

Civil Rights & Equal Opportunity Department
Economic Equity & Inclusion
Contract Goals Request

Date: 2/13/24

Form Prepared By: Keely Golden

Contract/Project Number: EV3334	Project Name: Process Mapping Services
Owning Department: CMO	Project Manager: Morgan Holecek

Funding: ☒ City ☐ State ☐ Federal ☐ CO-OP ☐ Grant: ☐ Other:
 Project Requirements: ☐ M/WBE ☐ DBE ☐ Section 3 ☐ N/A
 Tax Incentive: ☐ LCRA ☐ TIF ☐ PIEA ☒ N/A ☐ Other:
 Prevailing Wage: ☐ Yes ☒ No
 Davis-Bacon: ☐ Yes ☒ No
 Presenting to Council¹: ☐ Yes ☒ No
 Construction Employment Program: ☐ Yes: Workforce employment goals are 10% minority hours & 2% female hours. This project is estimated at over 800 work hours and over \$300,000.
☒ No: This project is estimated at less than \$300,000 and no more than 800 work hours.

Estimated Number of Project Days: 365	Anticipated Solicitation Date: already published
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Contract Type:
☐ Construction ☐ Design-Build ☐ Design Professional ☒ Professional Services
☐ General Service ☐ Concession ☐ Other Goods & Services ☐ Non-Municipal Agency
☐ Co-Operative ☐ Revenue Sharing ☐ Facilities Maintenance/Repair/Renovation
☐ Other:

Description of Contract (Provide Details):

Requesting a waiver of goals. No subcontracting opportunities. Citywide process mapping services.

Pursuant to RSMo. Section 610.021(11) & (12) documents related to bids will not be made available until bids are completed.

This document is submitted with all available facts. Intentionally falsifying this document or omitting pertinent facts is grounds for disciplinary action pursuant to KCMO Human Resources Rules & Policy Manual (eff. August 4, 2014).

FOR GENERAL SERVICES DEPARTMENT (PROCUREMENT) USE ONLY:Reviewed CREO Annual Goal Manual? ☐ Yes ☐ NoWaiver being applied? ☐ Yes ☐ No Type:

According to CREO Annual Goal Manual, the Goals for this project are:

_____ % MBE	_____ % WBE	_____ % DBE
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Electronic Record? ☐ Yes ☐ No

GSD Signature: _____ Date: _____

FOR CIVIL RIGHTS & EQUAL OPPORTUNITY DEPARTMENT (CREO) USE ONLY:Reviewed CREO Annual Goal Manual? ☐ Yes ☐ No ☐ N/A☐ The following Goals are approved for this Project:

_____ % MBE	_____ % WBE	_____ % DBE
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☐ No Goals are set for this Project ☒ Waiver Approved ☐ Waiver Denied

Reason for Wavier:

Electronic Record? ☐ Yes ☐ No

CREO Signature: _____ Date: 2/16/2024

DocuSigned by:

Gabriel Kuer

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