

ORDINANCE NO. XXXXX

Authorizing the Manager of Procurement Services to execute a \$1,705,000.00 Contract Amendment No. 5 with Doxim Utilitec, LLC, for continued services under the Water Bill Printing and Mailing Services project, to add a one (1) year contract extension for a total contract amount of \$4,360,251.23; and recognizing this ordinance as having an accelerated effective date.

Authorizing the Director of the Water Services Department to expend \$1,705,000.00 from Account No. 25-8010-801100-616200B, Consumer Services, to satisfy the cost of this amendment.

WHEREAS, City Council passed Ordinance No. 210640 on August 12, 2021, authorizing a \$1,018,202.40 professional, specialized or technical services contract with Doxim Utilitec, LLC for the Water Bill Printing and Mailing Services project; and

WHEREAS, Ordinance No. 210640 approved the original contract and two successive one-year renewals; and

WHEREAS, the City executed a \$1,052,130.00 professional, specialized or technical services contract on September 2, 2022, under Contract No. 22003-1 with Doxim Utilitec, LLC for the Water Bill Printing and Mailing Services, Renewal No. 1 project; and

WHEREAS, the City executed a no-cost Amendment No. 1 under Contract No. 22003 on April 29, 2022, extending the term an additional 60 days; and

WHEREAS, the City executed a \$1,118,471.52 professional, specialized or technical services contract on March 6, 2024 under Contract No. 22003-2 with Doxim Utilitec, LLC for the Water Bill Printing and Mailing Services, Renewal No. 2 project; and

WHEREAS, the City executed a no-cost Amendment No. 1 with Doxim Utilitec, LLC, on May 1, 2024, under Contract No. 22003-2 to extend the term until June 30, 2024, in order to continue water bill printing and mailing services; and

WHEREAS, the City executed a no-cost Amendment No. 2 with Doxim Utilitec, LLC, on June 14, 2024, under Contract No. 22003-2, to extend the term until July 31, 2024 for continued water bill printing and mailing services; and

WHEREAS, the City executed a \$1,536,779.71 Amendment No. 3 with Doxim Utilitec, LLC, pursuant to Ordinance No. 240563 under Contract No. 22003-2, which increased the contract's term and cost for an additional one-year period for continued water bill printing and mailing services; and

WHEREAS, the parties entered into Amendment No. 4 which added video services and additional funds; and

WHEREAS, the City desires to execute Amendment No. 5 to add an additional \$1,705,000.00 for continued services as well as to add an additional service and to extend the contract end date to July 31, 2026.

NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That the Manager of Procurement Services is authorized to execute Amendment No. 5 to Contract No. EV3934, formerly Contract No. 22003-2, in the amount of \$1,705,000.00, for a total contract amount of \$4,360,251.23, with Doxim Utilitec, LLC for the Water Bill Printing and Mailing Services project.. A copy of this amendment is on file with the Water Services Department.

Section 2. That the Director of the Water Services Department is authorized to expend \$1,705,000.00 from Account No. 25-8010-801100-616200B, Consumer Services, to satisfy the cost of this amendment.

Section 3. That this ordinance, relating to expenses of government, is recognized as an ordinance with an accelerated effective date as provided by Section 503(a)(3)(B) of the City Charter and shall take effect in accordance with Section 503, City Charter.

The City has no financial obligation under this Ordinance and Agreement until the Manager of Procurement Services issues a Purchase Order which will be signed by the City's Director of Finance certifying there is a balance, otherwise encumbered, to the credit of the appropriation to which the expenditure is to be charged, and a cash balance, otherwise encumbered, in the treasury, to the credit of the fund from which payment will be made, each sufficient to meet the obligation incurred in the Purchase Order.

Tammy L. Queen
Director of Finance

Approved as to form:

James Brady
Assistant City Attorney