

# GENERAL Ordinance Fact Sheet

**Brief Title:** \_\_\_\_\_ **Approval Deadline** \_\_\_\_\_

**Reason:** \_\_\_\_\_

**Authorizing the Director of Convention and Entertainment Facilities to enter into a one (1) year agreement with Aramark Facilities Services to provide cleaning and event set up services.**

**These services are required to provide cleaning, labor and event support for conventions, meetings, public shows and sporting events.**

**Details**

**Reason for Legislation**

Authorizing the Director of Convention and Entertainment Facilities to enter into a one (1) year agreement with Aramark Facilities Services to provide cleaning and event set up services in the Convention and Entertainment Facilities. This agreement may be extended for four (4) one-year extensions at the City’s option.

**Discussion** *(including relationship to other Council actions)*

The Department issued an RFP for cleaning and event set up services. There were three (3) respondents. Aramark Facilities Services provided the lowest and best overall bid. Listed below are the bids that were provided on an annual basis:

Aramark	Burtin & Associates	City Wide Maintenance
\$877,063	\$934,360	\$946,412

Aramark has a diverse range of venues throughout the country including McCormick Place Convention Center (Chicago), Walter E. Washington Convention Center (Washington), George R. Brown Convention Center (Houston), Navy Pier (Chicago) and NRG Center (Houston). Aramark has the experience required to provide these services and met all the requirements of the RFP.

The Department assembled a five (5) member selection panel to review bids. The selection panel unanimously ranked Aramark’s proposal as the best and lowest submitted.

**Positions/Recommendations**

<b>Sponsor</b>	
<b>Programs, Departments, or Groups Affected</b>	<b>Department of Convention &amp; Entertainment Facilities</b>
<b>Applicants / Proponents</b>	<b>Applicant City Department</b>
<b>Opponents</b>	<b>Other Groups or Individuals</b>
<b>Staff Recommendation</b>	<b>Basis of opposition</b>  <input type="checkbox"/> For <input type="checkbox"/> Against <b>Reason Against</b>
<b>Board or Commission Recommendation</b>	<b>By</b>  <input type="checkbox"/> For <input type="checkbox"/> Against <input type="checkbox"/> No action taken <input type="checkbox"/> For, with revisions or conditions ( see details column for conditions)
<b>Council Committee Action</b>	<input type="checkbox"/> Do pass <input type="checkbox"/> Do pass (as amended) <input type="checkbox"/> Committee Sub. <input type="checkbox"/> Without Recommendation <input type="checkbox"/> Hold <input type="checkbox"/> Do not pass

Details
<p><b>Is this Ordinance or Resolution Good for the Children?</b></p> <p>Yes, by providing clean and safe facilities to the City and this is very important. Aramark also provides internship opportunities.</p>

Policy/Program Impact	
<p><b>Policy or Program Change</b></p>	<p><input type="checkbox"/> No    <input type="checkbox"/> Yes</p>
<p><b>Operational Impact Assessment</b></p>	
<p><b>Finances</b></p>	
<p><b>Costs &amp; Revenue Projections - Including Indirect Costs</b></p>	
<p><b>Financial Impact</b></p>	
<p><b>Fund Source(s) and Appropriation Account Codes</b></p>	

**Applicable Dates:**

**Prepared by:**

**Reviewed by:**

**Reference Numbers**