City of Kansas City, Missouri
Docket Memo
Ordinance/Resolution #: 250319
Submitted Department/Preparer: Neighborhoods
Revised 6/10/24

Docket memos are required on all ordinances initiated by a Department Director. More information can be found in [Administrative Regulation (AR) 4-1](#).

Executive Summary

Authorizing the City Manager to enter into a side letter agreement to the Collective Bargaining Agreement between the City and the Local 500 of the American Federation of State, County and Municipal Employees, AFL- CIO, in which both parties waive certain requirements related to the potential insourcing of code

Discussion

The City is requesting the City Manager to enter into a side letter agreement within the Local 500 CBA in which both parties waive the provisions of Article XXIV, related to requirements for potential insourcing, for code enforcement work related to animal control purposes currently being performed by an outside vendor.

Fiscal Impact

1. Is this legislation included in the adopted budget? ☐ Yes ☒ No

2. What is the funding source?
   1000-572600; General Fund

3. How does the legislation affect the current fiscal year?
   Ordinance No. 250188 approved funding for FY25.

4. Does the legislation have a fiscal impact in future fiscal years? Please notate the difference between one-time and recurring costs.
   Yes. Insourcing animal control and will continue to be recurring costs for salaries for 20 FTEs in the Local 500.

5. Does the legislation generate revenue, leverage outside funding, or deliver a return on investment?
   No.

Office of Management and Budget Review
(OMB Staff will complete this section.)

1. This legislation is supported by the general fund. ☐ Yes ☒ No

2. This fund has a structural imbalance. ☐ Yes ☒ No

3. Account string has been verified/confirmed. ☐ Yes ☒ No

Additional Discussion (if needed)
This ordinance has no direct fiscal impact, as it authorizes a side letter. Funding for these positions was included in the FY26 Adopted Budget to account for insourcing of positions.

Citywide Business Plan (CWBP) Impact

1. View the Adopted 2025-2029 Citywide Business Plan

2. Which CWBP goal is most impacted by this legislation?
   Housing and Healthy Communities (Press tab after selecting.)

3. Which objectives are impacted by this legislation (select all that apply):

   ☒ Utilize planning approaches in neighborhoods to reduce blight, ensure sustainable housing, and improve resident wellbeing and cultural diversity.
   ☐ Maintain and increase affordable housing supply to meet the demands of a diverse population.
   ☐ Address the various needs of the City's most vulnerable population by working to reduce disparities.
   ☐ Foster an inclusive environment and regional approach to spur innovative solutions to housing challenges.
   ☐ Ensure all residents have safe, accessible, quality housing by reducing barriers.
   ☐ Protect and promote healthy, active amenities such as parks and trails, play spaces, and green spaces.

Prior Legislation

Service Level Impacts

None

Other Impacts

1. What will be the potential health impacts to any affected groups?
   None

2. How have those groups been engaged and involved in the development of this ordinance?
   None

3. How does this legislation contribute to a sustainable Kansas City?
   None

4. Does this legislation create or preserve new housing units?
   No (Press tab after selecting)

   Click or tap here to enter text.
   Click or tap here to enter text.

5. Department staff certifies the submission of any application Affirmative Action Plans or Certificates of Compliance, Contractor Utilization Plans (CUPs), and Letters of Intent to Subcontract (LOIs) to CREO prior to, or simultaneously with, the legislation entry request in Legistar.

   No - CREO's review is not applicable (Press tab after selecting)
   Please provide reasoning why not:
   N/A

6. Does this legislation seek to approve a contract resulting from an Invitation for Bid?

   No(Press tab after selecting)

7. Does this legislation seek to approve a contract resulting from a Request for Proposal/Qualification (RFP/Q)?
   No(Press tab after selecting)