



## TRANSMITTAL FORM

**TO:** City of Kansas City - Water Services Department  
Attn: Bon Marie Gardner  
4800 East 63rd Street  
Kansas City, MO 64130

|  |                  |
|--|------------------|
| <b>DATE:</b>   | November 6, 2025 |
| <b>REFERENCE:</b> Drinking Water Service Line Inspections<br>60800052/9940 |                  |
| <b>48 Hour Paperwork</b>   |                  |
| <b>TRANSMITTAL NO.:</b>  | 1                |

ITEM(S) SUBMITTED INCLUDE:  Attached

Attached

A blank rectangular box with a black border, intended for a student to draw or write in.

1

1

**THESE ITEMS ARE TRANSMITTED AS INDICATED BELOW:**

(If enclosures are not as shown, kindly notify us at once.)

|  |  |                                   |                               |
|--|--|-----------------------------------|-------------------------------|
| <input type="checkbox"/> For Approval            | <input type="checkbox"/> Approved as submitted | <input type="checkbox"/> Resubmit | _____ copies for approval     |
| <input type="checkbox"/> For your use            | <input type="checkbox"/> Approved as noted     | <input type="checkbox"/> Submit   | _____ copies for distribution |
| <input checked="" type="checkbox"/> As requested | <input type="checkbox"/> For Signature         | <input type="checkbox"/> Return   | _____ corrected prints        |
| <input type="checkbox"/> For review & comment    | <input type="checkbox"/> _____                 |                                   |                               |
| <input type="checkbox"/> FOR BIDS DUE            |  |                                   |                               |

**REMARKS:** Thank you

cc: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

1. **What is the primary purpose of the study?**

**Ace Pipe Cleaning, Inc.  
6601 Universal Avenue  
Kansas City, MO 64120-1330**



## CONTRACTOR UTILIZATION PLAN/REQUEST FOR WAIVER

Project Number 60800052/9940

Project Title Drinking Water Service Line Inspections

KANSAS CITY  
MISSOURI

## Drinking Water Service Line Inspections

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### (Department Project)

Ace Pipe Cleaning, Inc.  
(Bidder/Proposer)

STATE OF Missouri )  
COUNTY OF Jackson ) ss

I, Bruce Vantine, of lawful age and upon my oath state as follows:

1. This Affidavit is made for the purpose of complying with the provisions of the MBE/WBE submittal requirements on the above project and the MBE/WBE Program and is given on behalf of the Bidder/Proposer listed below. It sets out the Bidder/Proposer's plan to utilize MBE and/or WBE contractors on the project.

2. The project target goals are 15 % MBE and 14 % WBE.
3. Bidder/Proposer assures that it will utilize a minimum of the following percentages of MBE/WBE participation in the above project:

**BIDDER/PROPOSER PARTICIPATION:** 15 % **MBE** 14 %  
**WBE**

**POST-BID/POST-PP ESTIMATED BUDGET: \$ 1,699,340.00**

4. The following are the M/WBE subcontractors whose utilization Bidder/Proposer warrants will meet or exceed the above-listed Bidder/Proposer Participation. Bidder/Proposer warrants that it will utilize the M/WBE subcontractors to provide the goods/services described in the applicable Letter(s) of Intent to Subcontract, copies of which shall collectively be deemed incorporated herein). *(All firms must currently be certified by Kansas City, Missouri)*

Name of M/WBE Firm SheDigs It, LLC (SDI)  
Address 600 SE Central Drive, Blue Springs, MO 64014  
Telephone No. 816-295-1100  
I.R.S. No. 45-5420688



Name of M/WBE Firm H&S and Sons LLC  
Address 18609 E. 20th Court, Independence, MO 64057  
Telephone No. 816-529-5890  
I.R.S. No. 93-4091859

Name of M/WBE Firm \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone No. \_\_\_\_\_  
I.R.S. No. \_\_\_\_\_

Name of M/WBE Firm \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone No. \_\_\_\_\_  
I.R.S. No. \_\_\_\_\_

Name of M/WBE Firm \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone No. \_\_\_\_\_  
I.R.S. No. \_\_\_\_\_

Name of M/WBE Firm \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone No. \_\_\_\_\_  
I.R.S. No. \_\_\_\_\_

*(List additional M/WBEs, if any, on additional page and attach to this form)*

4. The following is a breakdown of the percentage of the total contract amount that Bidder/Proposer agrees to pay to each listed M/WBE:

## **MBE/WBE BREAKDOWN SHEET**

## **MBE FIRMS:**



**TOTAL MBE \$ / TOTAL MBE %:** \$ 254,902 15 %

## **WBE FIRMS:**

\*“Subcontract Amount” refers to the dollar amount that Bidder/Proposer has agreed to pay each M/WBE subcontractor as of the date of contracting and is indicated here solely for the purpose of calculating the percentage that this sum represents in proportion to the total contract amount. Any contract amendments and/or change orders changing the total contract amount may alter the amount due an M/WBE under their subcontract for purposes of meeting or exceeding the Bidder/Proposer participation.

\*\*“Weighted Value” means the portion of the subcontract amount that will be credited towards meeting the Bidder/Proposer participation. See CREO KC Forms and Instructions for allowable credit and special instructions for suppliers.

5. Bidder/Proposer acknowledges that the monetary amount to be paid each listed M/WBE for their work, and which is approved herein, is an amount corresponding to the percentage of the total contract amount allocable to each listed M/WBE as calculated in the MBE/WBE Breakdown Sheet. Bidder/Proposer further acknowledges that this amount may be higher than the subcontract amount listed therein as change orders and/or amendments changing the total contract amount may correspondingly increase the amount of compensation due an M/WBE for purposes of meeting or exceeding the Bidder/Proposer participation



6. Bidder/Proposer acknowledges that it is responsible for considering the effect that any change orders and/or amendments changing the total contract amount may have on its ability to meet or exceed the Bidder/Proposer participation. Bidder/Proposer further acknowledges that it is responsible for submitting a Request for Modification or Substitution if it will be unable to meet or exceed the Bidder/Proposer participation set forth herein.
7. If Bidder/Proposer has not achieved both the M/WBE goal(s) set for this Project, Bidder/Proposer hereby requests a waiver of the MBE and/or WBE goal(s) that Bidder/Proposer has failed to achieve
8. Bidder/Proposer will present documentation of its good faith efforts, a narrative summary detailing its efforts and the reasons its efforts were unsuccessful when requested by the City.
9. I hereby certify that I am authorized to make this Affidavit on behalf of the Bidder/Proposer named below and who shall abide by the terms set forth herein:

Bidder/Proposer primary contact: Bruce Vantine, Secretary/Treasurer

Address: 6601 Universal Ave., Kansas City, MO 64120

Phone Number: 816-241-2891

Facsimile number: 816-241-5054

E-mail Address: bvantine@acepipe.com

By: Bruce Vantine

Title: Secretary/Treasurer

Date: 11/6/25

(Attach corporate seal if applicable)

Subscribed and sworn to before me this 6th day of November, 2025.

My Commission Expires: 6/28/28

Bobbi Dowland  
Notary Public

BOBBI DOWLAND  
Notary Public - Notary Seal  
STATE OF MISSOURI  
Commissioned for Camden County  
My Commission Expires 06/28/2028  
Commission # 07138623





# LETTER OF INTENT TO SUBCONTRACT

Project Name/Title Drinking Water Service Line Inspections

|               |                                     |
|---------------|-------------------------------------|
| Check one:    |                                     |
| Original LOI: | <input checked="" type="checkbox"/> |
| Updated LOI:  | <input type="checkbox"/>            |

Project Location/Number 60800052 / 9940

**PART I:** Prime Contractor Ace Pipe Cleaning, Inc. agrees to enter into a contractual agreement with M/W/DBE Subcontractor SheDigs It, LLC (SDI) who will provide the following goods/services in connection with the above-reference contract: [Insert a brief narrative describing goods/services to be provided. Broad Categorizations (e.g., "electrical," "plumbing," etc.) or the listing of NAICS Codes in which M/W/DBE Subcontractor is certified are insufficient and may result in denial of this Letter of Intent to Subcontract.]  
Hydro-excavation/Vac Truck and Site Restoration

for an estimated amount of \$ \$237,908 (or 14 % of the total estimated contract value.)

M/WBE Vendor type:  Subcontractor/manufacturer (counts as 100% of contract value towards goals)  
 Supplier (counts as 60% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)  
 Broker (counts as 10% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)

M/W/DBE Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Civil Rights & Equal Opportunity Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.

**PART 2:** This section is to be completed by the M/W/DBE subcontractor listed above. Please attach additional sheets as needed for more than one intended sub-tier contract. **IMPORTANT: Falsification of this document will result in denial and other remedies available under City Code.**

Select one:  The M/W/DBE Subcontractor listed above **IS NOT** subcontracting any portions of the above-stated scope of work(s). (Continue to Part 3.)  
 The M/W/DBE Subcontractor listed above **IS** subcontracting certain portions of the above stated scope of work(s) to:

(1) Company name: \_\_\_\_\_

Full address: \_\_\_\_\_

Street number and name

City, State and Zip Code

Primary contact: \_\_\_\_\_

Name

Phone

a) This subcontractor is (select one):  MBE  WBE  DBE  N/A

i: If this subcontractor is an M/W/DBE certified with the City of Kansas City, Missouri, a separate Letter of Intent must be attached to this document.

ii. If this subcontractor is NOT a certified M/W/DBE certified with the City of Kansas City, Missouri, the firm must still be listed for reporting purposes but a Letter of Intent is not required.

b) Scope of work to be performed: \_\_\_\_\_

c) The dollar value of this agreement is: \_\_\_\_\_



**PART 3:**

**NOTE: SIGNATURES AND NOTARIZATIONS REQUIRED FOR NEW LETTERS OF INTENT (LOI);  
SIGNATURES ONLY FOR UPDATED LOI (ADDING VALUE TO EXISTING CONTRACT).**

PRIME CONTRACTOR BUSINESS NAME: Ace Pipe Cleaning, Inc.

Bruce Vant  
Signature: Prime Contractor  
Secretary/Treasurer  
Title

Bruce Vantine  
Print Name  
10/30/25  
Date

State of Missouri )  
County of Jackson )

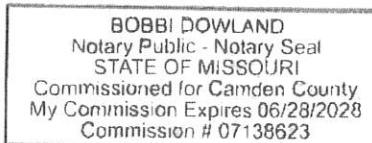
I, Bruce Vantine, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 30th day of October, 20 25

My Commission Expires: 6/28/28

Bobbi Dowland  
Notary Public

STAMP:



Q MWDBE SUBCONTRACTOR BUSINESS NAME: SHERIGS IT LLC

Cheryl Gersinger  
Signature: Subcontractor  
Title

Cheryl Gersinger  
Print Name  
11/4/25  
Date

State of Missouri )

County of Jackson )

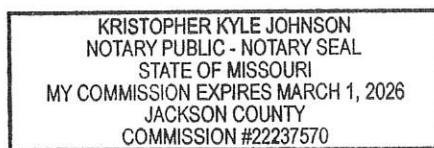
I, Kris Johnson, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 4<sup>th</sup> day of November, 20 25

My Commission Expires: 03/01/2026

Kris Johnson  
Notary Public

STAMP:





# LETTER OF INTENT TO SUBCONTRACT

Project Name/Title Drinking Water Service Line Inspections

Project Location/Number 60800052 / 9940

|   |
|---|
| <b>Check one:</b>                                 |
| Original LOI: <input checked="" type="checkbox"/> |
| Updated LOI: <input type="checkbox"/>             |

**PART I:** Prime Contractor Ace Pipe Cleaning, Inc. agrees to enter into a contractual agreement with M/W/DBE Subcontractor H&S and Sons LLC who will provide the following goods/services in connection with the above-reference contract: [Insert a brief narrative describing goods/services to be provided. Broad Categorizations (e.g., "electrical," "plumbing," etc.) or the listing of NAICS Codes in which M/W/DBE Subcontractor is certified are insufficient and may result in denial of this Letter of Intent to Subcontract.]  
Vac Truck Services to support hydro-excavation activities

for an estimated amount of \$ 254,902 (or 15 % of the total estimated contract value.)

M/WBE Vendor type:  Subcontractor/manufacturer (counts as 100% of contract value towards goals)  
 Supplier (counts as 60% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)  
 Broker (counts as 10% of the total dollar amount paid or to be paid by a prime contractor for supplies or goods towards goals)

M/W/DBE Subcontractor is, to the best of Prime Contractor's knowledge, currently certified with the City of Kansas City's Civil Rights & Equal Opportunity Department to perform in the capacities indicated herein. Prime Contractor agrees to utilize M/W/DBE Subcontractor in the capacities indicated herein, and M/W/DBE Subcontractor agrees to work on the above-referenced contract in the capacities indicated herein, contingent upon award of the contract to Prime Contractor.

**PART 2:** This section is to be completed by the M/W/DBE subcontractor listed above. Please attach additional sheets as needed for more than one intended sub-tier contract. **IMPORTANT: Falsification of this document will result in denial and other remedies available under City Code.**

Select one:  The M/W/DBE Subcontractor listed above **IS NOT** subcontracting any portions of the above-stated scope of work(s). (Continue to Part 3.)  
 The M/W/DBE Subcontractor listed above **IS** subcontracting certain portions of the above stated scope of work(s) to:

(1) Company name: \_\_\_\_\_

Full address: \_\_\_\_\_  
Street number and name \_\_\_\_\_ City, State and Zip Code \_\_\_\_\_

Primary contact: \_\_\_\_\_  
Name \_\_\_\_\_ Phone \_\_\_\_\_

a) This subcontractor is (select one):  MBE  WBE  DBE  N/A

i: If this subcontractor is an M/W/DBE certified with the City of Kansas City, Missouri, a separate Letter of Intent must be attached to this document.

ii. If this subcontractor is NOT a certified M/W/DBE certified with the City of Kansas City, Missouri, the firm must still be listed for reporting purposes but a Letter of Intent is not required.

b) Scope of work to be performed: \_\_\_\_\_

c) The dollar value of this agreement is: \_\_\_\_\_



**PART 3:**

NOTE: SIGNATURES AND NOTARIZATIONS REQUIRED FOR NEW LETTERS OF INTENT (LOI);  
SIGNATURES ONLY FOR UPDATED LOI (ADDING VALUE TO EXISTING CONTRACT).

PRIME CONTRACTOR BUSINESS NAME: Ace Pipe Cleaning, Inc.

Signature: Bruce Vant  
Print Name  
Secretary/Treasurer  
Title

Bruce Vantine  
Print Name  
10/30/25  
Date

State of Missouri )  
County of Jackson )

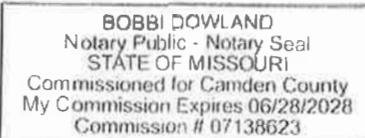
I, Bruce Vantine, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 30th day of October, 20 25

My Commission Expires: 6/28/28

Bobbi Dowland  
Notary Public

STAMP:



MWDBE SUBCONTRACTOR BUSINESS NAME: H&S and Sons LLC

Signature: Reggie Heron  
Print Name  
Subcontractor  
Owner  
Title

Reggie Heron  
Print Name  
10/30/2025  
Date

State of Missouri )  
County of Jackson )

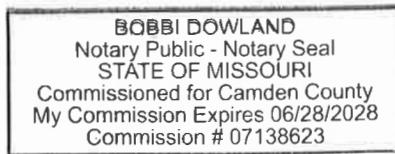
I, Reggie Heron, state that the above and foregoing is based on my best knowledge and belief.

Subscribed and sworn to before me, a notary public, on this 30<sup>th</sup> day of Oct, 20 25

My Commission Expires: \_\_\_\_\_

Bobbi Dowland  
Notary Public

STAMP:



**City of Kansas City, Missouri  
Human Relations Department  
Construction Contractor Employee Identification Report**

**Company Name:** Ace Pipe Cleaning, Inc.  
**Company Address:** 6601 Universal Ave.  
**Company City, State, Zip:** Kansas City, MO 64120

**Name of Person Completing Report:** MaKenzie Edmondson  
**Phone Number:** 816-241-2891  
**Email:** medmondson@acepipe.com

**Prime's Name:** Ace Pipe Cleaning, Inc.  
**KCMO Project Name:** Drinking Water Service Line Inspections  
**KCMO Project Number:** 60800052 / 9940

**Today's Date:** 11/6/2025

## **City Department: Water Services**

### Instructions:

- 1) Each applicable Prime Contractors **must complete this form for its company within 48 hours of bid opening**
- 2) The Human Relations Department strongly recommends usage of the electronic version of this form. This form may be obtained by visiting [www.kcmo.gov](http://www.kcmo.gov) website. The website is enabled with a "search" function on the Home page in the center titled "What are you looking for?". Type in the "What are you looking for?" field *Contract Central*. Click on the link to Standard City Contract Forms. Scroll down to *Construction Contractor Employee Identification Report* and click the link to open this document. Complete the fields in the Employee section; the *Official Use Only* section will automatically populate. **NOTE: This form can be printed and attached to other required Bid documents.**
- 3) All subcontractors shall be required to complete this form and submit to the Prime Contractor. For each subcontractor, the Prime must submit this form to City at least at least (10) days prior to the date the subcontractor shall commence work under a city construction contract.
- 4) Complete this form if you are the Prime contractor on a City construction project estimated over **\$300,000 & over 800 man hours.**
- 5) **Complete this form with data from your current construction workforce (no office personnel).**
- 6) Prime contractor is responsible to ensure subcontractor completes this form as required in #3 above.

*Official Use Only*

| KCMO<br>Resident                |   | KCMO<br>Resident                |   | Journeyman           |   | Apprentice |  | Journeyman          |   | Apprentice |  |
|---------------------------------|---|---------------------------------|---|----------------------|---|------------|--|---------------------|---|------------|--|
| Females                         |   | Males                           |   |                      |   |            |  |                     |   |            |  |
| African American                | 0 | African American                | 0 | Foreman/Supervisor   | 1 | --         |  | Operating Engineer  | 0 | 0          |  |
| Asian/Pacific Islander American | 0 | Asian/Pacific Islander American | 0 | Asbestos Worker      | 0 | 0          |  | Painter             | 0 | 0          |  |
| Caucasian American              | 0 | Caucasian American              | 5 | Boilermaker          | 0 | 0          |  | Pipe Fitter/Plumber | 0 | 0          |  |
| Hispanic/Latino American        | 0 | Hispanic/Latino American        | 1 | Bricklayer           | 0 | 0          |  | Plasterer           | 0 | 0          |  |
| Native American                 | 0 | Native American                 | 0 | Carpenter            | 0 | 0          |  | Roofer              | 0 | 0          |  |
| Other                           | 0 | Other                           | 0 | Cement Mason         | 0 | 0          |  | Sheet Metal         | 0 | 0          |  |
|                                 | 0 |                                 | 6 | Electrician          | 0 | 0          |  | Sprinkler Fitter    | 0 | 0          |  |
|                                 | 0 |                                 | 1 | Elevator Constructor | 0 | 0          |  | Truck Driver        | 0 | 0          |  |
| Number of KCMO Residents        |   | 1                               |   | Glazier              | 0 | 0          |  | Welder              | 0 | 0          |  |
| Number of Journeyman            |   | 6                               |   | Iron Worker          | 0 | 0          |  | Other               | 1 | --         |  |
| Number of Apprentice            |   | 0                               |   | Laborer              | 4 | 0          |  |                     | 1 | 0          |  |
|                                 |   |                                 |   |                      | 5 | 0          |  |                     |   |            |  |

Company Name: Ace Pipe Cleaning, Inc.

KCMO Project Name: Drinking Water Service Line Ins

KCMO Project Number: 60800052 / 9940



## AFFIDAVIT OF TRAINING PROGRAM

*This form must be submitted with 48 hours of Bid Opening*

Bidder Ace Pipe Cleaning, Inc.

Project Title and Number Drinking Water Service Line Inspections 60800052/9940

STATE OF MISSOURI )  
 ) ss:

COUNTY OF Jackson )

After being duly sworn the person whose name and signature appears below hereby states under penalty of perjury that:

1. I am the duly authorized officer of the business indicated above ("Bidder") and I make this affidavit on behalf of Bidder.
2. Bidder certifies that it presently participates in a training program that facilitates entry into the construction industry and which may include an on-the-job or in-house training program, further described as follows:

All APC employees are trained on-the-job and/or in-house and in the use of manufacturers equipment, etc.

(attach additional pages, if necessary)

3. If requested by the City, Bidder agrees to provide City further documentation of, or other information about, this training program within 48 hours of the request.
4. Bidder acknowledges that failure to submit this form to the City within 48 hours of the Bid Opening will automatically render its bid non-responsive.

I am authorized to make this Affidavit on behalf of the Bidder named below as:

Secretary/Treasurer of Ace Pipe Cleaning, Inc.

(Title) \_\_\_\_\_ (Name of Bidder) \_\_\_\_\_

Dated: 10/30/25

By:

### (Affiancy)

Subscribed and sworn to before me this 30th day of October , 2025 .

My Commission Expires: 6/28/28

Bobbi Doul Notary Public

**Notary Public**

BOBBI DOWLAND  
Notary Public - Notary Seal  
STATE OF MISSOURI  
Commissioned for Camden County  
My Commission Expires 06/28/2028  
Commission # 07138623