



City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: TMP-6692

Submitted Department/Preparer: Water

Revised 01/30/25

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

Executive Summary

Authorizing the Chief Procurement Officer to execute a \$1,500,000.00 professional, specialized or technical services contract with SHEDIGS IT, LLC, for the Forcemain Assessment project; authorizing four successive renewal options with further City Council approval; and recognizing this ordinance as having an accelerated effective date.

Discussion

Project Justification

The Water Services Department is undertaking this professional, specialized or technical services project to verify existing forcemain alignment and assess pipeline condition in the City's wastewater collection system. Work will result in updated forcemain alignment and condition information to determine future repair or rehabilitation work.

Project Description

This project includes the following tasks:

- Determining the operational, physical, and location information of forcemains in the wastewater collection system;
- Delivering a summary report of findings featuring the existing as-built locations and the actual pipeline alignment and offsets;
- Installing launch and retrieval piping modifications, if necessary;
- Providing point repairs to correct leaks if found; and
- If authorized, to provide necessary cleaning and condition assessment inspections to determine the internal condition of the forcemain.

Work will be performed throughout Kansas City, in Cass, Clay, Jackson and Platte Counties, Missouri.

Unit prices for the work to be completed under this contract were set based on the proposal received. Therefore, the Water Services Department proposes a not to exceed \$1,500,000.00 contract to complete work orders.

Proposed Contract:	\$1,500,000.00
Proposed Renewal No. 1:	\$1,500,000.00
Proposed Renewal No. 2:	\$1,500,000.00
Proposed Renewal No. 3:	\$1,500,000.00
<u>Proposed Renewal No. 4:</u>	<u>\$1,500,000.00</u>
Total:	\$7,500,000.00

Term

The term of this contract is 365 calendar days. The contract also has four successive one-year renewal options in it.

MBE/WBE Goals

CREO KC established goals of 4% MBE and 4% WBE on this project on May 2, 2025 outside of the Annual Goal Program.

Solicitation

This project was advertised in accordance with the City's requirements.

Awardee/Subcontracting Participation

One proposal was received on July 30, 2025. A city-wide selection committee met on October 8, 2025, and consisted of the following individuals:

- Jeff Martin, Assistant City Manager
- Kenneth Morgan, Director, Water Services Department
- Andy Shively, Deputy Director, Water Services Department

SheDigs It, LLC was recommended for this project with a negotiated contract amount of \$1,500,000.00, with subcontracting participation of 4% MBE and 15% WBE.

Other Proposals Submitted/Subcontracting Participation

N/A – only one proposal was received on this project.

Estimated Project Cost

The estimated opinion of probable costs for this project is \$1,500,000.00.

Fiscal Impact

1. Is this legislation included in the adopted budget? Yes No

2. What is the funding source?
26-8110-807769-611040-81001035 = \$1,500,000.00
Overflow Control Program – Force Main Assessment; Sewer Fund
3. How does the legislation affect the current fiscal year?
This ordinance is supported by the Fiscal Year 26 Water Services Annual CIP. Work on this project will be performed during the current fiscal year to improve the reliability of the City’s wastewater collection system.
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.
Funds encumbered in the current fiscal year will be disbursed over Fiscal Year 26. Work on the project is anticipated to be completed by 365 days from the Notice to Proceed date.
5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?
No.

Office of Management and Budget Review

(OMB Staff will complete this section.)

1. This legislation is supported by the general fund. Yes No
2. This fund has a structural imbalance. Yes No
3. Account string has been verified/confirmed. Yes No

Additional Discussion (if needed)

Click or tap here to enter text.

Citywide Business Plan (CWBP) Impact

1. View the [Adopted 2025-2029 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?
Infrastructure and Accessibility (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
 - Engage in thoughtful planning and redesign of existing road networks to ensure safety, access, and mobility of users of all ages and abilities.

- Develop a multimodal regional transportation system for all users.
- Develop environmentally sustainable strategies that improve quality of life and foster economic growth.
- Ensure adequate resources are provided for continued maintenance of existing infrastructure.
- Focus on delivery of safe connections to schools.
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Prior Legislation

N/A

Service Level Impacts

This project will improve the performance and reliability of the City's sanitary system, and provide location and asset condition assessment data to support future repair and rehabilitation projects.

Staff Recommendation

Water Services Department

Select One: Sponsored
 Directive: Res/Ord # [Click to enter Res/Ord. No.](#)

Select One: Recommend
 Do Not Recommend
 Not Applicable

Other Impacts

1. What will be the potential health impacts to any affected groups?
 This project will protect public health and the environment by restoring sewer conveyance capacity, increasing the service life of the existing sewer system, and improving the water quality of the City's waterways.
2. How have those groups been engaged and involved in the development of this ordinance?
 N/A
3. How does this legislation contribute to a sustainable Kansas City?
 This project will contribute to a sustainable Kansas City by assessing sewer forcemains in need of future rehabilitation work to reduce sewer system failures.

4. Does this legislation create or preserve new housing units?
No (Press tab after selecting)

N/A

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

Yes - I have submitted documents for CREO Review (Press tab after selecting)

Please attach or copy and paste CREO's review.

The Contractor Utilization Plan was submitted to CREO KC for this project on February 17, 2026, and was approved on February 19, 2026 with 4% MBE and 15% WBE participation.

There are Affirmation Action Program requirements with this contract.

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

[Click or tap here to enter text.](#)

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?

Yes(Press tab after selecting)

In an effort to prevent disclosure of confidential information, a separate communication will be provided to City Council members to reflect the top three proposers for the RFP/Q.