

SECOND COMMITTEE SUBSTITUTE FOR RESOLUTION NO. 250553

Directing the City Manager to study and develop recommendations for establishing an Office of Grants and Philanthropy Management and develop standardized grant policies and procedures with a report back to Council within 90 days.

WHEREAS, the City regularly and actively seeks and manages multiple federal, state, and private grants to support municipal operations and community programs; and

WHEREAS, studying the feasibility of establishing a dedicated Office of Grants and Philanthropy Management will create standardized and efficient processes for grants management across all departments; and

WHEREAS, establishing a dedicated grants and philanthropy office represents an emerging national best practice among Mayors' offices and City administrations, as such an office elevates these critical functions and creates a focused team capable of pursuing grants in all their forms from state and federal agencies as well as local and national philanthropic opportunities; and

WHEREAS, department staff have specialized programmatic expertise that must inform grant-related decisions, and this expertise shall guide the development of policies and procedures; and

WHEREAS, effective grant management maximizes funding opportunities, ensures compliance, and maintains proper documentation and reporting; and

WHEREAS, the current federal funding uncertainties require improved local capacity for strategic grant management and diversified funding approaches; and

WHEREAS, grant management software systems are recognized as a best practice by municipal governments and grant-making organizations to ensure efficient and compliant grant administration; and

WHEREAS, implementing such a system would improve operational efficiency, reduce administrative burden, and potentially increase the City's grant funding success; NOW, THEREFORE,

BE IT RESOLVED BY THE COUNCIL OF KANSAS CITY:

Section 1. The City Council directs the City Manager to:

- A. Work with Department Directors and the Mayor's Office to develop recommendations for comprehensive grant policies and procedures, including:
 - a. Standards for when Council approval is required;

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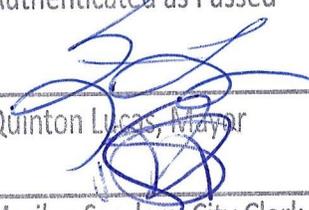
- b. Use of grants management software systems to streamline internal procedures;
- c. Guidelines for application, administration, compliance, and reporting, including standards for when and how the Finance and Law Departments review grants-related activities;
- d. How the Office would serve as a centralized support hub for grant activities across all City departments, while programmatic decisions on grant applications and management remain with the departments possessing the relevant content expertise.

B. Report back to City Council within 90 days with the following:

- a. Recommendations for establishing the Office of Grants and Philanthropy Management, including proposed structure, staffing, and implementation timeline;
 - b. Policy and procedure recommendations outlined in Section A;
 - c. Delineation of which recommendations require Council approval and which can be implemented administratively.
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Authenticated as Passed



Quinton Lucas, Mayor



Marilyn Sanders, City Clerk

FEB 12 2026

Date Passed