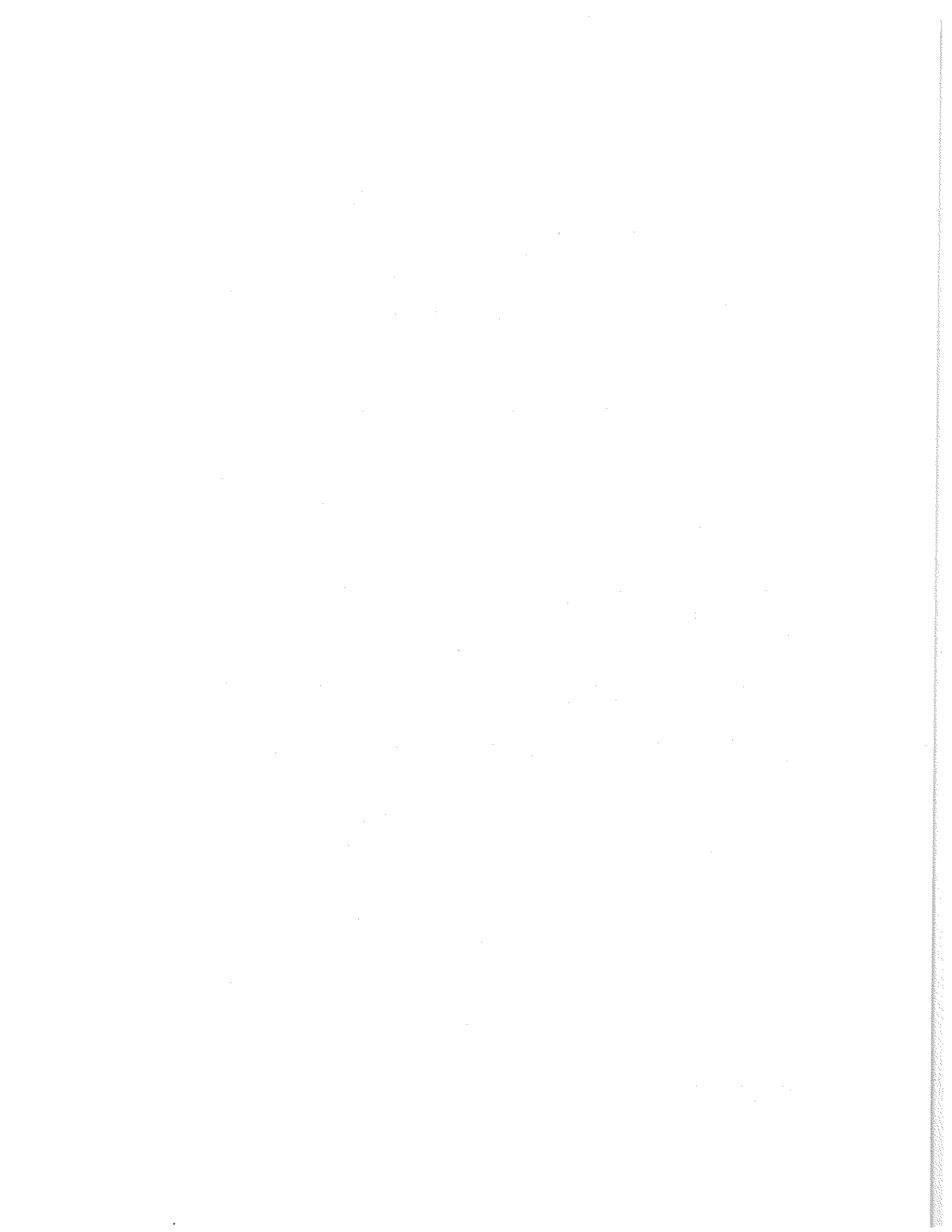
(Signature)

Vice President

(Position with Firm)

4/2/2020

(Date)





LETTER OF INTENT TO SUBCONTRACT

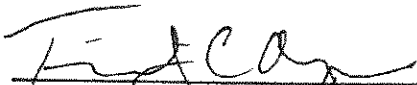
Project Number: 62190509


Project Title: Rehabilitate Runway 1L-19R

HNTB Corporation ("Prime Contractor") agrees to enter into a contractual agreement with TSi Engineering, Inc. ("M/W/DBE Subcontractor"), who will provide the following goods/services in connection with the above-referenced contract:

TSi Engineering, Inc. will perform geotechnical investigation services for Rehabilitate Runway 1L-19R project. These services performed on this project for an estimated amount of \$45,190.76 or 1.26% of the total estimated contract task value.

M/W/DBE Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Human Relations Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.


Signature: Prime Contractor
Timothy C Morgan
Print Name
Vice President 1/16/20
Title Date


Signature: M/W/DBE Subcontractor
Denise B. Hervey
Print Name
CEO 01.15.2020
Title Date

