



City of Kansas City, Missouri

Docket Memo

Ordinance/Resolution #: 230807

Submitted Department/Preparer: Aviation

Revised 8/3/23

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation \(AR\) 4-1](#).

Executive Summary

Director of Aviation

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..title

Estimating revenue in the amount of \$390,000.00 to the KCI Other Grants account; appropriating \$390,000.00 from the unappropriated fund balance of the Aviation Fund to incentivize and support the restoration and/or the inauguration of new nonstop service at Kansas City International Airport (MCI); authorizing acceptance of an anticipated Airport Aid Agreement for Air Service Promotion Grant Offer from the Missouri Highways and Transportation Commission (MHTC); authorizing the Director of Aviation to accept the grant; and recognizing this ordinance as having an accelerated effective date.

Discussion

The Kansas City International Airport submitted an air service marketing grant application on May 5, 2023. The airport received confirmation that the City had been awarded \$390,000 and the grant timeframe runs through June 30, 2024. This is a 90% grant with a local match of 10% or \$43,334 which was included in the 2023-24 budget. The grant will promote air service to help improve the continued positive economic impact of the airport.

Fiscal Impact

1. Is this legislation included in the adopted budget? ☐ Yes ☒ No
2. What is the funding source?
24-8300-620000-478410 KCI Other Grants
3. How does the legislation affect the current fiscal year?
FY2023-2024 MHTC Air Service Promotion Grant \$390,000.00
4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.

The project period shall be from the date of execution of this Agreement by the Commission to June 30, 2024. The Commission's representative may, in writing, extend the project time period for good cause as shown by the Sponsor.

5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?
Yes

Office of Management and Budget Review
(OMB Staff will complete this section.)

1. This legislation is supported by the general fund. ☐ Yes ☒ No
2. This fund has a structural imbalance. ☐ Yes ☒ No
3. Account string has been verified/confirmed. ☒ Yes ☐ No

Additional Discussion (if needed)
Click or tap here to enter text.

Citywide Business Plan (CWBP) Impact

1. View the [FY23 Citywide Business Plan](#)
2. Which CWBP goal is most impacted by this legislation?
Finance and Governance (Press tab after selecting.)
3. Which objectives are impacted by this legislation (select all that apply):
- ☐ Reform the City's economic incentives to meet the policy objectives of the City Council
 - ☐ Ensure the resiliency of City government
 - ☐ Engage in workforce planning including employee recruitment, development, retention, and engagement
 - ☒ Ensure a responsive, representative, engaged, and transparent City government
 - ☐
 - ☐

Prior Legislation

None

Service Level Impacts

This Grant will increase the likelihood of maximizing use of assets owned.

Other Impacts

1. What will be the potential health impacts to any affected groups?

Aviation Department has reviewed the Priorities in the Kansas City Community Health Improvement Plan (KC-CHIP) and does not identify any negative impacts

2. How have those groups been engaged and involved in the development of this ordinance?

The Community within the Kansas City, Missouri area has been consistently engaged and involved with the Aviation Department Master Plan, which contributes to this ordinance

3. How does this legislation contribute to a sustainable Kansas City?

Continuous service improvements at Kansas city International Airport is vital to the continuous operation of the Airport and the city's economic vitality

4. Department staff certifies the submission of any applicable Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), Non-Discrimination documents, and Letters of Intent to Subcontract (LOIs) to CREO prior to the legislation entry request in Legistar.

No - CREO's review is not applicable (Press tab after selecting)

Please provide reasoning why not:

This is for accepting a grant.

5. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

No(Press tab after selecting)

6. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?

No(Press tab after selecting)