



**KC WATER  
ENGINEERING**

4800 E. 63<sup>rd</sup> Street  
Kansas City, Missouri 64130  
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Date: November 21, 2025

To: Kenneth C. Morgan, P.E., Director  
David Poirier, P.E., Interim Deputy Director

From: Conner Hanlon, Project Manager

Subject: **Bid Recommendation for FAC Westside Headworks**

Initial Initial  
CH QA/QC JB

1. **PROJECT NUMBER(S):** 81001031

2. **CONTRACT NUMBER:** 1755

3. **PROJECT DESCRIPTION:**

This contract's purpose is to acquire Design Professional services for the design of a new headworks facility at the Westside Treatment Plant. Additional services may include bid phase services, construction phase services, resident project representative services, and project closeout services at the Westside Treatment Plant Headworks Facility. Additional Phases will include clarifier upgrades and aeration improvements.

4. **ESTIMATED COST:**

Task Series 100 – Project Management and Administration:	\$434,634.00
Task Series 200 – Meetings and Workshops:	\$497,113.00
Task Series 300 – Condition Assessment and Site Investigation:	\$1,239,754.00
Task Series 400 – Primary Clarifier Rehabilitation Package:	\$330,360.00
Task Series 500 – Consent Decree Evaluations:	\$655,878.00
Task Series 600 – Conceptual Headworks Design:	\$579,238.00
Task Series 700 – Preliminary Headworks Design:	\$686,535.00
Task Series 800 – Optional Services:	\$0.00

**Total Estimated Project Cost: \$4,423,513.00**

5. **ORDINANCE REQUIRED:** Yes (over \$400,000.00)

6. **SOURCE OF FUNDS:** CIP/TBD

7. **MBE/WBE GOALS:** 14% MBE / 14% WBE

8. **PROPOSALS RECEIVED:**

- a. AECOM Technical Services, Inc.
- b. Black & Veatch Corporation / Carollo Engineers, Inc.
- c. Burns & McDonnell Engineering Company, Inc.
- d. CDM Smith Inc.
- e. HDR, Inc.

9. **PROFESSIONAL SERVICES SELECTION COMMITTEE:**

Committee Meeting Held: June 11<sup>th</sup>, 2025

- a. Selection Type: City-Wide Selection
- b. City-Wide Selection Committee Members:
  - i. Eric Bunch 4<sup>th</sup> District Councilmember
  - ii. Jeff Martin, Deputy Director, Chief Engineering Officer
  - iii. Brent Herring, Deputy Director, Wastewater Operations Officer
  - iv. Blake Anderson, P.E., Facilities and Plants Engineering Division Manager

10. **PROPOSAL REVIEW:**

A summary of the proposal review is attached to this memo/Trimble process.

11. **RECOMMENDED DESIGN PROFESSIONAL:**

Primary Contractor: Burns & McDonnell Engineering Company, Inc.

Sub-Contractors: Environmental Advisors and Engineers (certified WBE)

DuBois Consultants, Inc. (certified MBE)

KMB Engineering (certified WBE)

TREKK Design Group (certified WBE)

TSi Geotechnical, Inc. (certified MBE/WBE)

**12. KEY FACTORS FOR SELECTION:**

- a. Burns & McDonnell demonstrated a great understanding of the project details and KC Waters goals throughout the selection process.
- b. Burns & McDonnell put in extra effort throughout the bid phase showing their readiness to work on this project and knowledge in the field.
- c. Burns & McDonnell has sufficient staff to support the project.
- d. Burns & McDonnell has a great understanding of KC Water and the plants/systems we utilize.


**13. PROJECT SCHEDULE:**


- a. Advertised: 12-10-2024
- b. Bids Received: 1-30-2025
- c. Selection Committee Meeting: 6-11-2025
- d. Estimated NTP: 12-1-2025
- e. Task Series Schedule following issuance of NTP:

Task Series 100 – To be completed within 730 calendar days  
Task Series 200 – To be completed within 730 calendar days  
Task Series 300 – To be completed within 550 calendar days  
Task Series 400 – To be completed within 365 calendar days  
Task Series 500 – To be completed within 730 calendar days  
Task Series 600 – To be completed within 550 calendar days  
Task Series 700 – To be completed within 730 calendar days

## RECOMMENDATIONS:

It is recommended that KC Water awards Burns & McDonnell Engineering Company, Inc. the contract for this project as the Design Professional.

Approved:  11/21/2025 (initial/date)  
Kevin White, P.E. Date  
Engineering Section Head – Facilities & Plants Engineering

Approved:  11/21/2025 (initial/date)  
Blake Anderson, P.E., Facilities and Plants Date  
Engineering Division Manager

Approved:  11/25/2025  
CDA8BEE0007B4B0... Date  
David Poirier, P.E., Interim Deputy Director

Approved:  11/25/2025  
47CA3801D3B6446... Date  
Kenneth C. Morgan, P.E., Director

cc: Angelica Tomboc, Procurement Officer  
Brent Herring, Deputy Director, Wastewater Operations Officer  
Delois Moore, Procurement Manager  
Nicholas Crafton, Finance Manager  
Robbi Jackson, Budget Analyst  
Conner Hanlon, Project Manager  
Contract File No. 1755