

CONTRACT



Ordinance Fact Sheet

A-E/Negotiated Form

Brief Title	Approval Deadline	Reason
Contract with IllusionLawn& Landscape to provide Landscape, Lawn and Snow Removal Services.		To authorize execution of a general services agreement with Illusion to provide Landscape, Lawn and Snow Removal Services at KCI OHB

Details

Reason for Contract
 Authorizing a General Services Contract with Illusion Lawn & Landscape LLC. for Contract No. 6220050029 to provide Lawn mowing, Landscaping and Snow Removal services for the Kansas City International Airport Overhaul Base CUP.

Discussion (explain all financial aspects of the proposed legislation, including future implications, any direct/indirect costs, specific account numbers, ordinance references, and budget page numbers.)

Project Justification

To provide Lawn, Landscape and Snow Removal services at the Overhaul Base CUP located at KCI.

Project Description

Lawn Mowing, Landscape Care and Snow Removal Services.

Solicitation

This Project was advertised in accordance with the City's requirements. and appeared on the KCMO Website June 8, 2020 to June 15, 2020..

Consultant Selection

RFP packets were sent upon request to Three (3) interested proposers. One contractor submitted a proposal before the June 15, 2020 deadline. The Senior Aviation CUP Manager reviewed the proposal and agreed to award the contract to Illusion Lawn & Landscape, LLC. to perform the best service from the required scope of work.

Roles and Responsibilities

Sponsor	Aviation Department
Department or Programs Affected	Aviation Department
Recommended Awardee	Illusion Lawn & Landscape LLC
Contract Compliance Certification Obtained?	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes
Opponents	Groups or Individuals Reason for Opposition
Responsibilities	Design Engineering: Inspections: Construction or Project Management: Service Monitoring:

Policy/Program Impact

Policy or Program Emphasis Change	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes
Operational Impact Assessment	

Details

Human Relations Approval
 SLBE Review Request was submitted to the Human Relations Department on May 7, 2020 and assigned to staff on May 8, 2020. Aviation received a response from HRD on May 28, 2020 including SLBE participation with a 10% prepayment.

Is it good for the children?
 This contract supports our goal to maximize the community's return on investment.

How will this contribute to a sustainable Kansas City?
 Kansas City International Airport will contribute as good economic stewards.

Estimated Duration of Contract:
 July 1, 2020 to June 30, 2021

Fact Sheet Prepared by: Sherri Gaiser
 Sr. Administrative Assistant
Date: 8/5/2020

Reviewed by: _____ **Date:** _____

Reference Numbers:
 Contract Number 6220050029

Finances

City's Estimate of Cost	\$ 70,000
Bid or Proposal Data	<i>Lowest Contract Cost Submitted</i> \$ _____ <i>No. of Proposals Considered</i> _____ <i>Reason for rejecting lowest contract cost submitted</i> _____ _____ _____
Other Bidders or Contractors Considered	Contract Costs Submitted _____ _____ _____ _____ _____ _____ _____ _____ _____ _____ _____ _____ _____ _____ _____ _____ _____ _____
Fund Sources and Appropriation Account Codes For This Contract	21-8300-622355-616140 Landscaping 70,000
Source of Future Operating Funds	
Maximum Amount of Proposed Contract	\$ 70,000
Amount of Contingency	\$ -
Engineering & Administration	\$ -
TOTAL	\$ 70,000

Council Committee Actions

Do Pass Hold

Do Pass (as amended) W/o Recommendation

Committee Sub. Do Not Pass